

REPORT OF GENERAL MANAGER

NO. 02-251

DATE June 19, 2002

C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF LEASE WITH THE WILDLANDS CONSERVANCY FOR USE OF THE GRACE VALLEY RANCH

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan JD

H. Fujita \_\_\_\_\_  
\*M. Tamuri MT  
J. Kolb \_\_\_\_\_

Margie Matthews  
Acting General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve the Lease Agreement between the Department and the Wildlands Conservancy for the use of the Grace Valley Ranch for the Department's camping program;
2. Direct the Board Secretary to transmit the necessary documents to the City Attorney and Mayor for review and approval in accordance with Executive Directive No. 16; and,
3. Authorize the Board President and Secretary to execute the Lease Agreement upon receipt of the aforementioned document approvals.

SUMMARY:

The Wildlands Conservancy continues to demonstrate its commitment in establishing a partnership with the Department. They strongly support the Department's goals for promoting and enhancing camping programs for Inner-City youth. In addition to the letter of intent in which they propose funding capital improvements at Camps Valcrest and Machado, as noted in Board Report No. 02-171 and approved by the Board on April 17, 2002, the Wildlands Conservancy has graciously offered the exclusive use of their Grace Valley Ranch, at no cost to the City, for the operation of the Department's residential summer camp program for 2002.

Grace Valley Ranch is located in the San Bernardino Mountains, southeast of Big Bear Lake. The 192 acre facility contains many amenities such as miles of hiking trails, fully contained cabin units, two lodges, swimming pool, infirmary, camp offices, staff housing, barn and a 12 acre meadow. The Department will operate and manage a residential camp at Grace Valley Ranch from August 5 through August 30, 2002. The program will consist of eight sessions, with approximately 100

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children per session. The Department will provide bus transportation for the children; program staff, cooks, lifeguards, maintenance staff and all food, materials, supplies necessary for a quality program. The Conservancy's proposal provides an excellent opportunity for the Department, which is in need of a well-maintained, self-sufficient camp facility for its summer program.

Staff has determined that the subject project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article VII, Section 1, Class 1 (14) of the CEQA Guidelines.

The lease was developed at the request of the Assistant General Manager of Community Services. The Camping Section Supervisor has determined that no additional funding will be required for this program; it will be an extension of the existing services.

Prepared by Blanca Gomez-Revelles, Management Analyst II.