

REPORT OF THE GENERAL MANAGER

NO. 03-218

DATE June 18, 2003

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REIMBURSEMENT OF GRANT FUNDED SALARIES AND RELATED EXPENSES - RESOLUTION FOR FISCAL YEAR 2003 - 2004

J. Combs _____
J. Duggan JD
J. Kolb _____

T. Coroalles _____
H. Fujita _____
B. Lukehart _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board adopt a Resolution authorizing the City Controller to transfer expenditures for Grant and Quimby funded salaries and related expenses from the Department's budgetary accounts to the appropriate Recreation and Parks Grant Fund accounts, Departmental Capital Improvement accounts, other Special Accounts, and City General Fund Capital accounts for Departmental projects.

SUMMARY:

The Department manages many capital improvement projects and grant programs which provide funds for salaries and related expenses. These funds are used to employ personnel who administer these projects as well as personnel who provide design and construction management services. In addition, certain of these capital projects are constructed and/or installed by Department forces. Their salaries and related expenses are paid from the Department's budgetary accounts. It is necessary to transfer these expenditures to the appropriate accounts on a periodic basis so that the Department's budgetary accounts are not overspent. The yearly resolution will avoid the necessity of many separate Board actions.

Report prepared by Rose Reyes, Departmental Chief Accountant