

S P E C I A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS  
OF THE CITY OF LOS ANGELES

Wednesday, January 23, 2002 - 9:30 a.m.  
200 North Main Street, 13<sup>th</sup> Floor, Room 1325  
Los Angeles, California 90012

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES.

1. GENERAL MANAGER'S REPORTS:

- 02-38 Griffith Observatory - Renovation and Expansion (#1504C) - Approval of Final Plans and Call for Bids
- 02-39 Griffith Observatory - Renovation and Expansion (#1504C) - Request to Approve Memorandum of Agreement with Friends of the Observatory
- 02-40 Department Self-Operation of Rancho Park Golf Course Driving Range and Pro Shop
- 02-41 Hansen Dam: Acceptance of Transfer of Property Parcels Located in the Vicinity of Hansen Dam Near the Intersections of Sunburst Street and Fenton Avenue and Osborne St. and Kismet Avenue
- 02-42 The Hansen Dam "Bluffs" Acquisition: Final Authorization to Acquire Property for Park Development - Approval of Escrow Instructions and Acquisition Costs (#1130A)
- 02-43 Boyle Heights Sports Center - Approval of Joint-Use Agreement with the Archdiocese of Los Angeles
- 02-44 Supplemental Agreement No. 2 to Consultant Contract No. 2723 with J. Byer Group, Inc. for As-Needed Geotechnical Engineering Services

- 02-45 Approve and Authorize the General Manager to Execute a Memo of Understanding with the Los Angeles County Probation Department for the Expenditure of Schiff-Cardenas CPA 2000 Funds in the Amount of \$750,000 to be Expended at Three CLASS Park Teen Clubs
- 02-46 Amendment to Personnel Resolution No. 9932 - Section 1C Substitute Authority - One Position of Golf Starter and One Position of Golf Starter Supervisor I

2. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, February 6, 2002 at 9:30 a.m., City Hall East, 200 North Main Street, Room 1325, Los Angeles, California 90012.

3. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)473-5888.

Finalization of Commission Actions: In accordance with City Charter Section 245, actions of the Board of Recreation and Park Commissioners shall become final at the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session.

Information on agenda items may be obtained by calling the Commission Office at (213) 473-5888. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

REPORT OF GENERAL MANAGER

NO. 02-38

DATE January 23, 2002

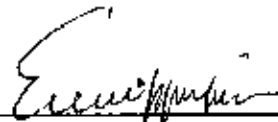
C.D. 04

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY - RENOVATION AND EXPANSION (#1504C)  
APPROVAL OF FINAL PLANS AND CALL FOR BIDS

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan JD  
J. Kolb \_\_\_\_\_

H. Fujita \_\_\_\_\_  
\*M. Tamuri MT  
M. Matthews MM



General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve final plans and specifications; and
2. Advertise the date for receipt of bids as Tuesday, March 26, 2002, at 3:00 p.m. in the Board Room.

SUMMARY:

Submitted are plans and specifications for the Griffith Observatory Renovation and Expansion project (#1504C), located at 2800 East Observatory Road, Los Angeles, CA 90027, as prepared by Hardy Holzman Pfeiffer Associates under Contract No. 2860.

On November 28, 2001, the Board approved seven (7) general contractors as having met the minimum requirements of "The Prequalification Criteria", in order to be the sole bidders on the project (Board Report No. 01-438), as follows:

- (a) S.J. Amoroso Construction Co., Inc.
- (b) The Clark Construction Group, Inc.
- (c) Morley Construction Co.
- (d) Solpac Inc., dba Soltek Pacific
- (e) Swinerton Builders, Inc.
- (f) Turner Construction Co.
- (g) Tutor-Saliba Corp.

## REPORT OF GENERAL MANAGER

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NO. 02-38

The Department staff has reviewed the final plans, specifications, and bid documents and recommends the Board to approve advertisement of bids to the above mentioned general contractors. As part of the bid requirements, general contractors will be required to update and compete "The Contractor Responsibility Questionnaire", and the Department will make a determination upon the receipt of bids (Board Report No. 01-438).

Award of the construction contract will be based on the lowest responsible bidder. The lowest responsible bidder shall be the responsible bidder who submits the lowest bid. The lowest bidder shall be the total of the lowest Base Bid plus all the Additive Alternates. However, Additive Alternates may be used to adjust the contract price by subtracting any combination from the final bid after the lowest responsible bidder is determined. Once subtracted, Additive Alternates may later be added back, subject to the terms of the bid document, at the prices bid.

The proposed construction involves restoration of the existing one-story building with two partial lower levels totaling 27,302 g.s.f. The project will include restoration of the historic entry rotunda, Hugo Ballin murals, exhibit spaces, director's office, and copper dome of the theater. Also, included in the project is the renovation of the planetarium located on the first floor. In addition to the renovation, the project includes a 32,522 g.s.f. expansion below grade, which will include additional exhibit space, a new 200-seat presentation theater, conference room, classroom space, food service area, and gift shop. The existing snack bar and restroom building will be demolished and will not be replaced.

For the existing building, all demolition, cleaning, repair, and restoration procedures, means methods and materials will conform to the Secretary of the Interior's Standards for Rehabilitation.

Currently, there are 138 striped parking stalls. Per Building and Safety parking requirements, an additional 61 striped parking stalls will be provided for a total of 199 parking stalls. The additional parking will be accommodated by providing parallel striping along East Observatory Road.

The designer's estimate for construction is \$34,753,000.00. Funds are committed for this project from Prop A; Prop K; and private monies raised through the efforts of the Friends Of The Observatory (FOTO). Assuming that the bids are congruent with the designer's estimate for construction, there is sufficient funding in place to award, at a minimum, the base construction. The construction period for this project has been set at 864 calendar days which includes a 49 day maintenance period. Liquidated damages for the project are \$5,000.00 per day. There are two milestone dates established, one for the completion of the planetarium theater and the other for the food service area. Both milestones have liquidated damages at \$1,500.00 per day and are cumulative to the project liquidated damages.

REPORT OF GENERAL MANAGER

PG. 3

NO. 02-38

The Department has determined that the Griffith Observatory Renovation and Expansion Project would have a significant adverse effect on the environment. On May 7, 1997, the Board certified that the Final Environmental Impact Report (EIR) was reviewed, considered, and determined to have been completed in compliance with the California Environmental Quality Act (CEQA) and State and City CEQA guidelines (Board Report 187-97). A Notice of Determination was filed with the Los Angeles City and County Clerk's Office on May 13, 1997.

The bid package has been approved by the City Attorney's Office.

Report Prepared by Sammy Wong, Project Manager.

REPORT OF GENERAL MANAGER

NO. 02-39

DATE January 23, 2002

C.D. 04

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY RENOVATION AND EXPANSION (#1504C)  
REQUEST TO APPROVE MEMORANDUM OF AGREEMENT WITH FRIENDS  
OF THE OBSERVATORY

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan \_\_\_\_\_  
J. Kolb \_\_\_\_\_

H. Fujita \_\_\_\_\_  
\*M. Tamun \_\_\_\_\_  
M. Matthews *MM*

*Erin J. Mahan*  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board approve and authorize the General Manager to execute the attached Memorandum of Agreement with Friends Of The Observatory (FOTO) required as part of a \$500,000.00 grant proposal by FOTO to the State for the renovation and expansion of Griffith Observatory.

SUMMARY:

In October, 2001, Friends Of The Observatory (FOTO) - the Department's partner in the renovation and expansion of Griffith Observatory - applied for a competitive \$500,000.00 grant from the State Proposition 12 *Urban Recreational and Cultural Centers, Museums and Facilities for Wildlife Education or Environmental Education Program* to support development of the new exhibit program. The application was part of FOTO's ongoing efforts to secure public and private contributions for the Observatory project. Included in the application was a letter of endorsement from the General Manager, recognizing FOTO's critical long-term role in the project and the Department's commitment to operate the Observatory in the public interest for at least the amount of time required by the grant program (20 years).

In addition to that letter, the State Department of Parks and Recreation determined the need to include a signed document describing and confirming the relationship between FOTO (as the recipient of the grant) and the Department (as the agency responsible for the long-term operation and maintenance of Griffith Observatory). Attached is a Memorandum of Agreement incorporating the elements required by the State. It enables FOTO to complete the grant application by the State deadline of February 1, 2002. Though a more comprehensive agreement between the Department and FOTO is currently being developed, it will not be completed in time for this grant application.

Friends Of The Observatory favors approval of the attached Memorandum of Agreement.

This report was prepared by Dr. E. C. Krupp, Director, Griffith Observatory.

**MEMORANDUM OF AGREEMENT**  
**Between Friends Of The Observatory**  
**And the City of Los Angeles Department of Recreation and Parks**  
**January 2002**

**Friends Of The Observatory ("FOTO")**, a 501(c)(3) non-profit, public benefit corporation, and the **City of Los Angeles, Department of Recreation and Parks ("the Department")**, have entered into a public-private relationship to promote and enable the renovation, expansion, and continued operation of **Griffith Observatory**. The Observatory, owned and operated by the Department, is one of the most iconic and important public buildings in Los Angeles and is a world leader in public astronomy. Nearly 70 million people have entered the Observatory's Hall of Science free of charge since the building opened in 1935; more than 13 million have seen a Planetarium show, and more than six million have looked through the Observatory's public telescope. After more than 66 years of continuous operation, the Observatory is about to undergo a much-needed renovation and expansion.

This *Memorandum of Agreement* is intended to meet the requirements of the State of California 2000 Bond Act (Proposition 12) grant allocation guidelines, including (but not limited to) the specific request for funding for "Observing in California" as part of the Griffith Observatory Renovation and Expansion Project (#UC-19-041). It is the intent of both parties to supplement this agreement with a more detailed agreement outlining the specific roles and responsibilities of FOTO and the Department with regard to the overall project and subsequent building operation.

For its part, **FOTO** commits to continue its activities to support the Observatory, as it has since its founding in 1978. FOTO plays a critical role in the planning and execution of the Griffith Observatory Renovation and Expansion Project; this includes service by FOTO Board Members and staff on the Renovation Steering Committee, which guides project development and planning. FOTO will also continue to act as the principal fundraising agent for the renovation and expansion project, consistent with the donor recognition plan approved by the Los Angeles Board of Recreation and Parks Commissioners (Board Report #7-99). FOTO commits to use any grant funds received from the State of California to support the Observatory renovation and expansion project and to use those funds only for the purpose for which the grant was made. FOTO commits to subsequently gift either the grant funds or any items purchased with those grant funds to the Department (for use by the Observatory). Upon execution of such gifts, FOTO will, with the approval of the State of California Department of Parks and Recreation, transfer the responsibility for maintenance and operation of all gifted elements to the Department.

For its part, **the Department** commits to maintain and operate the Observatory and all elements funded by State monies (and gifted to the Department by FOTO) pursuant to Section 5096.343(a)(1) of the Public Resources Code for no less than 20 years, just as it has done since the building opened in 1935.

At a minimum, this agreement shall remain in force up to the time that FOTO gifts any State-funded elements to the City and receives approval from the State Department of Parks and Recreation for the formal transfer of operational responsibility. Prior to that time, this agreement may only be terminated by the mutual consent of both parties or unilaterally by the Department if it can demonstrate that FOTO is in material breach of this agreement (the Department will be required to provide reasonable advance notice of planned termination in such a situation). After that time, the agreement may be terminated by either party upon furnishing ninety (90) days advance notice.

**For the Department:**

**For FOTO:**

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Ellen Oppenheim  
General Manager  
Los Angeles Department  
of Recreations and Parks

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Joy Picus  
President  
Friends Of The Observatory

REPORT OF GENERAL MANAGER

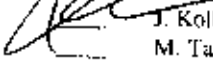
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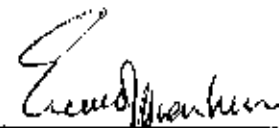
DATE: January 23, 2002

CD 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DEPARTMENT SELF-OPERATION OF RANCHO PARK GOLF COURSE  
DRIVING RANGE AND PRO SHOP

*J. Combs		J. Kolb	_____
T. Corrales	_____	M. Tamuri	_____
J. Duggan	_____	M. Matthews	_____
H. Fujita	_____		

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION

That the Board :

- 1) Direct the General Manager to develop a self-operation plan for the continuation of service at the Rancho Park Golf Course driving range and pro shop upon vacancy of the existing contractor until such time that a Board approved contractor assumes operations.

SUMMARY:

On June 20, 2001, the Board of Recreation and Park Commissioners awarded operation of the Rancho Park driving range and pro shop to Rancho Golf Center, Inc., who was scheduled to take over operations on January 3, 2002. The existing contractor, Ron Weiner, Inc., has challenged the award of the contract in court. The court stayed performance of the contract pending a hearing scheduled for April 15, 2002. At the hearing, the court will determine whether the Board approved contractor will be legally permitted to assume operations or whether the Board's award of contract to Rancho Golf Center, Inc. will be set aside.

The Department has given Ron Weiner, Inc. a thirty day notice of termination of his contract. Under the terms of the thirty day notice, the Rancho Park driving range and pro shop is to be turned over to the Department on February 11, 2002.

Should Ron Weiner, Inc. turn the property over to the Department on February 11 under the terms of his contract and thirty day notice, or vacate the property on any day before a Board approved contractor is legally permitted to assume operations, Department staff proposes to take over operation of the range and pro shop on an interim basis. The Department is committed to using their best effort to retain the existing employees during the period of self-operation to provide a smooth

REPORT OF GENERAL MANAGER

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transition. In addition to the existing staff requirements, the Department requires two additional employees in order to manage the project and account for the cash handling according to Departmental policies and standards.

Interim operations would include the continuation of existing hours of operation with full driving range service, lessons, and limited pro shop service. Limited pro shop service would consist of essential golf items such as balls, tees, gloves, and other miscellaneous essentials such as divot fixers, brushes, towels, replacement spikes, etc. until a court decision is rendered. Should the Department face a longer term operation, the Department would expand pro shop operations to include club sales, fitting and repair, and clothes and shoes.

All equipment, materials and salaries will be funded from the proceeds of the self-operation of the pro shop and driving range. The Department would provide the necessary startup capital by restructuring existing Golf resources, and proceeds from self-operation would reimburse those accounts.

This report prepared by Thomas Puchalski

REPORT OF GENERAL MANAGER

NO. 02-41

DATE: January 23, 2002

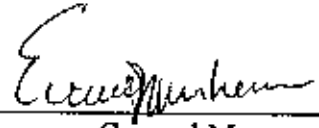
C.D.: 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HANSEN DAM: ACCEPTANCE OF TRANSFER OF PROPERTY PARCELS LOCATED IN THE VICINITY OF HANSEN DAM NEAR THE INTERSECTIONS OF SUNBURST STREET AND FENTON AVENUE AND OSBORNE STREET AND KISMET AVENUE

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan \_\_\_\_\_  
J. Kolbs \_\_\_\_\_

H. Fujita \_\_\_\_\_  
\*M. Tamuri \_\_\_\_\_  
M. Mathews \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board adopt the resolution (on file in the Board Office) accepting the property parcels located at the vicinity of the Hansen Dam Recreation Area through a non-financial transfer of jurisdiction from the Department of General Services to the Department of Recreation and Parks.

SUMMARY:

The Department of Recreation and Parks has determined that the transfer of control and jurisdiction of the identified parcels listed below from the Department of General Services to the Department of Recreation and Parks (Department) will enable the Department to consider combining it with the development of the proposed Major League Baseball Academy project adjacent to it. This Department is exploring the possibility of combining the property with other property for development as part of the Major League Baseball Academy project; however, if the Department decides not to go forward with the Major League Baseball project after completion of the California Environmental Quality Act (CEQA) process (which is currently underway), then the Department can consider use of the land for other recreational uses. City Council has authorized the transfer of control and jurisdiction of these four city-owned vacant parcels at no cost by Motion #58 adopted on December 18, 2001.

The following properties have been authorized by City Council for transfer from the Department of General Services to the Department of Recreation and Parks; APN: 2530-011-902, 2530-011-903, 2530-012-904, 2530-012-905 (see attached maps).

REPORT OF GENERAL MANAGER

PG. 2

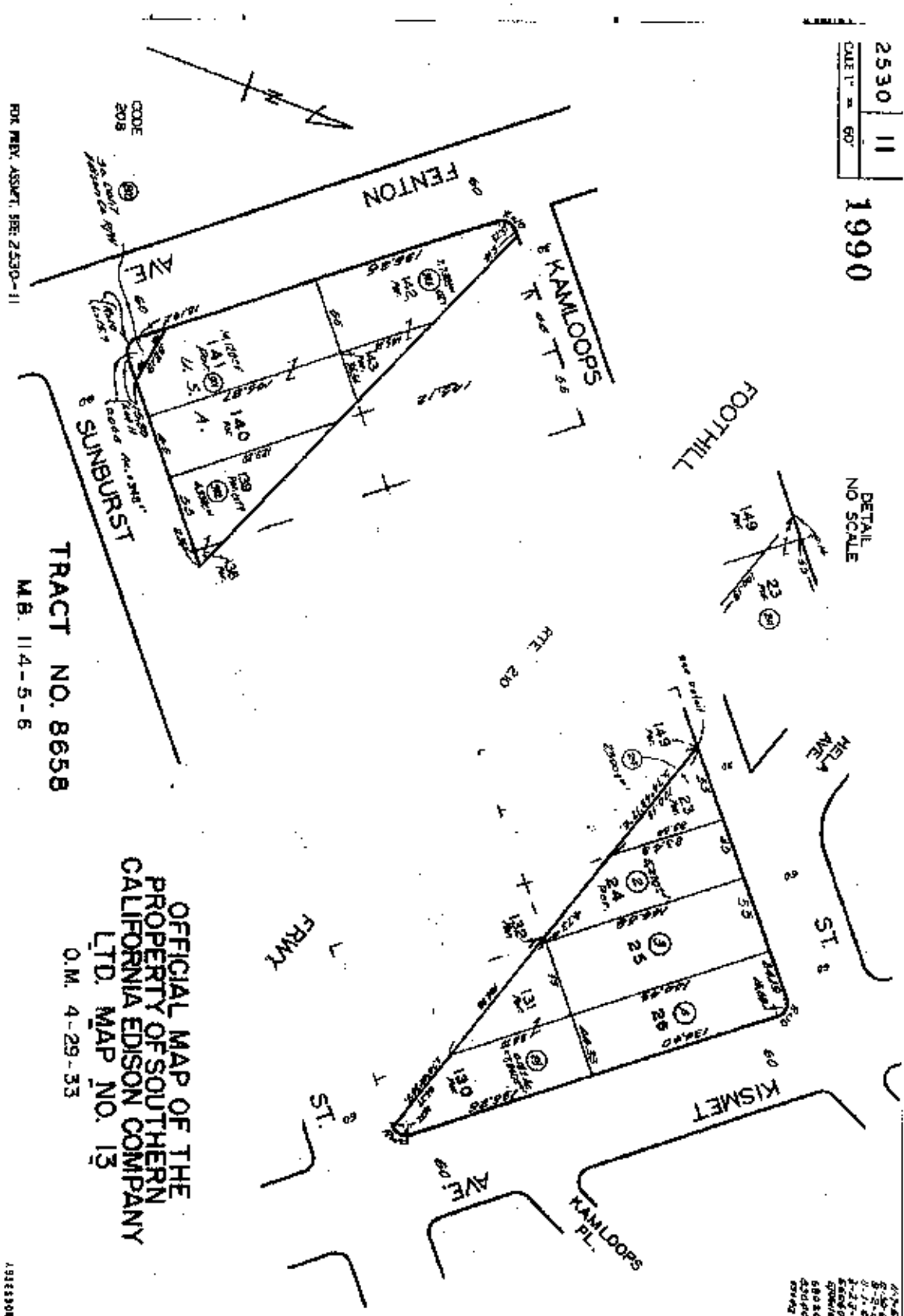
NO. 02-41

The Superintendent of the Valley Region, and Councilmember Alex Padilla have been consulted regarding this matter and concur with staff's recommendations.

This report was prepared by John Barraza, Management Analyst II, Real Estate and Asset Management Division.

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OFFICIAL MAP OF THE  
 PROPERTY OF SOUTHERN  
 CALIFORNIA EDISON COMPANY  
 LTD. MAP NO. 13  
 O.M. 4-29-33

ARISTON'S MAP  
 COUNTY OF LOS ANGELES, CALIF.

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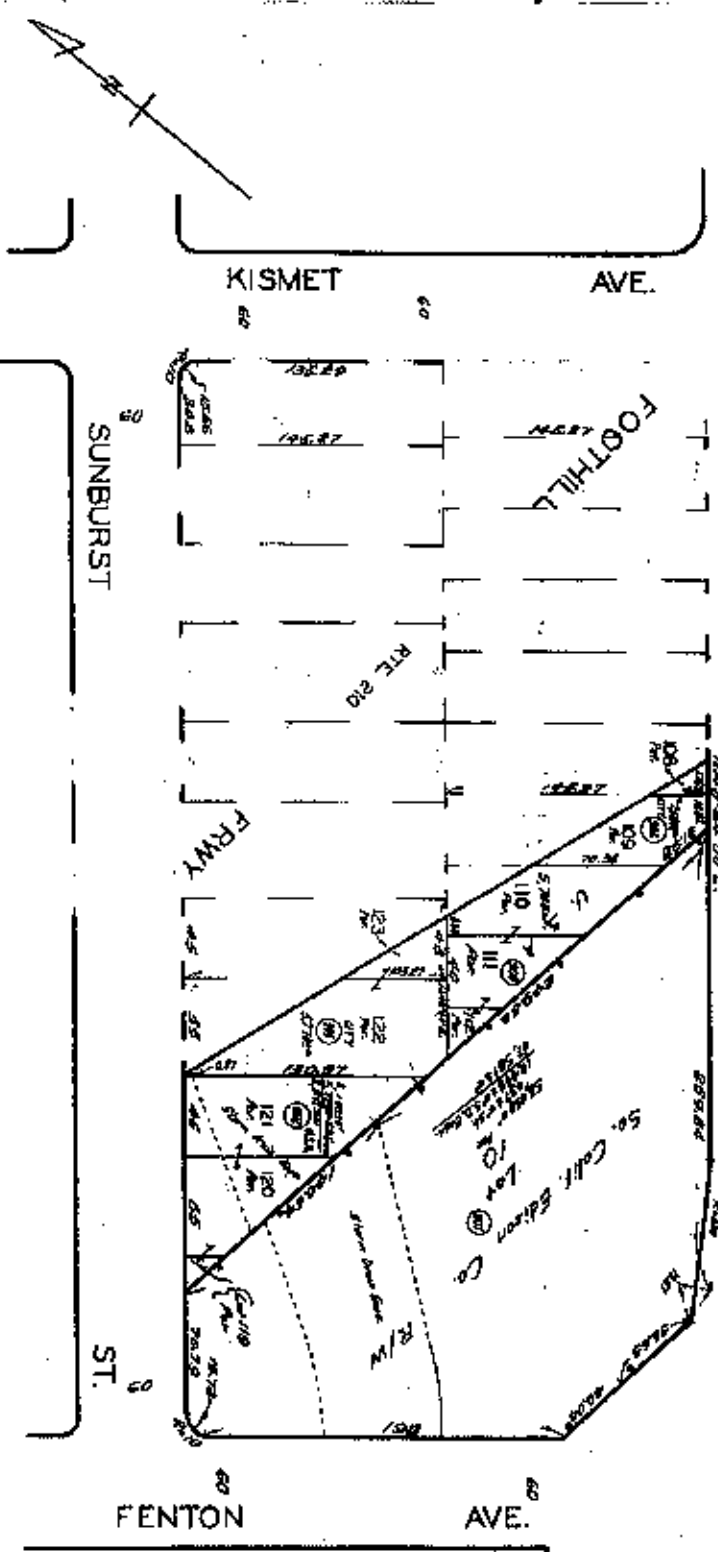
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TRACT NO. 8658  
 M.B. 114-5-6  
 OFFICIAL MAP OF THE PROPERTY OF  
 SOUTHERN CALIFORNIA EDISON COMPANY LTD. MAP NO. 13  
 O. M. 4-29-33

CODE  
 205  
 FOR PREV. ASSM'T. SEE: 2530-12

ASPERSON'S MAP  
 COUNTY OF LOS ANGELES, CALIF.

REPORT OF THE GENERAL MANAGER

NO. 02-42

DATE: January 23, 2002

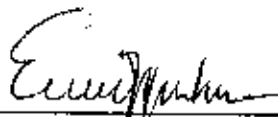
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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: THE HANSEN DAM "BLUFFS" ACQUISITION: FINAL AUTHORIZATION TO ACQUIRE PROPERTY FOR PARK DEVELOPMENT - APPROVAL OF ESCROW INSTRUCTIONS AND ACQUISITION COSTS (#1130A)

J. Combs \_\_\_\_\_  
A. Corralles \_\_\_\_\_  
J. Duggan JD  
J. Kolbs \_\_\_\_\_

H. Fujita \_\_\_\_\_  
M. Tamura MT  
M. Mathews \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Adopt a draft resolution authorizing the acquisition of 2.04 acres of land, known as the "Bluffs," located at 11700 - 11738 Foothill Boulevard in Lakeview Terrace, CA 91040. (APN 2528-002-003, 004 and 005), for the amount of \$498,133.00 which includes escrow and title fees;
2. Authorize the Department of General Services to accept the property seller's list price of \$495,000.00;
3. Authorize the Director of Finance to expedite the processing of an invoice to Chicago Title Insurance Company, Escrow Account No. 21057045-X65 from Appropriation Account # S002 (Dept. 88), Fund #205, in the amount of \$498,133.00, and upon receipt of the check to transmit it to the Real Estate and Asset Management Division; and
4. Authorize the Board Secretary to execute the escrow instructions and grant deed for the subject property.

SUMMARY:

The "Bluffs" consists of 2.04 acres of undeveloped privately owned land located in Lakeview Terrace, California, and overlooks the Hansen Dam Recreational Lakes which is next to a future City library and Children's Museum.

REPORT OF THE GENERAL MANAGER

PAGE 2

NO. 02-42

In acquiring this property, the Department will provide additional open space to benefit the Sunland-Tujunga, Lakeview Terrace, Shadow Hills and East La Tuna Canyon areas for passive recreational uses. Development could include such features as landscaping, irrigation systems, walkways, picnic areas and any other related improvements.

The Department of General Services previously provided a Class "C" Estimate of Value in the amount of \$600,000.00 for total value. Land value was estimated at \$500,000.00 and contingencies were totaled at \$100,000.00.

The recent formal appraisal of the property; showed its value at \$704,000.00; however, the owner has agreed to sell the property for its listed price of \$495,000.00. With the inclusion of the escrow and title insurance fees totaling \$3,133.00, the total acquisition cost is \$498,133.00.

The identified source of funding is the State's award for \$662,000.00 from the Murray-Hayden Prop 12 program for the acquisition of the Hansen Dam Bluffs. The contract with the State has been fully executed, and funding for this acquisition is available from July 1, 2000 through June 30, 2008.

Other costs relating to this acquisition are requested to be paid from grant funds and are as follows:

Appraisal	\$4,950.00
CEQA Filing Fees	<u>\$ 25.00</u>
Total	\$4,975.00

There will be a balance of \$158,892.00 from the grant amount after deducting acquisition related costs. This amount can be utilized for future improvements.

The proposed acquisition of the subject property has been determined as categorically exempt under the provisions of the California Environmental Quality Act of 1970 (CEQA), pursuant to Article VII, Section 1, Class 16 of the City CEQA Guidelines. A Phase I Environmental Site Assessment has been performed on the property, resulting in no evidence of toxins or contaminants being identified either through visible reconnaissance or through search of public records pertaining to these properties in their present and historical uses.

The Director of Planning, on behalf of the City Planning Commission, has approved our Department's request to acquire this property and will recommend approval by the City Council.

The acquisition of this property is supported by the Superintendent of the Valley Region and Councilmember Alex Padilla of the Seventh Council District.

Report prepared by Beverly H. Reynolds, Management Analyst II, Real Estate & Asset Management Division.

REPORT OF GENERAL MANAGER

NO. 02-43

DATE January 23, 2002

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BOYLE HEIGHTS SPORTS CENTER; APPROVAL OF JOINT-USE AGREEMENT  
WITH THE ARCHDIOCESE OF LOS ANGELES

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan \_\_\_\_\_  
J. Kolbbs \_\_\_\_\_

H. Fujita \_\_\_\_\_  
\*M. Tamuri \_\_\_\_\_  
M. Mathews \_\_\_\_\_

*[Handwritten signature]*

*[Handwritten signature]*  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve the proposed joint-use agreement with the Archdiocese of Los Angeles (Archdiocese) to provide both the Archdiocese and the Department mutual access to each others parking lots for supplemental parking for an initial term of five (5) years with an option for an additional term of five (5) years for a total of ten (10) years;
2. Forward the proposed joint-use agreement to the Mayor, in accordance with Executive Directive No. 16, for presentation to the City Council, and concurrently to the City Attorney for review and approval; and,
3. Authorize the Board President and Secretary to execute the joint-use agreement upon receipt of the necessary aforementioned approvals.

SUMMARY:

On May 2, 2001, the Board of Recreation and Park Commissioners, through Board Report No. 01-153, authorized the General Manager to negotiate and finalize a joint-use agreement with the Archdiocese of Los Angeles to provide both the Archdiocese and the Department mutual access to each other's parking lots at the Salesian High School and the Boyle Heights Sports Center.

The City Council, on July 16, 1997, at the request of the Department, approved the vacation of Mathews Street in Boyle Heights. Mathews Street is located along the western border of the Department's Boyle Heights Sports Center and is on the eastern border of the Archdiocese's Salesian High School. The vacation was finally completed on January 8, 2002. On May 2, 2001, the Board,

## REPORT OF GENERAL MANAGER

PG. 2

No. 02-43

through Board Report No. 01-153, also approved the exchange of half of the City's rights to the vacated street area for half of the Archdiocese's rights to the same vacated street area. This exchange was necessary because the Archdiocese's plan to construct a competition sized football stadium requires ownership of the entire southern half of the street. The exchange provided the City with the entire northern half of the street. The Department is considering, subject to available funding, making significant improvements to the City's half of the street to provide lighting and parking for approximately twenty cars.

In addition to the above, the street vacation and land exchange would result in the loss of street parking along Mathews Street. As a mitigation measure, the Department and Archdiocese proposed to enter into a joint-use agreement for mutual access to each others parking lots for supplemental parking. The Archdiocese, upon completion of an on-going renovation and improvement project, will have an approximately 80-space parking lot at the corner of Whittier Boulevard and the current Mathews Street. The use of the Archdiocese's parking lot during specific hours, in addition to the creation of new parking on a vacated portion of Mathews Street adjacent to the Salesian parking lot, would be effective to reduce any potential impacts due to the loss of parking on the vacated portion of Mathews Street. Therefore, staff recommends that the Joint Use Agreement, which contains such an agreement, be adopted prior to final approval of the ordinance authorizing the land exchange.

The joint-use agreement being presented for approval has an initial term of five (5) years and an option for an additional five (5) years for a total of ten (10) years.

Prepared by: Cid Macaraeg, Sr. Management Analyst I, Real Estate and Asset Management Division.

REPORT OF GENERAL MANAGER

NO. 02-44

DATE January 23, 2002

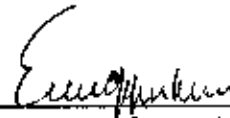
C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUPPLEMENTAL AGREEMENT NO. 2 TO CONSULTANT CONTRACT NO. 2723  
WITH J. BYER GROUP, INC. FOR AS-NEEDED GEOTECHNICAL  
ENGINEERING SERVICES

J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
J. Duggan JD  
J. Kolb \_\_\_\_\_

H. Fujita \_\_\_\_\_  
\*M. Tamuri MT  
M. Matthews \_\_\_\_\_



\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve an increase in the amount of the contract for an additional \$200,000.00 for a new total of \$1,500,000.00;
2. Find that the Department does not have available in its employ personnel with sufficient time and the necessary expertise to undertake these specialized professional tasks in a timely manner and it is more feasible and economical as well as in the Department's best interest, to secure these services by contract; and,
3. Direct the Board Secretary to submit the agreement to the City Attorney and Mayor for review and recommendation in accordance with Executive Directive No. 16, prior to final action by the Board.

SUMMARY:

On July 11, 1996, the Department entered into a personal services contract with the J. Byer Group, Inc. for as-needed geotechnical engineering services. The contract was for a term of three (3) years for an amount of \$300,000.00.

On March 13, 1998, the contract was amended (Amendment No. 1) increasing the amount by \$500,000.00 for a new total of \$800,000.00.

On September 2, 1998, Amendment No. 2 was approved by the Board increasing the amount of the contract by an additional \$500,000.00 for a new total of \$1,300,000.00.

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-44

On October 20, 1999, a Supplemental Agreement was approved by the Board to extend the term of the contract, which was inadvertently left out of Amendment No. 2, for an additional term of five (5) years for a new total of eight (8) years.

J. Byer Group has been assigned several geotechnical consulting projects during the term of their contract and is the Engineer of record for the following projects: Eagle Rock Recreation Center, Cabrillo Marine Aquarium, EPICC Pool-LA Swim Stadium, Banning Pool, Echo Park Deep Pool, Harvard Park Pool, Potrero Canyon Park Development, Barnsdall Park, and Point Fermin Lighthouse Improvement.

Unfortunately, because of the high number of projects being undertaken by J. Byer Group, the contract amount is inadequate to cover the consultant's fees for the high volume of projects. Several of these projects require extensive and continuous monitoring by the consultant. These projects include: Potrero Canyon Park Development, Barnsdall Park and the Point Fermin Lighthouse. By increasing the amount of funds an additional \$200,000.00 in the contract, there will be enough funds to cover the consultant's costs during the anticipated lengths of the projects.

The Board should note that no new assignments will be given to this firm, in that the Department is in the process of hiring new geotechnical engineering firms.

This contract is recommended for amendment in compliance with all Department and City procedures, polices and laws applicable to the award of the contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City's decisions relating to the project, beyond fulfilling the provisions of the contract.

The firm has agreed in writing to comply with and/or has submitted the appropriate, executed forms (listed below) as outlined on the CAO's "Analysis of Proposed Contract" form:

Child Care and Child Support Declaration Statements

Affirmative Action Program

Business Tax Registration Certificate

Equal Benefits Ordinance

MBE/WBE Policy

Living Wage, Service Worker Retention Ordinance

Insurance Requirements

REPORT OF GENERAL MANAGER

PG. 3

NO. 02-44

All compensation to the consultant is provided in the funding of each individual project that the firm works on; therefore, there will be no decrease in the revenue or increase in costs to the City.

Prepared by Veronica Buenrostro, Management Assistant.

REPORT OF GENERAL MANAGER

NO. 02-45

DATE January 23, 2002

C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVE AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE A MEMO OF UNDERSTANDING WITH THE LOS ANGELES COUNTY PROBATION DEPARTMENT FOR THE EXPENDITURE OF SCHIFF-CARDENAS CPA 2000 FUNDS IN THE AMOUNT OF \$750,000 TO BE EXPENDED AT THREE CLASS PARK TEEN CLUBS

J. Combs \_\_\_\_\_ J. Kolb \_\_\_\_\_  
T. Coroalles \_\_\_\_\_ M. Tamuri \_\_\_\_\_  
J. Duggan \_\_\_\_\_  
H. Fujita \_\_\_\_\_

  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

Approve and authorize the General Manager to execute a Memo of Understanding with the Los Angeles County Probation Department for the expenditure of Schiff-Cardenas CPA 2000 funds in the amount of \$750,000 to be expended at three CLASS Park Teen Clubs.

SUMMARY:

The Schiff-Cardenas Crime Prevention Act of 2000, passed by the California Legislature, provides an opportunity to address long-standing needs in juvenile justice. The Juvenile Justice Coordinating Council, convened by the Chief Probation Officer conducted a series of meetings to identify gaps in existing service, update the local action plan and develop and design best practices and proven program proposals. Program proposals addressing three strategies were developed as a result of council planning sessions:

1. Enhance mental health treatment services
2. Expand School-Based Services
3. After School Enrichment Program

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-45

The City of Los Angeles Department of Recreation and Parks applied for, and was awarded \$750,000 to expand its existing CLASS Park Youth Plus Program into three more recreation centers. To receive this funding and to be eligible for a like amount the second year of the program, the Department must enter into a Memo of Understanding (MOU) with the Los Angeles County Probation Department, the fiscal receiver for the County.

Report prepared by Jane Kolb.

REPORT OF GENERAL MANAGER


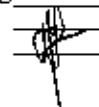
NO. 02-46


DATE January 23, 2002

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9932 -  
Section 1C Substitute Authority - One position of Golf  
Starter and one position of Golf Starter Supervisor I

J. Combs		J. Kolb	_____
T. Corralles		M. Tamari	_____
J. Duggan		M. Matthews	_____
*H. Fujita			

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9932 effective immediately as follows:

Section 1C - Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	2453	Golf Starter	11
1	2479-1	Golf Starter Supervisor I	20

2. Release the above positions from substitute authority for the remainder of the fiscal year.

SUMMARY:

The above positions will be necessary to ensure the effective operation of the Rancho Park driving range and pro shop which the Department anticipates having to self operate as early as February 11, 2002, for reasons discussed in the Board Report entitled "Department Self-Operation of Rancho Park Golf Course Driving Range."

REPORT OF THE GENERAL MANAGER  
PAGE 2 NO. 02-46

The cost of funding these positions for the remainder of the fiscal year is approximately \$32,305. The positions will be funded by the revenue generated through the self-operation of the pro shop and driving range.

This report prepared by Harold Fujita.