

REPORT OF GENERAL MANAGER

NO. 03-390

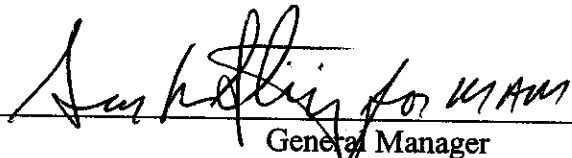
DATE December 10, 2003

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AUTHORIZATION FOR GENERAL MANAGER TO EXECUTE AGREEMENTS FOR PROPOSITION 40 GRANT WRITERS

G. Stigile _____	H. Fujita _____
A. Coroalles _____	J. Kolb _____
B. Lukehart _____	L. Barth _____
F. Mok _____	



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board authorize the General Manager to execute on behalf of the Department agreements with grant writers for Proposition 40 project submissions, as negotiated by the General Manager and as approved by the Mayor and by the City Attorney, as to form.

SUMMARY:

At the meeting of November 5, 2003, the Board approved report No. 03-364, authorizing the General Manager to negotiate up to twelve contracts with grant writers to prepare applications for Proposition 40 grants. In conformance with the direction of this report, and working with the City Attorney and the City Administrative Officer, twelve agreements were negotiated and finalized, however, the report was silent on delegating authority to execute the agreements.

Inasmuch as the first round of applications are due December 15, 2003, and all parties are satisfied with the terms and conditions of the agreements, and approval of the Mayor and the City Attorney have been obtained, expeditious execution is necessary. The original report to the Board contemplated authorizing the General Manager to execute as well as negotiate the agreements, and at this time staff recommends that the Board approve that authorization.

Report prepared by Linda Barth