

REPORT OF GENERAL MANAGER

NO. 02-396

DATE November 20, 2002

C.D. 07

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BRAND PARK - RESTROOM BUILDING IMPROVEMENTS (#1839A)  
PARK FEES ALLOCATION AND TRANSFER OF FUNDS

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan \_\_\_\_\_  
J. Kolb \_\_\_\_\_

H. Fujita \_\_\_\_\_  
\* M. Matthews MF  
L. Barth \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the Director of Finance to transfer funds in the amount of \$10,345.00 from Devonwood Park (944VW) to Brand Park (944BF);
2. Authorize the Director of Finance to transfer funds in the amount of \$22,315.00 from Devonwood Park (946VW) to Brand Park (946BF);
3. Allocate \$41,670.00 in new fees collected in 00-01FY from Account No. 94600 to Brand Park (946BF) to pay the expenses incurred for construction services associated with the Brand Park Restroom Building Improvements (#1839A); and,
4. Authorize the Director of Finance to transfer funds as follows:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$10,345.00	302- 944BF	Fund 100/40, Account #1101
\$28,062.00	302- 946BF	Fund 100/40, Account #1101
\$19,973.00	205- H900	Fund 100/40, Account #1101

SUMMARY:

On March 21, 2001, the Board approved a Memorandum of Understanding (MOU) between the Department of Recreation and Parks and the Department of General Services (GSD) (Board Report No. 01-83) for construction services to complete the restroom building improvements at Brand Park. The Board Report previously authorized the Director of Finance to reimburse the General Fund for costs incurred by GSD in the amount of \$130,293.00. This project is funded by Quimby fees, Zone Change fees, a settlement from the surety company as payment for a contractor who previously defaulted on the construction contract, and FEMA reimbursements.

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The extent of damage to the restroom as a result of the 1997 earthquake was not apparent until construction was re-started by GSD. These conditions resulted in numerous change orders and additional work that were not part of the original GSD estimate. The total expended by GSD to complete the job was \$188,673.00.

In order to pay the outstanding balance due for this project, the following transfers are recommended: \$10,345.00 in Zone Change Fees from Devonwood Park (944VW) to Brand Park (944BF); and to transfer \$22,315.00 in Quimby fees from Devonwood Park (946VW) to Brand Park (946BF). New fees of \$41,670.00 were collected in 00-01FY which can be allocated to Brand Park (946BF). These transfers and allocation will be sufficient to reimburse General Services.

The Department will utilize Brand Park Quimby and Zone Change Fees in the amount of \$38,407.09 to pay for the additional work performed by GSD. The Department's cash flow account will pay for the remaining balance (\$19,973.00) which will be reimbursed by FEMA.

As authorized by prior Board action and the recommendations in this Board Report, the Department's Finance Division will complete the following transfers:

		<u>FUND NO.</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>
From:	Quimby	302	946BF	\$ 28,062
From:	Quimby	302	944BF	\$ 10,345
From:	DRP	205	H900	\$ 19,973
To:	GSD	100/40	1101	\$ 58,380

Staff recommends approval of these transfers and allocation.

The Council Office and Valley Region Superintendent concur with this recommendation.

Prepared by Rey Aficial, Project Manager.