

REPORT OF GENERAL MANAGER

NO. 02-243 REVISED

DATE June 14, 2002

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA CHILDCARE CENTER (#2502N)
REVIEW OF BIDS AND AWARD OF CONTRACT

J. Duggan _____	H. Fujita _____
A. Corrales _____	*M. Tamuri <u>WT</u>
J. Kolb _____	J. Combs _____



 Acting General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Waive, as an informality, failure to complete CDBG Section 3 requirements on Page 19 of the bid documents because Federal Regulations do not require completion of such forms at the time of bid;
2. Accept the Base Bid in the amount of \$1,311,200.00 and Additive Alternate Nos. 2, 4 and 5 in the amount of \$54,170.00, for a total of \$1,365,370.00 of Tobo Construction, Inc. as the lowest responsible bidder;
3. Authorize the Chief Accounting Employee to encumber funds in the amount of \$1,365,370.00 from the following fund and account numbers under the awarding authority of this Board Report; and,

<u>FUND</u>	<u>ACCOUNT NO.</u>
43P	P332
302	927PS
205	TBD
209	P206

4. Request the City Attorney prepare a contract after which the President and Secretary be authorized to execute same, after the appropriate signatures by the other parties thereto and approval of form by the City Attorney have been obtained thereon.

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-243 REVISED

SUMMARY:

On May 28, 2002 the following bids were received for the Rancho Cienega Childcare Center (#2502N):

Designer
The Albert Group Architects

Estimate
\$1,550,000.00

<u>Bidder</u>	<u>Base Bid</u>	<u>Bidder</u>	<u>Base Bid</u>
Anderson White	#1,788,000.00	GB Construction Inc.	\$1,536,000.00
ADD. ALT. #1	\$ 58,421.61	ADD. ALT. #1	\$ 56,500.00
ADD. ALT. #2	\$ 17,550.00	ADD. ALT. #2	\$ 11,000.00
ADD. ALT. #3	\$297,000.00	ADD. ALT. #3	\$375,000.00
ADD. ALT. #4	\$ 17,500.00	ADD. ALT. #4	\$406,000.00
ADD. ALT. #5	\$ 32,145.75	ADD. ALT. #5	\$ 14,700.00

<u>Bidder</u>	<u>Base Bid</u>	<u>Bidder</u>	<u>Base Bid</u>
Pulsar Construction	\$1,365,370.00	RMJ Construction	\$1,535,972.00
ADD. ALT. #1	\$55,000.00	ADD. ALT. #1	\$ -0-
ADD. ALT. #2	\$15,000.00	ADD. ALT. #2	\$ -0-
ADD. ALT. #3	\$28,000.00	ADD. ALT. #3	\$41,600.00
ADD. ALT. #4	\$22,000.00	ADD. ALT. #4	\$ -0-
ADD. ALT. #5	\$40,000.00	ADD. ALT. #5	\$ -0-

<u>Bidder</u>	<u>Base Bid</u>	<u>Bidder</u>	<u>Base Bid</u>
Tobo Construction	\$1,311,200.00	Trimax Construction	\$1,685,000.00
ADD. ALT. #1	\$128,000.00	ADD. ALT. #1	\$120,000.00
ADD. ALT. #2	\$ 13,500.00	ADD. ALT. #2	\$ 35,000.00
ADD. ALT. #3	\$278,250.00	ADD. ALT. #3	\$185,000.00
ADD. ALT. #4	\$ 16,000.00	ADD. ALT. #4	\$120,000.00
ADD. ALT. #5	\$ 24,670.00	ADD. ALT. #5	\$ 45,000.00

REPORT OF GENERAL MANAGER

PG. 3

NO. 02-243 REVISED

<u>Bidder</u>	<u>Base Bid</u>
Y Ko	\$1,449,000.00
ADD. ALT. #1	\$ 62,000.00
ADD. ALT. #2	\$ 10,000.00
ADD. ALT. #3	\$100,000.00
ADD. ALT. #4	\$450,000.00
ADD. ALT. #5	\$ 40,000.00

There are sufficient funds available to award the contract for this project in the following accounts:

<u>FUND</u>	<u>ACCOUNT NO.</u>
43P	P332
302	927PS
205	TBD
209	P206

The City Attorney has reviewed the bids and found them to be in order. Tobo Construction, Inc. is lowest responsible bidder.

The four (4) lowest bidders did not submit the CDBG Form on Page 19, of the bid documents. This may be waived as an informality since Federal Regulations do not require completion of the form at the time of bid; and, no CDBG funds will be used for construction of the project.

The L.A. For Kids Steering Committee has reviewed the bids and approved the project for award of a construction contract.

Staff has reviewed the outreach effort made by Tobo Construction, Inc. and, based on the documents submitted, has determined that a "good faith" effort has been made. The contractor obtained a MBE/WBE participation of 20% and satisfied 90 of the 100 point requirements outlined by the Board's Outreach Program. The Outreach Document packages is on file in the Board Office and synopsis of said package is attached.

Since this is the first contract between the Department and Tobo Construction, there is no previous performance information on file for verification. Department staff will monitor the responsiveness and performance of Tobo Construction, Inc. closely to ensure full compliance. The Department of Public Works, Office of Contract Compliance (OCC), indicated that there have been no labor compliance violations and that all other legal requirements have been complied with.

Prepared by Rey Aficial, Project Manager.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: TOBO CONSTRUCTION, INC.

Bid Date: MAY 28, 2002

Project Name: RANCHO CIENEGA CHILDCARE CENTER (#2502N)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 617-0439, or by mail to the Recreation and Parks Dept., Planning and Development Branch, 200 N. Main Street, Room 709, Los Angeles, California 90012.		10	-0-
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED			90	

MBE/WBE % ACHIEVED: 20%