

REPORT OF GENERAL MANAGER

NO. 02-374

DATE November 6, 2002

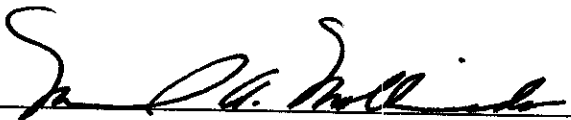
C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA PARK WEST - PARK IMPROVEMENT (#1832A) - W.O. E170131 - APPROVAL OF MEMORANDA OF UNDERSTANDING BETWEEN THE DEPARTMENT OF GENERAL SERVICES AND THE DEPARTMENT OF RECREATION AND PARKS; AND BETWEEN THE BUREAU OF STREET LIGHTING AND THE DEPARTMENT OF RECREATION AND PARKS FOR THE CONSTRUCTION OF STREET IMPROVEMENTS AND RELATED STREET LIGHTING WORK

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
* M. Matthews MM
L. Barth _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve a Memorandum of Understanding (MOU) with the Department of General Services (GSD) to provide construction services for street improvements, the entry pavilion, and a basketball court at the Sepulveda Park West - Park Development project (#1832A);
2. Approve a Memorandum of Understanding with the Department of Public Works, Bureau of Street Lighting (BSL) to provide construction services for the completion of related street lighting work for Sepulveda Park West - Park Development project (#1832A); and,
3. Request that the City Council direct the Community Development Department (CDD) to transfer the Prop12 2/3 funds, allocated to this Department for these improvements, to the appropriate material and salary accounts in GSD and BSL in the amounts specified below to provide funds for completion of the work.

SUMMARY:

The Department is currently completing the park development at Sepulveda Park West under construction Contract No. 3011 with Metro Builders & Engineers Ltd., in the amount of \$1,738,000.00, awarded on June 13, 2001. This is a Prop K funded project being managed by the

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Bureau of Engineering (BOE). Since the award of the contract, additional funding from Prop 12 was allocated to the project to construct a play area. That addition to the scope of work, along with some change order work, raised the contract cost to a level requiring a supplemental agreement. Therefore, BOE requested quotations from GSD and BSL for the completion of the work that the Prop 12 2/3 funding will cover. Both GSD and BSL have provided quotations for their respective work. The GSD street improvements, the entry pavilion, and a basketball court will cost \$377,000.00. The BSL street lighting work will cost \$43,000.00. Each quotation has been reviewed by BOE and is recommended to this Department in order to complete the project as quickly as possible. Both agencies have significant experience in the type of construction they would be providing for our Department.

The Department, GSD, and BSL have agreed to enter into Memorandum of Understanding (MOU) for the work of each agency. Copies of the unsigned MOUs are on file in the board office for your review.

Report prepared by Kathleen Chan, Prop K Coordinator.