

REPORT OF GENERAL MANAGER

NO. 02-334

DATE September 18, 2002

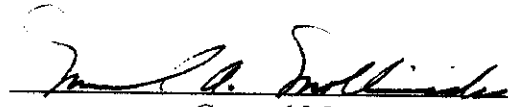
C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: QUIMBY EXPENDITURE: HIGHLAND PARK SENIOR CITIZEN CENTER:
FUNDING BUILDING IMPROVEMENTS

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Matthews PDF for
L. Barth _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board :

1. Approve the expenditure of \$8,501.00 in Quimby funds from the Highland Park Senior Citizen Center Sub-account (944 HE) to provide funding for building improvements including new entrance doors; and,
2. Authorize the Chief Accounting Employee to encumber \$8,501.00 in Quimby funds from the Highland Park Senior Citizen Center Sub-account (944 HE) to fund the building improvements.

SUMMARY:

The Highland Park Senior Citizen Center has problems that require immediate attention. The entrance doors are broken and new automatic, sliding doors must be installed with dual safety sensors, microwave actuation, locking hardware, and tempered glass. These improvements are necessary to prevent injury to patrons utilizing the facility.

There is approximately \$13,000.00 available in the Highland Park Senior Citizen Center Quimby Sub-Account (944 HE), which will cover the cost of \$8,501.00 for this expenditure. It is therefore recommended that the Chief Accounting Employee be authorized to encumber \$8,501.00 in Quimby fees to fund the building improvements.

Staff has determined that the subject project will consist of the removal and replacement of an existing accessory structure in an established park and is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article VIII, Section 1, Class 1 (4) of the City CEQA Guidelines.

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Staff recommends approval of this expenditure. The Council Office and the Griffith/Metro Region Superintendent concur with the recommendation.

Report prepared by Camille Didier, Supervisor, Advance Planning/Special Projects.