

DATE: January 8, 2003

C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

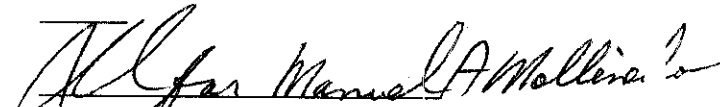
SUBJECT: TRANSFER OF FUNDS BETWEEN ACCOUNTS WITHIN THE RECREATION AND PARKS FUND FOR GOLF MAINTENANCE AND PROGRAM MANAGEMENT

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J. Kolb  
R. Fawcett  
L. Barth  
S. Huntley

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General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board:

1. Approve the transfer of funds between accounts within the Recreation and Parks Fund 302, for Golf Maintenance and Program Management, as follows:

From: Account 6020 - 1152 - Operating Supplies \$7,000  
To: Account 6010 - 1152 - Office and Administration \$7,000

2. Approve the transfer of funds between accounts within the Recreation and Parks Fund 302 for the Aquatics Section, as follows:

From: Account 3090 - 4470 - Field Equipment Expense \$13,000  
Account 6020 - 4470 - Operating Supplies \$18,000  
To: Account 4430 - 4470 - Uniforms \$31,000

From: Account 6020 - 4470 - Operating Supplies \$44,000  
To: Account 3160 - 4470 - Maintenance Materials \$44,000

From: Account 6020 - 4470 - Operating Supplies \$15,000  
To: Account 6010 - 4470 - Office Supplies \$15,000

3. Approve the transfer of funds between accounts within the Recreation and Parks Fund 302 for City-wide Pools, as follows:

From: Account 3040-1510 - Contractual Services \$40,000  
To: Account 3160-1216 - Construction Materials \$40,000

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4. Approve the transfer of funds between accounts within the Recreation and Parks Fund 302 for the Ranger Division, as follows:

From: Account 6010-2360 – Office and Administrative	\$7,000
To: Account 3160-2360 – Maintenance Supplies	\$5,000
Account 6020-2360 - Operating Supplies	\$2,000

SUMMARY:

The Community Services Branch submits the subject request to transfer funds within the Recreation and Parks Fund to allow for the purchase of necessary supplies for the Golf Division, the Aquatics Section, City-wide Pools/Chemicals, and Ranger Division.

Funding for the Golf Division office supplies was inadvertently allocated in the FY 02-03 budget to Account 6020 -Operating Supplies. This transfer will enable the proper procurement of office supplies from Account 6010 as required by the City Controller.

The fund transfers for the Aquatic Section will enable the purchase of uniforms, office and first aid supplies, and miscellaneous maintenance supplies. This transfer will accurately re-allocate funding that was appropriated for the Kids Swim Free Program.

The transfer request for City-wide Pools will allow for the procurement of necessary construction materials for the repair of fountains and pools by Department staff rather than contracting out this service.

The transfer for Ranger Division will enable the proper procurement of necessary supplies for field operations including bolt cutters, snake hooks, and other field supplies.

This report was prepared by Glenn Robison.