

REPORT OF GENERAL MANAGER

NO. 03-77

DATE March 20, 2003

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BANNING MUSEUM - BUILDING REFURBISHMENT (#2801N)
W.O. E170191F - FINAL ACCEPTANCE

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*B. Lukehart BSL
L. Barth _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the work performed under a Memorandum of Understanding (MOU) with General Services Department (GSD) as outlined in the body of this report; and,
2. Authorize the Board Secretary to furnish GSD with a letter of completion.

SUMMARY:

On June 13, 2001 a construction contract for \$230,181.00 was awarded for the Banning Residence Museum - Building Refurbishment (#2801N) project. Construction began in June 2002 and was completed on January 7, 2003. The project scope provided for the lead paint abatement to the windows and doors of the museum, repainting and replacing them when abated. The museum is located at 401 E. M Street, Wilmington, California.

The Bureau of Engineering Construction Management Division completed the administration of the project for the Department under the Prop K program. The Program Manager advised the Department in writing on January 24, 2003 that the project was complete and the Department of General Services had furnished all required permits and drawings required by the contract.

The project was completed on schedule and within the Bureau of Engineering budget. There were no change orders issued on the project as GSD includes their contingency in the award amount.

Report prepared by Kathleen Chan, Prop K Coordinator.