

REPORT OF GENERAL MANAGER

NO. 03-122

DATE: April 16, 2003

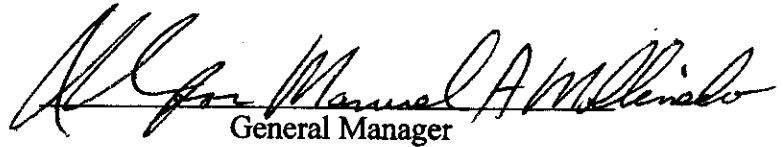
C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUPPLEMENTAL AGREEMENT NO. 1 TO AMENDMENT NO. 5 TO CONTRACT NO. 2474 WITH PARSONS INFRASTRUCTURE AND TECHNOLOGY GROUP, INC. FOR AS-NEEDED ENVIRONMENTAL SERVICES

J. Combs _____
A. Corrales _____
J. Duggan JD

H. Fujita _____
J. Kolb _____
*B. Lukehart BSL


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommend that the Board:

1. Approve Supplemental Agreement No. 1 to Amendment No. 5 to Contract No. 2474 with Parsons Infrastructure and Technology Group, Inc., increasing the contract amount by an additional \$300,000.00 for a new total of \$1,510,000.00; and, extending the length of the contract an additional three (3) years, for a new total of fourteen years (14);
2. Find that the Department does not have available in its employ personnel with sufficient time and the necessary expertise to undertake these specialized professional tasks in a timely manner and it is more feasible and economical as well as in the Department's best interest, to secure these services by contract; and, .
3. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 16, concurrently to the City Attorney for review as to form, and upon the Mayor's and City Attorney's approval, authorize the President and Secretary of the Board to execute the Agreement.

SUMMARY:

On April 27, 1992, the Department entered into a personal services contract with Parson's Engineering Science, Inc. for as-needed environmental engineering services. The contract was for a term of three (3) years, with maximum compensation to the consultant of \$150,000.00.

On April 19, 1995, the contract was amended (Amendment No. 1) changing the name of the consultant to Parson's Engineering Science, Inc., a unit of Parsons Infrastructure & Technology Group Inc.

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On March 20, 1996, the contract was amended for a second time (Amendment No. 2) extending the contract for three (3) years for a new term of six (6) years and increasing the amount by \$150,000.00 for a new total amount of \$300,000.00.

On October 23, 1998, the contract was amended a third time (Amendment No. 3) extending the contract for an additional three (3) years for a new term of nine (9) years and increasing the amount by \$300,000.00 to \$600,000.00.

On August 4, 1999, the contract was subsequently amended a fourth time (Amendment No. 4) increasing the amount by \$210,000.00 (at the request of the Zoo and Public Works), the majority of which was paid by Public Works and the Zoo.

On March 21, 2001, the contract was once again amended a fifth time (Amendment No. 5) extending the contract and additional two (2) years for a new term of eleven (11) years; and increasing the amount of the contract by \$400,000.00 for a new total amount of \$1,210,000.00.

Parsons Infrastructure & Technology Group, Inc. has worked on several Department projects including: Lincoln Heights Youth Center, Cabrillo Coastal Park Trail, Harbor Regional Park – Water Management Program, Ken Malloy Harbor Regional Park – Master Plan, Del Rey Lagoon – Outdoor Improvements, Cabrillo Marine Aquarium, Green Meadows Recreation Center, West Wilshire Recreation Center, CSY – Administrative Building, and the Sepulveda Park West – Park Acquisition.

Staff is requesting this Supplemental Agreement to allow the consultant to complete the environmental impact report and other related work already in progress for the Harbor Regional Park Master Plan project. Unfortunately, the Department is nearing the maximum amount of contract funds available to this consultant. The Department has already paid over \$1,029,000.00 and the consultant cannot be paid until this Supplemental Agreement is approved. No other work will be assigned to Parsons for the duration of their contract.

Parsons Infrastructure & Technology Group, Inc. is not a MBE/WBE firm. However, they have agreed to conduct an outreach effort if the services of a sub-consultant are required. In addition, 120 employees out of over 1,500 employees at Parsons live in the City of Los Angeles.

The firm is already in compliance with the policies and ordinances listed below, as outlined in the "Analysis of Proposed Contract" and the Standard Provisions for City Contracts, revised 10/01 form:

Child Care and Child Support Declarations Statements

Affirmative Action Program

Business Tax Registration Certificate

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Equal Benefits Ordinance

MBE/WBE Policy

Living Wage, Service Worker Retention Ordinance

Insurance Requirements

This amendment is recommended in compliance with all Department and City procedures, policies and laws applicable to the award of contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City's decisions relating to the project, beyond fulfilling the provisions of the contract.

All compensation to the consultant is provided in the funding of each individual project that the firm works on; therefore, there will be no decrease in revenue or increase in costs to the City.

Prepared by Veronica Buenrostro, Management Assistant.