

REPORT OF GENERAL MANAGER

NO. 03-85

DATE March 20, 2003

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT NO. 1 TO CONTRACT NO. 2956 - CHANGING NAME OF ARCHITECTURAL DESIGN SERVICES CONSULTANT MIRALLES ASSOCIATES, INC.

J. Combs _____
A. Coroalles _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*B. Lukehart 1526
L. Barth _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve Amendment No. 1 to Contract No. 2956 changing the name of the as-needed Architectural Design Services Consultant, from Miralles Associates, Inc. to Miralles and Wu, LLP;
2. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 16, concurrently to the City Attorney for review as to form, and upon the Mayor's and City Attorney's approval, authorize the President and Secretary of the Board to execute the Agreement; and,
3. Request the Mayor to waive the City Administrative Officer's (CAO), review and report.

SUMMARY:

On May 3, 2000, the Department entered into as-needed consulting Contract No. 2956 for architectural design services with Miralles Associates, Inc. The contract is for a duration of six (6) years, expiring May 2, 2006, and for an amount not-to-exceed \$600,000.00.

On July 28, 2000, the Secretary of State of the State of California approved a name change for the corporation to Miralles and Wu, LLP (document attached).

The name change is required by the Office of the Controller before they will approve any new purchase orders for payment to the consultant.

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This amendment does not increase the amount, extend the term or change the contract in any material way, therefore staff is recommending that the Board request the Mayor waive CAO review of the Amendment.

The firm is already in compliance with the policies and ordinances listed below, as outlined in the CAO "Analysis of Proposed Contract" form:

Childcare and Child Support Declaration Statements

Affirmative Action Program

Business Tax Registration Certificate

Equal Benefits Ordinance

MBE/WBE Policy

Living Wage, Service Worker Retention Ordinance

Insurance Requirements

The amendment is recommended in compliance with all Department and City procedures, policies and laws applicable to the award of contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City's decisions relating to the project, beyond fulfilling the provisions of the contract.

All compensation to the consultant is provided in the funding of each individual project that the firm works on; therefore, there will be no decrease in revenue or increase in costs to the City.

Prepared By Jess Miller, Senior Management Analyst.