

REPORT OF GENERAL MANAGER

NO. 02-255

DATE June 19, 2002

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF FUNDS BETWEEN ACCOUNTS WITHIN THE RECREATION AND PARKS FUND

J. Combs _____	J. Kolb _____
T. Coroalles _____	M. Tamuri _____
J. Duggan _____	
H. Fujita _____	

Margie Matthews

 Acting General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve the transfer of funds between accounts within the Recreation and Parks Fund 302, Activity Code 0590, as follows:

From: Account 6020 - Operating Supplies	\$2786.33
Account 6010 - Office and Admin.	\$1405.45
To: Account 7300 - Furniture, Office, & Tech. Eqpmt.	\$4191.78

SUMMARY:

The Human Resources Division submits the subject request to transfer funds within the Recreation and Parks Fund to allow for the purchase of computers. The City Controller requires that all purchases for computers be made from Account 7300 - Furniture, Office, & Technical Equipment.

This report was prepared by Barbara Ingalsbe.