

REPORT OF THE GENERAL MANAGER

NO. 03-170

DATE May 21, 2003

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SIGNATURE AUTHORITY AS ACTING GENERAL MANAGER AND ACTING CHIEF ACCOUNTING EMPLOYEE

J. Combs _____
J. Duggan JD
J. Kolb _____

T. Coroalles _____
H. Fujita _____
B. Lukehart _____

L. Barth _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board adopt the Resolution authorizing the list of Department staff in this report as Acting General Manager and Acting Chief Accounting Employee.

SUMMARY:

In the absence of the General Manager, the following individuals listed below are authorized to act as the Acting General Manager:

| | |
|----------------------|---------------------------|
| James L. Combs | Assistant General Manager |
| Anthony M. Coroalles | Assistant General Manager |
| John J. Duggan | Chief Financial Officer |

In the absence of the General Manager, the following individuals, in alphabetical order are authorized to act as the Acting General Manager for signing and approving accounting documents only:

| | |
|-----------------|-------------------------------|
| Luci DeLeon | Principal Accountant II |
| Andrew Kramer | Principal Accountant II |
| Christine Leung | Fiscal Systems Specialist I |
| Rose Reyes | Departmental Chief Accountant |

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In the absence of the Chief Accounting Employee, the following individuals, in alphabetical order, are authorized to act as the Acting Chief Accounting Employee:

| | |
|-----------------|-------------------------------|
| Luci DeLeon | Principal Accountant II |
| Andrew Kramer | Principal Accountant II |
| Christine Leung | Fiscal Systems Specialist I |
| Rose Reyes | Departmental Chief Accountant |

In the absence of the Chief Accounting Employee, the following individuals are authorized to act as the Acting Chief Accounting Employee for the signing and approving of accounting documents only:

| | |
|------------------|----------------------|
| Irineo Celestino | Senior Accountant II |
| Cynthia Hirata | Senior Accountant II |
| Lidia Lim | Senior Accountant II |
| Ellen Linaac | Senior Accountant II |
| Antonio Ramos | Senior Accountant I |
| Janet Wong | Senior Accountant II |

Prepared by: Rose Reyes