

REPORT OF GENERAL MANAGER

NO. 03-121

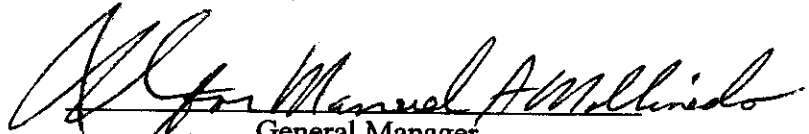
DATE April 16, 2003

C. D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF GENERAL SERVICES, THE BUREAU OF ENGINEERING AND THE DEPARTMENT OF RECREATION AND PARKS; FOR QUEEN ANNE PARKING LOT - PROJECT - W.O. #E170153

J. Combs _____ H. Fujita _____
A. Corrales _____ J. Kolb _____
J. Duggan _____ *B. Lukehart BSL


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve a Memorandum of Understanding (MOU) between the Department of Recreation and Parks, the Department of General Services (GSD), and the Bureau of Engineering (BOE) to provide construction services for the parking lot and greening on the newly acquired property at the Queen Anne Recreation Center W.O. #E170153; and,
2. Request a Council Motion be prepared to transfer the Tobacco funds (Fund No. 43G Account no. R204), allocated for completion of these improvements, to the appropriate material and salary accounts in GSD to provide funds for completion of the work.

SUMMARY:

The refurbishment to the Queen Anne Recreation Center building is currently being completed by the Department of General Services (GSD). Additional property was purchased adjacent to the existing park to provide for parking for the refurbished building and to add park land to the site. Prop K funded the purchase of the park land and allocated some funds toward the parking lot and greening of the site.

Since GSD is already on the site completing the construction of the renovation to the existing gym it was determined that they would be best suited to provide construction services for completion of the parking lot construction. Therefore, the BOE requested a quotation from GSD for the completion of the work that the Tobacco funding will cover. GSD provided

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quotation for the work. GSD has indicated that they will complete the work for \$250,000. The quotation has been reviewed by BOE and they recommend this Department enter into an MOU with them and GSD for the work in order to complete the project as quickly as possible. GSD has significant experience in the type of construction they will be providing for our Department.

Staff has determined that the subject project will consist of the demolition of three residential properties on previously acquired parcels adjacent to the existing park for the purpose of developing parking. The housing units were determined not to be historical resources and therefore, the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Classes 1 (11) and 11 (2,6) of the City CEQA Guidelines.

Copies of the unsigned MOU are on file in the Board Office for your review.

Report prepared by Kathleen Chan, Prop K Coordinator.