

REPORT OF GENERAL MANAGER

NO. 03-387

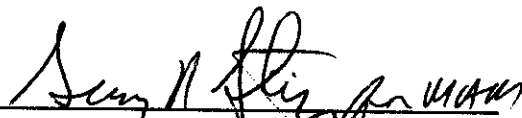
DATE December 10, 2003

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF MUNICIPAL RECREATION PROGRAM EXPENDITURE TO ELECTRO CONSTRUCTION FOR REPAIRS TO SPECIALTY LIGHTING AND FIXTURES AT PERSHING SQUARE PARK

G. Stigile _____	H. Fujita _____
A. Coroalles _____	J. Kolb _____
F. Mok _____	B. Lukehart _____
L. Barth _____	



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

1. That the Board approve expenditure of \$78,804 from the Municipal Recreation Program (MRP) fund which receives revenue from Pershing Square Park to fund lighting and light fixture repairs at Pershing Square; and
2. That the Board find that in accordance with Charter Section 1022, the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible and economical to secure the services by contract.

SUMMARY:

Pershing Square Park is an award-winning architectural gem in the City of Los Angeles and one of the Department's flagship parks. In the past years, the Department has worked with the local Business Improvement District to increase programming and positive public use of Pershing Square. The physical condition of the Park is also important to attracting park patrons, and working lights are a key element in establishing an environment of safety and comfort. Many of the light fixtures in this award-winning Park are unusual, however, and not standard for City forces to maintain. Given that Pershing Square is unique in the Department, it is not and has not been practical or feasible to train City staff to maintain these lighting systems and fixtures. In the past, the City had an expert on contract to keep up with the work on the fixtures, but that contract has expired. The Department therefore prepared a requisition for one-time repair, parts and labor, according to the procedure requested by the Controller for MRP purchases over \$25,000; conducted a bid process; received three bids; and made the selection of Electro Construction with

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the low bid at \$78,804. Prior to completing the requisition through the City's Purchasing Agent, however, the Board must determine and make a finding that the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible and economical to secure the services by contract, which is in fact the case. Sufficient funds are available in the Pershing Square Improvement Account (Municipal Recreation Program Account W15, Subaccount 1702) and work should proceed as soon as possible to benefit the night ice rink use this winter.

Report prepared by Linda Barth