

REPORT OF GENERAL MANAGER

NO. 03-161

DATE May 21, 2003

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF GENERAL SERVICES, THE BUREAU OF ENGINEERING AND DEPARTMENT OF RECREATION AND PARKS; FOR HOLLENBECK PARK - BANDSHELL RENOVATION - W.O. E170358F

J. Combs _____
A. Corrales _____
J. Duggan _____

H. Fujita _____
*B. Lukehart BSL .
J. Kolb _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the General Manger to enter into a Memorandum of Understanding (MOU), substantially in the form attached, between the Department of Recreation and Parks (RAP), the Department of General Services (GSD), and the Bureau of Engineering (BOE), to provide construction services for the Hollenbeck Park - Bandshell Refurbishment Project, 415 S. Louis Street, Los Angeles, W.O. E170358F, subject to approval of the City Attorney as to form and approval of the Mayor in accordance with Executive Directive No. 16; and,
2. Authorize the Director of Finance to request Council and Mayor approval to transfer the \$335,000.00 in Prop K funds; Fund 43K, Account T437, allocated for completion of these improvements, to the appropriate material and salary accounts in GSD to provide funds for completion of the work.

SUMMARY:

The Hollenbeck Bandshell Refurbishment project provides for the renovation and structural retrofit of the existing bandshell, construction of new walkways, lighting and disabled access to the Bandshell. This is a Prop K project which has had three Local Volunteer Neighborhood Oversight (LVNOC) meetings and the project scope has consensus. Plans were prepared by a consultant for the Bureau of Engineering Architectural Division. The Prop K Steering Committee has reviewed the award of the project to GSD and forwarded a recommendation to the Board to enter into an MOU with GSD and BOE to complete the project construction. GSD has provided an estimate, which includes contingency funds, of \$335,000.00 for the construction of the project.

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Currently, a total of \$324,457.00 is available for the project in Prop K Specified Funds (Fund 43K, Account No. T437). It is anticipated that an additional \$63,710.00 in Year 6, Inflation Funds, will be available upon City Council approval of the Prop K, Year 6 Inflation Report. The remaining \$10,543.00 required for construction will not be allocated to the project until such time that the year 6 Inflation Report is approved by City Council.

Staff has determined that the project to be constructed under the proposed MOU is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(i) because a Categorical Exemption was previously prepared for the project and filed with the Los Angeles City and County Clerks on June 25, 2002.

Report prepared by Kathleen Chan, Prop Coordinator.