

REPORT OF GENERAL MANAGER

NO. 02-395

DATE November 20, 2002

C.D. 06

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SEPULVEDA BASIN WOODLEY GOLF CLUBHOUSE (#1554A) - APPROVAL OF A TRANSFER OF FUNDS BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND THE DEPARTMENT OF GENERAL SERVICES FOR CONSTRUCTION OF THE CLUBHOUSE

J. Combs _____
A. Coroalles _____
J. Duggan JD
J. Kolb _____

H. Fujita [Signature]
* M. Matthews _____
L. Barth _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board authorize the Director of Finance to transfer funds in the amount of \$185,850.00 from Fund 302, Account 932AD, to the Department of General Services, Fund 100, Dept. 40, Account 1101, as final payment for construction services associated with the Sepulveda Basin Woodley Golf Clubhouse (#1554A).

SUMMARY:

On July 11, 2001, the Board approved a Memorandum of Understanding (MOU) between the Department of Recreation and Parks and the Department of General Services (GSD) for construction services in the amount of \$687,347.00 (Board Report No. 01-260). Subsequent Board action authorized Amendment No. 1 which resulted in a reduction of \$197,462.00 for the omission of the kitchen equipment from the scope of work.

On February 20, 2002, the Board approved a transfer of \$107,730.00 to GSD as partial payment for construction contingencies expended up to that point in the construction process (Board Report No. 02-78). Subsequent to this Board action, GSD continued with construction and additional work as authorized. GSD has submitted a final invoice in the amount of \$185,850.00 which represents direct costs for labor and material required to complete the contract work as well as additional work requested by the Department. The extra work includes missed bid items, latent defects, code compliance correction work, and extra work for the enhancement of the facility.

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The total amount paid to GSD to complete the construction work is \$783,465.00. Of this amount, \$489,885.00 is for basic work covered in the MOU and \$293,580.00 is for the extra work described above. This payment represents the final adjustment for monies owed for this project.

On October 31, 2002, the Department of Building and Safety conducted a final inspection and released the facility for occupancy.

Prepared by Armando De La O, Contract Administrator.