

REPORT OF GENERAL MANAGER


NO. 02-350

DATE October 2, 2002

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9987

J. Combs _____	H. Fujita _____	
T. Coroalles _____	J. Kolb _____	
J. Duggan _____	M. Matthews _____	


 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9987 effective immediately as follows:

Section A - Regular Positions

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1223-2	Accounting Clerk II	03
1	3333-2	Building Repairer II	14
1	3351	Cement Finisher Worker	14
1	7944	City Planner	19
10	1461-3	Communications Operator III	03
1	1670-2	Graphics Designer II	21
1	9184-1	Management Analyst I	01
10	3773-2	Mechanical Repairer II	09
1	3426	Painter Supervisor	13
1	1201	Principal Clerk	20
2	2246-2	Sr. Recreation Director II	11
1	1455-1	Systems Programmer I	21

REPORT OF GENERAL MANAGER

Pg. 2

No. 02-350

1. DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	3333-1	Building Repairer I	14
1	1358	Clerk Typist	03
10	1461-1	Communications Operator I	03
1	1137-2	Data Control Assistant II	03
1	3115	Maintenance & Const. Helper	04
1	9184-2	Management Analyst II	01
10	3773-1	Mechanical Repairer I	09
1	9236	Planning Officer Rec. & Parks	00
2	2434	Rec. Facility Director	11
1	1116	Secretary	03
1	3424	Sr. Painter	02
1	1596-2	Systems Analyst II	01

Section B - Part-Time Positions

2. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
	0836	Assistant Day Camp Director	00
	0838	Day Camp Counselor	00
	0835	Day Camp Director	00
	0837	Day Camp Unit Leader	00
	2476	Lifeguard Recruit	00
	2421	Residential Camp Counselor	00
	2427	Sr. Residential Camp Counselor	00

DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
	2421	Camp Counselor	00
	2427	Senior Camp Counselor	00

Section C - Substitute Positions

3. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	3194-2	Bldg. Con. & Maint. Gen. Supt. II	36

REPORT OF GENERAL MANAGER

Pg. 3

No. 02-350

3. DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	3124-2	Bldg. Con. & Maint. Supt. II	36
1	3333-2	Building Repairer II	14
1	3351	Cement Finisher Worker	14
10	1461-3	Communications Operator III	03
1	7933-2	Landscape Arch. Assoc. II	08
10	3773-2	Mechanical Repairer II	09
1	1201	Principal Clerk	20
1	3426	Painter Supervisor	13
1	9171-1	Sr. Management Analyst I	20
1	2446-1	Sr. Recreation Director I	11
2	2446-2	Sr. Recreation Director II	11
1	1455-1	Systems Programmer I	20

4. Release the above position from substitute authority for the remainder of the fiscal year.

Section D - In Lieu Positions

5. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>
1	3190	Building Maint. District Supervisor

DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>
1	7944	City Planner

Section E - Special Funded Positions

6. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>
1	1670-3	Graphics Designer III

DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>
1	9184-2	Management Analyst II
1	2446-2	Senior Recreation Director II

REPORT OF GENERAL MANAGER

Pg. 4

No. 02-350

SUMMARY:

The changes to Section 1A reflect the City Administrative Officer's approval of the Department's 2002-03 budget request to upgrade the paygrades of the above-listed positions. Changes to Section 1A also reflect the mid-year position reallocations that were approved by the Civil Service Commission in Fiscal Year 2001-02.

The Assistant Day Camp Director, Day Camp Counselor, Day Camp Director, Day Camp Unit Leader, and Lifeguard Recruit job classes were recently approved by the Civil Service Commission. The day camp classifications will be used to staff the Department's seasonal day camp programs and the Lifeguard Recruit classification will be used at the Department's aquatics facilities. The Residential Camp Counselor and Senior Residential Camp Counselor job classes are being added and the Camp Counselor and Senior Camp Counselor job classes are being deleted due to job class title changes recently approved by the Civil Service Commission.

The Building Construction and Maintenance General Superintendent II is being added because it was inadvertently deleted from the 2002-03 Personnel Resolution instead of the Building Construction and Maintenance Superintendent II. The remaining positions are being deleted because they were either mid-year position reallocations or paygrade upgrades that are now being added to Section 1-A (Regular Positions).

The In Lieu Positions Section has been modified to reflect a Building Maintenance District Supervisor position that was placed in lieu of a Construction and Maintenance Supervisor II position during Fiscal Year 2001-02. A City Planner position is being deleted from the In Lieu Positions Section and added to the Regular Positions Section.

A Graphics Designer III position is being added to the Special Funded Section because it was mistakenly omitted after it was approved by the Board on April 18, 2001. A Senior Recreation Director II position is being deleted from the Special Funded Section because it was mistakenly added to the 2000-01 Personnel Resolution. A Management Analyst II position is being deleted from the Special Funded Section because it is no longer needed.

Prepared by Jim Abalos