

REPORT OF THE GENERAL MANAGER

NO. 03-28

DATE: January 22, 2003

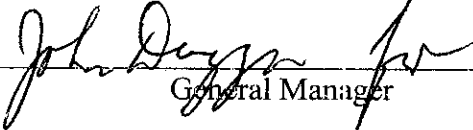
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BOARD OF RECREATION AND PARKS COMMISSIONERS

SUBJECT: SUPPLEMENTAL AGREEMENT NO. 2 TO CONTRACT NO. 2727 WITH JONES & MADHAVAN FOR AS-NEEDED MECHANICAL ENGINEERING SERVICES

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan \_\_\_\_\_  
J. Kolb \_\_\_\_\_

H. Fujita \_\_\_\_\_  
\*W. Lukehart WLF  
L. Barth \_\_\_\_\_

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve Supplemental Agreement No. 2 with Jones and Madhavan increasing the contract amount an additional \$300,000.00 for a new total of \$900,000.00 and extending the term for an additional three (3) years for a new total of nine (9) years;
2. Find that the Department does not have available in its employ personnel with sufficient time and the necessary expertise to undertake these specialized professional tasks in a timely manner and it is more feasible and economical as well as in the Department's best interest, to secure these services by contract; and,
3. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 16, concurrently to the City Attorney for review as to form, and upon the Mayor's and City Attorney's approval, authorize the President and Secretary of the Board to execute the Agreement.

SUMMARY:

On July 17, 1996, the Board executed a contract with Jones & Madhavan, for as-needed mechanical engineering services. The Contract was for a duration of three (3) years, with compensation to the consultant of \$300,000.00.

On April 7, 1999, the Board pursuant to Board Report No. 145-99 authorized Supplemental Agreement No. 1 to the contract with Jones & Madhavan providing for an additional three years for a new total of six (6) years and increased the contract amount an additional \$300,000.00 for a new total of \$600,000.00.

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Jones & Madhavan is currently working on the following projects: Van Nuys Sherman Oaks - Recreation Center Pool (#1534B), Sepulveda Bathhouse - Pool Repair (#1627D), Stoner Recreation Center Pool Refurbishment (#1534C), Nordhoff Adaptive Center - New Building (#1632D).

The consultant is a Mechanical Engineering firm, specializing in swimming pool construction. The work performed by the consultant is vital to the aforementioned projects. Currently, the Department of Recreation and Parks does not have any Mechanical Engineers on staff and is in critical need of services from the consultant. The Department has begun to make an active search to recruit new mechanical engineering firms. In the interim, the services of Jones and Madhavan are required in order to facilitate Prop. K work between the Department of Recreation and Parks and the Bureau of Engineering.

Jones & Madhavan is the recognized mechanical engineer of record for all of the subject projects, and has completed work for which the consultant has not yet been paid. It will be necessary to extend this Agreement for the foreseeable life of the projects. Staff is therefore recommending that the Board approve Supplemental Agreement No. 2, extending the contract an additional three (3) years, and increase the contract amount by an additional \$300,000.00.

The Supplemental Agreement incorporates all of the terms and conditions of the prior Agreement and Supplemental Agreement, with the exception of term and additional compensation for the consultant.

The firm has agreed in writing to comply with and/or has submitted the appropriate, executed forms (listed below) as outlined on the CAO's "Analysis of Proposed Contract" form and the Standard Provisions For City Contracts, revised 10/01:

Child Care and Child Support Declaration Statements

Affirmative Action Program

Business Tax Registration Certificate

Equal Benefits Ordinance

MBE/WBE Policy

Living Wage, Service Worker Retention Ordinance

Insurance Requirements

The Board should note that compensation to the consultant is provided by the project's funding. Therefore, there will be no decrease or increase in revenues or costs to the City.

This report prepared by Veronica Buenrostro, Management Assistant.