

REPORT OF GENERAL MANAGER

NO. 03-65

DATE March 5, 2003

C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARK FEES/QUIMBY FEES EXPENDITURE: TRANSFER OF FUNDS FROM PORTER RANCH PARK TO ZELZAH PARK: ROAD AND PARKING LOT IMPROVEMENTS

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*B. Lukehart BSL
L. Barth _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the Chief Accounting Employee to transfer \$80,000.00 from Porter Ranch Park (946PO) to Zelzah Park (946ZE);
2. Authorize the expenditure of \$80,000.00 in Quimby fees from the Zelzah Park sub-account to complete the road and parking lot improvements; and,
3. Authorize the Chief Accounting Employee to encumber \$80,000.00 in Quimby funds from Fund 302-946ZE under the awarding authority of this Board Report.

SUMMARY:

An asphalt road, drainage swale, and parking lot improvements need to be completed at Zelzah Park. Funds allocated to this facility will be used to complete the parking lot improvements and the road, with paving, T-gates, railing; and to install a concrete drainage swale at the main gate. The total project cost is estimated at \$80,000.00, to be completed by Department region forces.

The Zelzah Park sub-account (946ZE) has \$7,519.87 as of December 30, 2002 in Quimby fees, which is not sufficient to fund this project. The Porter Ranch sub-account (946PO) has \$684,036.34 in Quimby fees which is sufficient to allow the transfer \$80,000.00 to the Zelzah Park sub-account. These fees were collected within a mile and a half of Zelzah Park, which is the standard distance for allocation of Quimby fees. Therefore, it is recommended that \$80,000.00 be transferred from the Porter Ranch sub-account to the Zelzah Park sub-account. It is further recommended that \$80,000.00 be encumbered from the Zelzah Park sub-account to complete the described road, parking and drainage improvements.

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Staff has determined that this project will consist of minor alterations to and/or replacement of existing accessory structures in an established park, and therefore, is exempt from the provisions of California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (1, 3, 12) and Class 4 (3) of the CEQA Guidelines.

Staff recommends approval of the expenditure for this project. The Council District and Valley Region Management concur with the recommendations as set for by the Department.

Prepared by Anita Cormier, Quimby Coordinator, Advance Planning/Special Projects.