

REPORT OF GENERAL MANAGER

NC 03-13

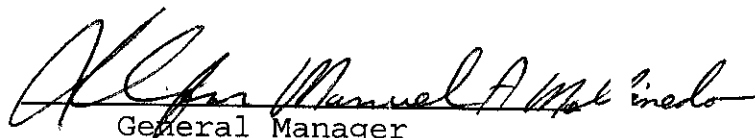
DATE January 8, 2003

CD 15

SUBJECT: TRANSFER OF APPROPRIATION BETWEEN ACCOUNTS FOR CABRILLO  
MARINE AQUARIUM

J. Combs \_\_\_\_\_  
\*A. Corrales AC  
J. Duggan \_\_\_\_\_  
H. Fujita \_\_\_\_\_

J. Kolb \_\_\_\_\_  
R. Fawcett \_\_\_\_\_

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board approve the transfer of appropriation between accounts within the Recreation and Parks Fund 302 as follows:

From:	Account 309 - Field Equipment Repair	\$3,500
	Account 602 - Operating Supplies	<u>\$1,800</u>

To: Account 316 - Maintenance & Exhibit Supplies \$5,300

SUMMARY:

Account 316 is drawn upon by Cabrillo Marine Aquarium throughout the year for the purchase of material and supplies for aquarium, exhibit, and facility maintenance. As fiscal mid-year approaches, approximately 80 percent of the funds allocated to this account have been expended.

The balance of funds reflects costs incurred for the emergency purchase of sea salt needed in order to remedy a saltwater contamination problem. Funds from this account were also needed for the purchase of temporary fencing associated with the Aquarium's expansion project.

Account 309 - Field Equipment Repair:

Funds from this account are reserved primarily for fire extinguisher maintenance, microscope repair, and other tools of the trade. No funds from this account have been expended to date, and the account will likely have a positive balance at year's end.

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Account 602 - Operating Supplies:

Funds in this account are reserved for the purchase of copy paper and office furnishings. Less than \$500 of a beginning fiscal year allocation of \$2,823 have been expended from this account.

This report prepared by Margo Kennedy, Cabrillo Marine Aquarium.