

REPORT OF GENERAL MANAGER

NO. 02-263

DATE June 19, 2002

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: 2002-03 PERSONNEL RESOLUTION

J. Combs _____ J. Kolb _____
 T. Corrales _____ M. Tamuri _____
 J. Duggan _____
 H. Fujita _____



 Acting General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION: That the Board:

1. Adopt the attached 2002-03 Personnel Resolution effective July 1, 2002.
2. Authorize the release of substitute positions for Fiscal Year 2002-03 as listed in the 2002-03 Personnel Resolution.

SUMMARY:

The Board of Recreation and Park Commissioners establishes the Department's employment authority on an annual basis through the Department's Personnel Resolution. Positions contained in this document reflect full-time and part-time positions authorized by the City Council through the budget process; positions authorized by the Board whose salaries are reimbursed by special funding sources outside the budget (e.g., grants); and substitute and in-lieu positions authorized by the Board to address the fluctuating staffing needs of the Department.

The 2002-03 Personnel Resolution authorizes a total of 2037 regular positions, 219 substitute positions, and 70 in-lieu positions; authorizes 47 classifications that may be used to employ part-time employees; and authorizes 83 positions funded through grants and other outside funding sources.

A comparison between fiscal years (FY) of positions authorized and approved by the Board is as follows:

	<u>FY 2001-02</u>	<u>FY 2002-03</u>	<u>Difference</u>
Regular	1980	2037	+57
Substitute	308	219	-89
Special Funded	84	83	-1
In Lieu	0	70	+70

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Pg. 2 No. 02-263

Numerous format changes have been made to the Personnel Resolution to promote greater clarity. The category of Grant Funded Positions was reviewed carefully and renamed Special Funded Positions to reflect that positions in this category are not solely funded by grants. The category of Substitute Positions was reviewed carefully, some positions were eliminated, and numerous other positions were moved into a new category of In Lieu Positions that more accurately describes these positions.

The most significant change from the prior Personnel Resolution to the 2002-03 Personnel Resolution is a gain of 57 regular positions as follows:

REGULAR POSITIONS

<u>No.</u>	<u>Classification</u>	<u>Assignment</u>
1	Park Services Attendant	New & Expanded Facilities
2	Aquatic Facility Manager I	New & Expanded Facilities
2	Aquatic Facility Manager II	New & Expanded Facilities
3	Recreation Facility Director	New & Expanded Facilities
3	Sr. Recreation Director I	New & Expanded Facilities
1	Sr. Recreation Director II	New & Expanded Facilities
14	Recreation Coordinator	New & Expanded Facilities
5	Child Care Associate	New & Expanded Facilities
3	Child Care Director	New & Expanded Facilities
1	Vocational Worker I	New & Expanded Facilities
15	Gardener Caretaker	New & Expanded Facilities
2	Security Officer	New & Expanded Facilities
1	Sr. Recreation Director II	Cabrillo Bath House
1	Recreation Coordinator	Cabrillo Bath House
1	Gardener Caretaker	Cabrillo Bath House
1	Senior Clerk Typist	Labor Contractual Oblig.
1	Senior Personnel Analyst	Labor Contractual Oblig.

Prepared by: Virginia Hatchard