

F I N A L A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, January 23, 2002 - 9:30 a.m.
200 North Main Street, 13th Floor, Room 1325
Los Angeles, California 90012

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES.

1. GENERAL MANAGER'S REPORTS:

- 02-21 East Wilmington Greenbelt Community Center (#1736D) - Cancel Contract No. 3010 with Moment Construction Co., Inc.
- 02-22 Oakwood Recreation Center - Facility Enhancement (#1608E) - Review of Bids and Award of Contract
- 02-23 Van Ness Recreation Center - Childcare (#1603E) - Contract No. 2875 - Final Acceptance
- 02-24 Algin Sutton Recreation Center - Childcare Center (#1614D) - Contract No. 2899 - Final Acceptance
- 02-25 Aliso Pico Gardens Community Building (#1812A) - Final Acceptance
- 02-26 Van Ness Recreation Center - Child Care (#1603E) - Outstanding Change Orders/Claims - Contract No. 2875
- 02-27 Echo Park Area - Child Care Center (#1607D) - Approval of Takeover Agreement
- 02-28 Glassell Park - Childcare Center (#1753B) - Approval of Takeover Agreement
- 02-29 Pan Pacific Park: Approval of an Interim Revocable Right-of-Entry Permit to the Los Angeles Holocaust Memorial Monument Fund for the Continued Operation and Maintenance of the Los Angeles Holocaust Monument
- 02-30 New Park Name - North Hills Community Park
- 02-31 Park Fees/Quimby Fees Allocation: Expenditure of New Quimby Fees for Outdoor Park Improvements at Zelzah Park
- 02-32 Application for Proposition 12: Riparian and Riverine Habitat Grant Funding

- 02-33 Application for Proposition 13: Safe Water Resources Control Board Programs
- 02-34 Fiscal Year 2002-2003 California Department of Education (CDE) Funding Application for General Child Care at Jim Gilliam Pre-School, and Extended Day Care (Latchkey) Programs at Various Facilities
- 02-35 Substitution of Subcontractors; Hazard Park Gymnasium Refurbishment and Outdoor Development (#1840A); Contract No. 3020
- 02-36 Acceptance of Stop Notice(s) and Release(s) of Stop Notice(s)
- 02-37 Various Communications

2. COMMISSION TASK FORCES:

- Commission Task Force on Park Safety (Commissioners Hammond and Sanchez-Camino)
- Commission Task Force on Concession RFPs (Commissioner Sanchez-Camino)
- Commission Task Force on Capital Projects (Vice President Pak and Commissioner Hammond)

3. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities.

4. FUTURE AGENDA ITEMS:

Request by Commissioners to Schedule Specific Items on Future Agendas.

5. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

6. CLOSED SESSION

Pursuant to Government Code Section 54956.9(a), the Commission will meet in Closed Session to confer with legal counsel regarding RWBA v. City of LA, BC 262741 (writ of mandate challenging proposal process and award of contract to RGCI for Rancho Golf Pro Concession).

7. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, February 6, 2002 at 9:30 a.m., City Hall East, 200 North Main Street, Room 1325, Los Angeles, California 90012.

8. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)473-5888.

Finalization of Commission Actions: In accordance with City Charter Section 245, actions of the Board of Recreation and Park Commissioners shall become final at the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session.

Information on agenda items may be obtained by calling the Commission Office at (213) 473-5888. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

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MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

08/08/01	01-274	Department Procedures for the Selection of Technical Consultants
08/08/01	01-300	Termination of Rancho Food Service Concession Agreement
10/03/01	01-360	Elysian Park - Radio Hill Development (#1106B) - Review of Bids and Award of Contract
10/03/01	01-370	Approval of the Joint Use Agreement Between Los Angeles Unified School District and the City of Los Angeles for the Joint Use of a Portion of Marquez Charter School

REPORT OF GENERAL MANAGER

NO. 02-21

DATE January 23, 2002

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EAST WILMINGTON GREENBELT COMMUNITY CENTER (#1736D) -
CANCEL CONTRACT NO. 3010 WITH MOMENT CONSTRUCTION CO., INC.

J. Duggan _____
A. Corrales _____
J. Kolb _____
M. Matthews _____

H. Fujita _____
M. Tamuri M _____
J. Combs _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board cancel Contract No. 3010 with Moment Construction Co., Inc. for the construction of the East Wilmington Greenbelt Community Center (#1736D), located at 1102 North Pioneer Avenue, Wilmington, CA 90744, as outlined in the body of this report.

SUMMARY:

On June 13, 2001, the board accepted the base bid of Moment Construction Co., Inc. in the amount of \$2,227,000.00, as the lowest responsible bidder. On June 22, 2001, Contract No. 3010 was executed with Moment Construction Co., Inc. to construct the project. The contract was executed prior to issuance of the building permit in order to fulfill the Proposition K year 4 Grant requirement for a contract to be executed no later than June 30, 2001.

The notice-to-proceed for the project was scheduled to be issued on September 15, 2001. Before that date, the Department notified Moment Construction that the notice-to-proceed will not be issued due to delays in obtaining variance clearances from the Planning Department. Without the variance clearances, the building permit will not be granted for the project.

On June 28, 2001, the first public hearing for the parking and building height variances was conducted without a decision. On October 4, 2001, a second public hearing was held wherein the Zoning Administrator did not grant the approval due to protests from six (6) community members. Note that the Department obtained 42 letters of support and 850 signatures supporting the project.

The Zoning Administrator requested more materials to be submitted and extended the time before granting a decision. On December 21, 2001, the Zoning Administrator granted approval on the variances, however, an appeal arrived before the deadline of January 7, 2002. Approximately 75 days or more will be spent to process the appeal. Presently, the Department is still uncertain of the outcome whether a final approval will be granted or not.

REPORT OF GENERAL MANAGER

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NO. 02-21

Section 51 (b) of the Department's General Provisions for this contract states, "The Board may terminate the Contract at its own discretion or when conditions encountered during work made it impossible or impractical to proceed, or when the City is prevented from proceeding with the Contract by act of God, by law, or by official action of a public authority."

The contractor has not been issued a "Notice-to-Proceed" since the scheduled September 15, 2001 date. The Planning Department currently estimates that the latest appeal to the Area Planning Commission may take up to 60 days to complete with no guaranty of approval. The variance, if approved, could then be appealed to the City Council which could take up to another 60 days, again with no guaranty of approval. If the variance is denied the building permit would not be issued for the project. The project has not started construction now for 120 calendar days and it will take approximately another 120 calendar days to exhaust all remaining appeals, a total of a minimum of 240 calendar days. Therefore, the Department of Building and Safety will want to review the plan check requirements for code compliance before the project permits are issued.

At this point in the appeals process the Department is uncertain whether a building permit will ever be granted for this project. Staff feels that it is impossible or impractical to pursue this contract at this time, and recommends cancellation of Contract No.3010 in order to avoid any further financial claims by the contractor due to the inability to secure required building permits.

This project will remain on hold until the Planning Department variance clearance is resolved.

Prepared by Fred O. David, Project Manager.

REPORT OF GENERAL MANAGER

NO. 02-22

DATE January 23, 2002

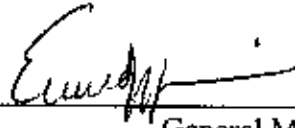
C.D. 06

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: OAKWOOD RECREATION CENTER - FACILITY ENHANCEMENT (#1608E) -
REVIEW OF BIDS AND AWARD OF CONTRACT

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Tamuri _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the base bid of New Creation Builders in the amount of \$879,000.00 as the bid of the lowest responsible bidder;
2. Authorize the Chief Accounting Employee to encumber funds in the amount of \$794,089.00 from the following fund and account numbers under the awarding authority of this Board Report;

FUND
43K

ACCOUNT NO.
K237, N237 and P237

3. Accept the payment of \$63,911.00 from United States Fidelity and Guaranty Company and release United States Fidelity and Guaranty Company from further liability on this project to the Department; and,
4. Request the City Attorney to prepare a contract after which the President and Secretary be authorized to execute same after the appropriate signatures by the other parties thereto and approval for form by the City Attorney have been obtained thereon.

SUMMARY:

On November 20, 2001, the following bids were received for Oakwood Recreation Center - Facility Enhancement (#1608E) project:

REPORT OF GENERAL MANAGER

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NO. 02-22

<u>Designer</u>	<u>Estimate</u>
Kwang Cook Architects	\$750,000.00
<u>Bidders</u>	<u>Estimate</u>
New Creation Builders	\$ 879,000.00
Tobo Construction, Inc.	\$1,062,000.00

Plans provide for a 3,800 square foot addition to an existing recreation center. The project was previously awarded to D & M Construction, Inc. on June 27, 2000. Construction work was about 7% completed when the Board cancelled the contract on December 13, 2000. Surety, United States Fidelity and Guaranty Company, has agreed to reimburse the City \$63,911.00. This is the difference between the bid they obtained from C.A. Light Construction Co. on January 8, 2001 for \$858,000.00, and the City's retention money from D & M Construction, Inc. of \$794,089.00.

The surety on their August 23, 2000 letter, believes that the City's slow action to approve the agreement resulted in the loss of the surety's contractor C.A. Light Construction Co. The Department believes that the surety's offer should be accepted in the interest of moving forward with the work.

Surety has declined to reimburse the City an additional \$21,000.00 to cover the difference between New Creation Builders' bid of \$879,000.00 and C.A. Light's bid of \$858,000.00.

The construction is expected to begin in early March 2002 and be completed in 349 calendar days.

There are sufficient funds available to award the contract for the base bid of this project, in the following accounts:

FUND
43K

ACCOUNT NO.
K237, N237 and P237

The City Attorney has reviewed the bids and found them to be in order. New Creation Builders was the lowest responsible bidder.

Staff has reviewed the outreach effort made by New Creation Builders and, based on the documents submitted, has determined that a "good faith" effort has been made. The contractor obtained an MBE/WBE participation of 5 % and satisfied 81 of the 100 point requirements outlined by the Board's Outreach Program. The Outreach Document Package is on file in the Board Office and a synopsis of said package is attached.

REPORT OF GENERAL MANAGER

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NO. 02-22

Staff has also reviewed their responsiveness and work performance on previous Department projects and found them to be satisfactory. The Department of Public Works, Office of Contract Compliance (OCC), indicated that there have been no labor compliance violations and that all other legal requirements have been complied with.

Prepared by William Tseng, Contract Administrator.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: New Creation Builders

Bid Date: Nov. 20, 2001

Project Name: Oakwood Recreation Center (#1608E)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 617-0439, or by mail to the Recreation and Parks Dept., Planning and Development Branch, 200 N. Main Street, Room 709, Los Angeles, California 90012.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number. Information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	0
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	0
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED				81

MBE/WBE % ACHIEVED: 5%

REPORT OF GENERAL MANAGER

NO. 02-23

DATE January 23, 2002

C.D. 08

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NESS RECREATION CENTER - CHILDCARE CENTER (#1603E) -
CONTRACT NO. 2875 - FINAL ACCEPTANCE

J. Combs _____
A. Corrales _____
J. Duggan JD
J. Kolb _____

H. Fujita _____
M. Tamuri MT
M. Matthews _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the work performed under Contract No. 2875 as outlined in the body of this report;
2. Authorize the Department's Director of Finance to release \$13,043.40 of \$218,851.41 in retention monies after acceptance by the Board, held under Contract No. 2875 in accordance with City Charter Section 264 and withhold the remaining \$205,808.01;
3. Authorize the Board Secretary to furnish Sunpeak Construction with a letter of completion;
4. Assess liquidated damages in the amount \$166,500.00;
5. Deduct from retention money \$34,308.01 for outstanding Office of Contract Compliance (OCC) violations; and,
6. Deduct from retention money \$5,000.00 for incomplete punch list items.

SUMMARY:

The construction contract for Van Ness Recreation Center - Childcare Center was awarded by the Board in the amount of \$1,040,000.00 to Sunpeak Construction on December 9, 1998 (Board Report No. 522-98). The work involved building a new Childcare Center. Work began at a very slow pace and continued at the same pace for the duration of the project. At the end of the construction the total cost is \$1,193,515.84, including Change Order Nos. 1 through 40 totaling \$155,515.84.

REPORT OF GENERAL MANAGER

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NO. 02-23

A pre-final inspection was conducted by Department staff and the Bureau of Contract Administration Inspector at the contractor's request on June 11, 2001, and a list of correction items was generated during inspection and provided to the contractor for appropriate action. The final inspection was conducted at the contractor's request on July 31, 2001, and the Department took over the facility on the same day.

The original contract period was 349 days, total time extension of 76 days were granted for a revised total contract period of 425 days. Liquidated damages accrued at a rate of \$500.00 per day, for 333 days beginning September 1, 2000, the contract completion date, until the Department took over the facility on July 31, 2001. The total amount of liquidate damages is \$166,500.00.

Sunpeak has outstanding OCC violations in the amount of \$34,308.01 and incomplete punch list items valued by the Department in the amount of \$5,000.00. We recommend that these amounts be deducted from retention funds.

Staff and the project inspector spent an excessive amount of time administering and inspecting the contractor's work. Problems included lack of subcontractor coordination and inadequate manpower.

Department staff has consulted with the OCC concerning the status of labor compliance requirements and Affirmative Action requirement on this project and violations for a total of \$34,308.01 was assessed. The State of California, Department of Industrial Relations has filed Complaint Nos. 2001-0122, 2001-0124, and 2001-0126 against Sunpeak Construction and their subcontractors. The complaint alleges the contractor's failure to provide the applicable Apprenticeship Committee with notice of contract award, failure to comply with the required apprentice to journeyman ratio, and other violations.

Sunpeak Construction filed a government code claim against the City on June 29, 2001. The City denied the claim Sunpeak, therefore, filed a lawsuit, Case No. B255712, seeking damages in the amount of at least \$300,000.00 plus interests attorney's fees, and court costs. The suit has four allegations including the Department's failure to disclose site conditions contrary to contract documents, failure to timely execute change orders and progress payments, failure to compensate for cost of the delays, and other claims.

Prepare by Willis Yip, Project Manager.

REPORT OF GENERAL MANAGER

NO. 02-24

DATE January 23, 2002

C.D. 08

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ALGIN SUTTON RECREATION CENTER - CHILDCARE CENTER (#1614D) -
CONTRACT NO. 2899 - FINAL ACCEPTANCE

J. Combs _____
A. Corcalias _____
J. Duggan JD
J. Kolb _____

H. Fujita _____
*M. Tamuri MT
M. Matthews _____

E. [Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the work performed under Contract No. 2899 as outlined in the body of this report;
2. Authorize the Board Secretary to furnish Sunpeak Construction with a letter of completion;
3. Assess liquidated damages in the amount \$175,000.00;
4. Deduct from retention money \$2,602.81 for outstanding stop notice and 25% penalty;
5. Deduct from retention money \$5,000.00 for incomplete punchlist items;
6. Deduct from retention money \$33,406.95 for outstanding Office of Contract Compliance (OCC) violations;
7. Authorize the Department's Director of Finance to retain the \$71,083.93 retention monies after acceptance by the Board of Recreation and Park Commissioners, held under Contract No. 2899 to satisfy outstanding amounts due to the City in accordance with Charter Section 264; and,
8. Withhold the final progress payment due to the contractor in partial satisfaction of the assessment of liquidated damages in accordance with Charter Section 264, leaving a balance due and owing from Sunpeak Construction of \$144,925.83.

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-24

SUMMARY:

The construction contract for Algin Sutton Recreation Center - Childcare Center was awarded by the Board in the amount of \$1,185,000.00 to Sunpeak Construction on June 3, 1999 (Board Report No. 247-99). Change Order Nos. 1 through 22 were issued for a total of \$63,048.93. Total construction contract is \$1,248,048.93. The work involved building a new childcare center. Work began at a very slow pace and continued at the same pace for the duration of the project.

A pre-final inspection was conducted by Department staff and the Bureau of Contract Administration Inspector at the contractor's request on March 1, 2001, and a list of corrective items was generated during inspection and provided to the contractor for appropriate action. Final inspection was conducted at the contractor's request on May 29, 2001. Department took over the facility on June 21, 2001.

The original contract period was 349 days, total time extension of 83 days were granted for a revised total contract period of 432 days. Liquidated damages accrued at a rate of \$500.00 per day, for 350 days from July 6, 2000, the contract completion date as extended by change orders, to June 21, 2001, the date when the Department took over the facility.

Staff and the project inspectors have spent excessive amount of time administering and inspecting the contractor's work. Problems included lack of subcontract coordination and inadequate manpower.

Department staff has consulted with the (OCC) concerning the status of labor compliance requirements and Affirmative Action requirement on this project, and violations for a total of \$33,406.95 was assessed.

The State of California, Department of Industrial Relations has filed Complaint Nos. 2000-0277, 2001-0121, 2001-0123, and 2001-0125 against Sunpeak Construction and their subcontractors. The complaints alleged the contractor's failure to provide the applicable Apprentice Committee with notice of contract award, failure to comply with the required apprentice to journeyman ratio, and other violations.

The current project retainage is \$71,083.93. Staff recommends deductions from this retainage for outstanding stop notices and penalties incomplete punch list items and OCC violations totaling \$41,009.76. Staff further recommends assessment of liquidated damages in the amount of \$175,000.00 leaving no retained funds to be released to the contractor. It is recommended that the Board withhold any assessed amounts due to the City from the contractor by deducting those amounts from the final progress payment as allowed for under City Charter Section 264, Reduction of Demands on the Treasury. The final progress payment amount to be withheld is \$71,083.93, leaving a balance due and owing from Sunpeak Construction for \$144,925.83.

REPORT OF GENERAL MANAGER

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N02-24

Sunpeak Construction has filed a government code claim against the City on June 29, 2001. The City denied the claim, Sunpeak therefore, filed a lawsuit, Case No. B255713, seeking damages in the amount of a least \$200,000.00, plus interests, attorney's fees, and court costs. The suit has four allegations including the Department's failure to timely execute change orders, progress payments, and failure to compensate cost of the delays, and other claims.

Prepare by Richard Chang, Project Manager.

REPORT OF GENERAL MANAGER

NO. 02-25

DATE January 23, 2002

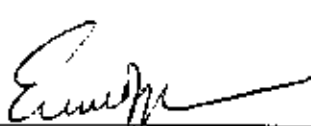
C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ALISO PICO GARDENS - COMMUNITY BUILDING (#1812A)- FINAL ACCEPTANCE

J. Duggen _____
A. Corrales _____
J. Kolb _____
M. Matthews _____

H. Fujita _____
M. Tamuri WJ _____
J. Combs _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the work performed under Contract No. 2845 outlined in the body of this report;
2. Authorize the Department's Director of Finance to release all retention monies 35 calendar days after acceptance by the Board of Recreation and Parks held under Contract No. 2845; and,
3. Authorize the Board Secretary to furnish Povac Investment, Inc. with a letter of completion.

SUMMARY:

On May 6, 1998, the Board awarded a construction contract in the amount of \$1,769,000.00 to Povac Investments for the construction of a new community building (Board Report No.204-98). The new building provides for the community's cultural activities and supplements an adjacent, smaller building used for athletics. The new center includes a large room for meetings, theatrical performances, dance recitals, etc. Smaller rooms will house arts and crafts activities, a small library, a computer lab, sound controls, kitchen and new office for staff. A public arts component will involve a combination entrance lobby and gallery to display art work generated at the center as well as traveling exhibitions.

On August 28, 2000, staff obtained approval from governing authorities to temporarily occupy the facility for the purpose of conducting the dedication ceremony. The temporary permit was valid only for two (2) days, August 30 and 31, 2000. Upon completion of festivities, the contractor continued to work on outstanding corrections. The project architect, contractor and staff obtained variances from the Fire Department that were holding up final approval from Building and Safety during this period.

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-25

A final inspection was conducted by Department staff, the Bureau of Contract Administration Inspector and the contractor on October 25, 2000. A list of 30 corrective items was compiled. All major items have since been completed by the contractor in accordance with the plans and specifications. Minor items remain, such as turn over of maintenance materials and tile cleaning. These items do not affect the occupancy of the facility.

On November 20, 2000 the Department of Building and Safety conducted its final inspection and authorized occupancy of the building. During this period, the contractor continued work on outstanding correction items.

On December 20, 2000, Povac Investments met with staff to discuss their claim against the City for delays during the course of construction. It was agreed that the Department would hold off on final acceptance until the claim was prepared and submitted by Povac. Povac estimated that the claim could be prepared and submitted within four to six weeks from the date of the meeting. On June 11, 2001, staff wrote to Povac to inquire on the status of their claim. To date, said claim has not been submitted to the Department, however, on November 21, 2001, Povac, through its attorneys, Kamine Ungerer LLP filed a government code claim for an unspecified amount.

As a result of rain during the second week of January, 2001, staff was notified that the new building was leaking. Upon inspection, rain water was observed to be penetrating the entire interior west masonry wall and from the ceiling, at a point of near the roof monitors. Staff placed protective plastic sheathing on the hardwood floors to prevent damage to wood floors. On January 11, 2001, Povac was notified of problem and directed to correct immediately. The cause of the problem was suspected to be the inadequate application of the water repellent on the concrete masonry block walls. As the original application of the water repellent was done without inspection, staff was unable to determine the type and amount of water repellent applied. An ensuing exchange of site visits, discussions, remedies, testing, etc. by staff, architect, BCA, contractor, Surety, and subcontractor followed over the course of the next eleven months. An independent testing laboratory tested the masonry block walls to measure to absorption rate of the block. The tests revealed that in some areas, the walls were absorbing measured amounts of water within seconds, while in other areas, the rate of absorption could take as long as fifteen minutes.

The Department continued in its insistence that Povac correct the problem prior to Final Acceptance despite an apparent stalemate between Povac and Bithell, the painting subcontractor that applied the water repellent. With the rainy season approaching and very little progress made to correct the problem, Povac's Surety directed Bithell to apply a new coat of water repellent. On Saturday, November 10, 2001, Bithell applied a coating on the building without prior notification or inspection, despite requests by staff that adequate notification be given to arrange for BCA inspection. No additional leaks have been reported since the application of the new coating.

REPORT OF GENERAL MANAGER

PG. 3 NO. 02-25

There were wage violations reported by the Office of Contract Compliance during the course of this project. On May 17, 2000, the Board approved the assignment of \$110,236.18 for wage restitution (Board Report No.00-179). Subsequent to this action, the City Attorney approved a reduction in the amount assessed for penalties.

The project was funded with Proposition A monies. Department staff has consulted with the Office of Contract Compliance (OCC) concerning the status of labor compliance and Affirmative Action requirements on this project. There are no outstanding wage violations and is in compliance.

Prepared by Armando De La O, Contract Administrator.

REPORT OF GENERAL MANAGER

NO. 02-26

DATE January 23, 2002

C.D. 06

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VAN NESS RECREATION CENTER - CHILD CARE CENTER (#1603E)-
OUTSTANDING CHANGE ORDERS/CLAIMS - CONTRACT NO. 2875

J. Duggan JD
A. Corrales _____
J. Kolb _____
M. Matthews _____

H. Fujita _____
*M. Tamuri MT
J. Combs _____

E. [Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Acknowledge that the Department has received and filed Sunpeak Construction, Inc.'s letter dated January 3, 2002, regarding outstanding change orders and claims; and,
2. Authorize the Department to forward this matter to the City Attorney Office for review and handling due to the lawsuit of Sunpeak Construction, Inc. against the City.

SUMMARY:

The construction contract for Van Ness Recreation Center - Childcare Center was awarded by the Board in the amount of \$1,040,000.00 to Sunpeak Construction on December 9, 1998 (Board Report No. 522-98). The work involved building a new childcare center. Work began at a very slow pace and continued at the same pace for the duration of the project with marginal workmanship. On July 31, 2001, 333 days after the contract's completion date September 1, 2000, the Department took over the facility. The total cost of construction the Department granted at the end was \$1,193,515.84, including approved change orders.

At the end of construction, Sunpeak Construction, Inc. has made additional claim on top of the already approved change orders in the total amount of \$428,264.13 and 825 days of time extension. This is indicated in Sunpeak's letter dated January 3, 2002. If taking the additional claim into account, the total construction cost of the project and the completion date would be \$1,621,779.90 and on January 05, 2003. The Department staff has reviewed the claim and found it unacceptable. Sunpeak Construction, Inc. had repeatedly failed to follow the terms and conditions in the contract by executing work without following the construction documents, providing inadequate manpower, delaying construction schedule, violating labor codes, and filing change order requests without

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-26

adequate backup documentation. Sunpeak also had submitted incomplete as-built plans and incomplete guaranty/warranty documentation at the end of construction.

In June 29, 2001, Sunpeak Construction, Inc. filed a government code claim against the City. The City denied the claim.

In November 2001, Sunpeak Construction, Inc. has filed a lawsuit with the county against the City, Case No. B255712. The Department is proposing to forward this matter to the City Attorney Office for review and handling.

Prepare by Willis Yip, Project Manager.

REPORT OF GENERAL MANAGER

NO. 02-27

DATE January 23, 2002

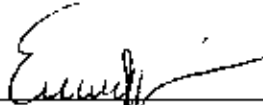
C.D. 01

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ECHO PARK AREA - CHILD CARE CENTER (#1607D) - APPROVAL OF TAKEOVER AGREEMENT

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Tamuri _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve execution of a Takeover Agreement with American Motorists Insurance Company for the completion of the work at Echo Park Area - Child Care Center (#1607D); and,
2. Authorize the Board President and Secretary to execute the Takeover Agreement upon review and approval by the City Attorney as to form.

SUMMARY:

On June 14, 2000, the Board awarded a construction contract to Rine Development for the construction of a new child care center (Board Report No. 00-216). The proposed work calls for construction of a new 4,451 square foot child care center in the existing park.

The contract has a 300 calender construction period and 49 calender maintenance period, commencing on July 7, 2000, and completion by June 21, 2001. With the Department approved change orders, the revised completion date is extended to August 26, 2001.

Work progress was slow from the onset of the project. By May 24, 2000, 76% of the construction time had lapsed, yet billings to this date reflect a 38% construction completion rate. By August 9, 2001, 95% of the construction time had elapsed, yet contractor had completed and billed 45% of the contract amount.

During the course of the project, staff repeatedly notified contractor that work progress was unsatisfactory. Rine Development was directed to submit recovery schedules to indicate how work would be executed to meet completion date. For the most part, revised construction schedules were deemed unacceptable by staff as they did not appear to be realistic.

REPORT OF GENERAL MANAGER

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On September 18, 2001, Rine Development was informed by the Department that construction time had expired and was put on notice that unless Rine developed, implemented, and maintained a work program to cause the remaining of the work to be diligently executed, Rine could be in danger of having their contract canceled by this Board. Billings submitted by Rine to this date indicate that 50% of the work was complete, though contract time had expired. A recovery schedule was not received by the Department.

On November 2, 2001, staff met with Lou Jones & Associates (surety's representative), Rine Development, and Bureau of Contract Administration to inform all parties that the Department was prepared to cancel the construction contract and assign the uncompleted work to the surety, as allowed for in contract. Department proposed that surety and Rine Development explore options for completing the work and avoid cancellation of the contract. Subsequent to the meeting, the surety proposed bringing in an independent contractor, The Walton Company, to assist Rine Development with the completion of the work.

On December 27, 2001, staff, Lou Jones & Associates, The Walton Company, and Rine Development met to formalize a an agreement whereby the work will be completed by The Walton Company, through contract with the surety. The attached Takeover Agreement reflects this new arrangement.

Report prepared by William Tseng, Contract Administrator.

REPORT OF GENERAL MANAGER

NO. 02-28

DATE January 23, 2002

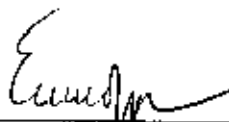
C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GLASSELL PARK - CHILDCARE CENTER (#1753B) - APPROVAL OF TAKEOVER AGREEMENT

J. Combs _____
A. Coroalles _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Tamuri _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve execution of a Takeover Agreement with American Motorists Insurance Company for the completion of the work at Glassell Park Child Care Center (#1753B); and,
2. Authorize the Board President and Secretary to execute the Takeover Agreement upon review and approval by the City Attorney as to form.

SUMMARY:

On June 7, 2000, the Board awarded a construction contract to Rine Development for the construction of a new child care center (Board Report No. 00-222). The proposed work calls for construction of a new 5,087 square foot child care center in the southern portion of the existing developed park.

The contract has a 360 calendar construction period, commencing on July 7, 2000, with a completion date of July 2, 2001.

Work progress was slow from the onset of the project. By November 3, 2000, 36% of the construction time had lapsed, yet billings to this date reflect a 16% construction completion rate. By January 3, 2001, 50% of the construction time had elapsed, yet contractor had completed and billed 28% of the contract amount.

During the course of the project, staff repeatedly notified contractor that work progress was unsatisfactory. Rine Development was directed to submit recovery schedules to indicate how work would be executed to meet completion date. For the most part, revised construction schedules were deemed unacceptable by staff as they did not appear to be realistic. On one occasion, the revised schedule was behind schedule at the time that the schedule was submitted to the Department.

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-28

On August 17, 2001, Rine Development was informed by the Department that construction time had expired and was put on notice that unless Rine developed, implemented, and maintained a work program to cause the remaining of the work to be diligently executed, Rine could be in danger of having their contract canceled by this Board. Billings submitted by Rine to this date indicate that 45% of the work was complete, though contract time had expired. A recovery schedule was not received by the Department.

On November 2, 2001, staff met with Lou Jones & Associates (surety's representative), Rine Development, and Bureau of Contract Administration to inform all parties that the Department was poised to cancel the construction contract and assign the uncompleted work to the surety, as allowed for in contract. Department proposed that surety and Rine Development explore options for completing the work and avoid cancellation of the contract. Subsequent to the meeting, the surety proposed bringing in an independent contractor, The Walton Company to assist Rine Development with the completion of the work.

On December 27, staff, Lou Jones & Associates, The Walton Company, and Rine Development met to formalize a an agreement whereby the work will be completed by The Walton Company, through contract with the surety. The attached Takeover Agreement reflects this new arrangement.

Report prepared by Armando De la O, Contract Administrator.

REPORT OF GENERAL MANAGER

NO. 02-29

DATE January 23, 2002

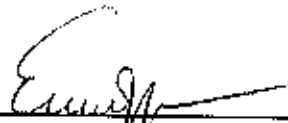
C.D. 04

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PAN PACIFIC PARK: APPROVAL OF AN INTERIM REVOCABLE RIGHT-OF-ENTRY PERMIT TO THE LOS ANGELES HOLOCAUST MEMORIAL MONUMENT FUND FOR THE CONTINUED OPERATION AND MAINTENANCE OF THE LOS ANGELES HOLOCAUST MONUMENT

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Tamuri _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the General Manager to issue a three (3) year interim revocable Right-of-Entry Permit to the Los Angeles Holocaust Memorial Fund (Fund), retroactive to October 1, 2001, to allow for the continued operation, maintenance and security of the Los Angeles Holocaust Monument (Monument), including monthly payments of \$3,600.00, at Pan Pacific Park;
2. Authorize payment of the \$3,600.00 to the Fund from Leasing Account No. 6030 towards the Fund's monthly expenditure of in excess of \$7,500.00 for maintenance, expenses and security of the Monument;
3. Authorize staff to submit a budget request to the Mayor and City Council to provide funding to the Fund in the amount of \$3,600.00 per month for future years; and,
4. Authorize the General Manager, with the assistance of the City Attorney, to explore the feasibility of entering into and completing an agreement between the Department and the Fund to provide full ongoing maintenance and security of the Monument.

SUMMARY:

On September 29, 1998, the Board of Recreation and Park Commissioners, through Board Report No. 435-98, granted preliminary approval for a maintenance/security agreement with the Angeles Fund. At that time, the Fund estimated that it was spending in excess of \$7,500.00 each month for the maintenance of the Monument. The maintenance work included the following: cleaning of the Monument as needed; repair of Monument fixtures and structures; maintenance and replacement of landscaping; and other related expenses. Security services are also provided which calls for a security guard at the Monument from 9 am until 9 pm seven (7) days a week and four (4) visits per

REPORT OF GENERAL MANAGER

PG. 2

NO. 02-29

night, seven (7) days per week. The Fund offered to continue to provide the above services in exchange for a monthly payment of \$3,200.00 from the Department. The Fund also offered to pay for all utilities which include electric, gas, water and telephone services.

Staff, at the time, determined that the cost for providing similar security services by Department Park Rangers at approximately \$6,000.00 per month. Department of General Services contract security services were estimated to be just slightly lower than the cost for the Rangers. This estimate did not include maintenance or utility costs. It was, therefore, staff's recommendation that the proposed \$3,200.00 monthly payment to the Fund would result in significant savings to the City.

It was also determined that an interim revocable right-of-entry permit should be issued to the Fund to make the maintenance and security services immediately available to the Monument. This permit also provided for payment of \$3,200.00 per month to the Fund for the services rendered.

Unfortunately, the interim revocable right-of-entry permit has expired before the Fund and Department staff were able to complete a draft maintenance/security agreement. It is therefore recommended that a new three (3) year revocable right-of-entry permit with the same terms and conditions be issued to the Fund to allow for the continued maintenance of the Monument. This permit shall be made retroactive to October 1, 2001 and shall expire on September 30, 2004. It should be noted that the monthly payment for this new permit is \$3,600.00 per month. This increase takes into consideration higher costs, as compared to 1998, for providing the level of maintenance required. Further, it is recommended that the General Manager be authorized to continue negotiations for the completion of a maintenance/security agreement for approval by the Board of Recreation and Park Commissioners.

Prepared by Cid Macaraeg, Sr. Management Analyst I, Real Estate and Asset Management Division.

REPORT OF GENERAL MANAGER

NO. 02-30

DATE January 23, 2002

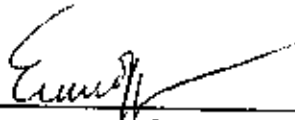
C.D. 07

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: NEW PARK NAME - NORTH HILLS COMMUNITY PARK

J. Combs _____
A. Corrales _____
J. Duggan JD
J. Kolb _____

H. Fujita _____
*M. Tamuri MT
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board approve the name of a new park facility located in the North Hills area of the City of Los Angeles: "North Hills Community Park."

SUMMARY:

A new park is being developed on the site of an old strip club in the Mission Hills/Panorama City/North Hills community plan area. The site has been referred to, on a temporary basis, as "Sepulveda West." Construction is 50% complete on the development with an expected completion date of April, 2002. Site improvements will include three (3) lighted soccer fields, playground, staff office, paved walking path and restrooms.

According to the Naming Parks and Recreation Centers policy, staff will designate temporary names for proposed or newly acquired sites for purposes of administration and accounting. These names are used only until formal naming can be made.

A community meeting was conducted at Sepulveda Recreation Center on December 18, 2001 to discuss and approve the name adoption of the site to "North Hills Community Park." Five (5) members of the community attended, along with the Field Deputy of Council District 7 and Valley Region staff. After a brief discussion and presentation of the suggested name, a unanimous vote was taken in favor of the adoption. This particular name provides a connection with the neighborhood that worked so hard to create the park.

The Councilperson of this District and Valley Region management support the name adoption.

Report prepared by Camille Didier, Supervisor, Advance Planning/Special Projects.

REPORT OF GENERAL MANAGER

NO. 02-31

DATE January 23 2002

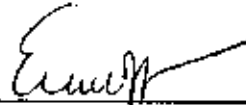
C.D. 12

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARK FEES/QUIMBY FEES ALLOCATION: EXPENDITURE OF NEW QUIMBY FEES FOR OUTDOOR PARK IMPROVEMENTS AT ZELZAH PARK

J. Duggan _____
A. Corrales _____
J. Kolb _____
M. Matthews _____

H. Fujita _____
*M. Tamuri _____
J. Combs _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board approve the allocation of \$72,448.00 in new Quimby fees to provide outdoor park improvements at Zelzah Park.

SUMMARY:

Zelzah Park has had numerous site problems that require attention. The facility needs new lawns with irrigation along Zelzah Avenue, new woodcrete fencing and parking area improvements at the corner of Zelzah Avenue and Lerdo Avenue.

The Department's in-house design staff has submitted an estimate for construction of these park improvements for \$109,900.00. The Zelzah Park subaccount (946 ZE) has \$44,961.66 in available funds to initiate this project. However, new fees adjacent to Zelzah Park have been collected which can be allocated to the site for this project. The new Quimby fees collected in 2000-2001 FY are from Tract #46700 (\$66,788.00), Parcel Maps 7297-PS & 7296, (\$5,660.00) for a total amount of \$72,448.00 in new fees. Therefore, it is recommended that \$72,448.00 in new Quimby fees be allocated to Zelzah Park (946ZE). This allocation will increase the available funds of Zelzah Park(946ZE) to \$117,409.00.

Staff has determined that the subject project is exempt from the provisions of the California Quality Act (CEQA) pursuant to Article VII, Section 1, Class 1 (1, 3, 12) and Class 4 (3) of the City CEQA Guidelines.

The Council District and Valley Region staff support this project and the allocation of new Quimby fees to Zelzah Park (946ZE) Further, they are in conformance with the recommendations as set forth by the Department.

Prepared by Camille Didier, Supervisor, Advanced Planning/ Special Projects.

REPORT OF GENERAL MANAGER

NO. 02-32

DATE January 23, 2002

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPLICATION FOR PROPOSITION 12: RIPARIAN AND RIVERINE
HABITAT GRANT FUNDING

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Tamari _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board approve and direct staff to prepare and submit a proposal to the State of California Proposition 12 Riparian and Riverine Habitat Grant Program to secure funding for Harbor Regional Park at Ken Malloy (Machado Lake). The primary purpose of the grant is to develop and improve recreation areas in close proximity to rivers and streams for the purpose of Riparian or Riverine habitat enhancement.

SUMMARY:

Harbor Regional Park at Ken Malloy – Council District 15

The restoration of Harbor Regional Park's native habitat will entail the installation of security fencing and the planting of native vegetation at the north-center edge of the park. Additional fencing will also be installed at the southeast corner of the park near the Los Angeles Harbor. Floating observation platforms for viewing wildlife and interpretive signage will also be included to educate the public.

The deadline for submission of this grant proposal is February 1, 2002.

Prepared by Susan Huntley, Director Grants Administration

REPORT OF GENERAL MANAGER

NO. 02-33

DATE January 23, 2002

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPLICATION FOR PROPOSITION 13: SAFE WATER RESOURCES CONTROL BOARD PROGRAMS

J. Combs _____	H. Fujita _____
A. Corrales _____	* M. Tamari _____
J. Duggan _____	M. Matthews _____
J. Kofb _____	

E. ...

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

It is recommended that the Board approve and direct staff to prepare and submit proposals to the State of California Safe Water Resources Control Board to secure funding for five projects intended to protect the beneficial uses of water through the control of a nonpoint pollution source and to restore and protect water quality and the environment of coastal waters, estuaries, bays, and near shore waters and groundwaters.

SUMMARY:

The five projects that have been identified for funding through the State of California Safe Water Resources Control Board are:

Del Rey Lagoon - Council District 6

Water quality at Del Rey Lagoon has been a consistent problem during the summer as witnessed by algal bloom and unpleasant odors. The biggest cause is high nutrient levels in the water from waterfowl feces and urban runoff. Another contributing factor is the shallow depth which allows water temperatures to heat up quickly. If tidal circulation could be increased and the depth of the lagoon increased through dredging, the nutrient load would be reduced and the temperatures would be cooler. Both of these results would improve the water quality, reduce odors and draw wetland vertebrate species back to the site. The department is requesting \$1,000,000 in funding.

Harbor Regional in Ken Malloy (Machado Lake) - Council District 15

The restoration of Harbor Regional Park's native habitat and the decontamination of its water supply will entail the biological processing and/or sequestering of nonsource pollutants such as hydrocarbons and heavy metals (bioremediation) of the water in Lake Machado through the construction of wetlands in the lake and seasonal swamp to the south of the dam. Additionally, a

portion of the project will focus on habitat restoration. The department is requesting \$1,500,000 in funding.

Inner Cabrillo Beach – Council District 15

Project Description: The Department proposes an innovative project to address water quality problems at Inner Cabrillo Beach and loss of recreational opportunity due to beach postings and closure. This project consists of sand relocation to improve poor water circulation, construction of a marine-themed structure with misters to provide alternative recreation, an innovative integration of lifeguard tower/interpretative educational panels, and the placement of mobile Clean Beach exhibits to provide education and awareness of the marine environment and the effects of pollution on that environment. The department is requesting \$1,200,000 in funding.

Camp Valcrest

The Department proposes the following improvements to Camp Valcrest which is currently closed due to a lack of a water supply. The renovation would include the installation of a new well and water supply system. A new steel water reservoir would be installed to replace two smaller dilapidated wooden structures and the present leech field will be replaced.

Camp Valcrest has suffered water supply problems for many years from a lack of an adequate water supply due to contamination of radium and uranium. Currently, the Forest Service has completely cut off supplying water to its permittees. Camp operations ceased in May of 1999 and has remained closed since. A self contained on site water system has been proposed in order to reopen the camp. The department is requesting \$300,000 in funding.

Echo Park Lake – Council District 13

Echo Park Lake is a twelve acre urban lake fed by storm drainage. The lake is plagued by poor water circulation, collects debris and sediments from the storm drainage, and has an extreme amount of algae growth during the warm weather months. It is the Department's intent to apply through Proposition 13 for a planning grant to determine what preventative measures need to take place to improve the lake's water quality. The department is requesting \$100,000 in funding.

The deadline for submission of these concept proposals for step one of the Phase II process is February 1, 2002. Applicants that are successful in step one will be eligible to proceed to step two of the process, submittal of full grant proposals. The entire selection process will conclude in October 2002, at which time the final competitive grant results will be disseminated by the State.

Prepared by Susan Huntley, Director Grants Administration

REPORT OF GENERAL MANAGER

NO. 02-34

DATE: January 23, 2002

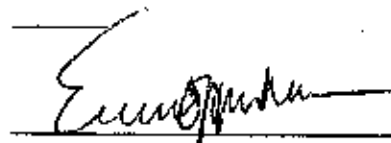
C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FISCAL YEAR 2002-2003 CALIFORNIA DEPARTMENT OF EDUCATION (CDE) FUNDING APPLICATION FOR GENERAL CHILD CARE AT JIM GILLIAM PRE-SCHOOL, AND EXTENDED DAY CARE (LATCHKEY) PROGRAMS AT VARIOUS FACILITIES

* J. Combs _____
T. Coroalles _____
J. Duggan _____
H. Fujita _____

J. Kolb _____
M. Tamuri _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the General Manager to request authority from the Mayor and City Council to submit a FY 02/03 grant application to the State of California, Department of Education to receive grant funding in the amount of \$163,531 for the General Child Care Program at the Jim Gilliam Recreation Center, and grant funding in the amount of \$359,231 for Extended Day Care (Latchkey) Program at seven Department child care centers; in accordance with Executive Directive No. 26; and,
2. Authorize the General Manager to execute the resulting grant agreement, and any subsequent amendments thereto, on behalf of the City, subject to approval as to form and legality by the City Attorney.

SUMMARY:

The Department is a current recipient of California Department of Education (CDE) General Childcare Program Funds, which provide grant monies to the Jim Gilliam Child Care Center for its subsidized preschool program. This program is the Department's only licensed preschool program and serves children of families with incomes at or below the 75 percent State median

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PAGE 2

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income level. Since January of 1996, the Department has received CDE funds to operate the child care services at this facility. Prior to the CDE subsidy, many parents could only afford to enroll their children for a portion of the day. The center is licensed by the State to serve 45 children from three to five years of age, and is currently operating at full capacity. The grant funded program at Jim Gilliam Child Care Center makes it possible for children to remain at the center all day.

The Department is also a current recipient of Latchkey Program grant funds which are utilized for subsidized after school child care services at the following seven licensed Department child care centers: Baldwin Hills, Echo Park, Eagle Rock, Evergreen, Loren Miller, South Park, and Hubert Humphrey. The grant funds are used to subsidize latchkey services to children of families with incomes at or below 75 percent of the State median income level. This grant will continue to require 50 percent of the program's participants to pay full or partial fees to match the 50 percent subsidized participants.

In order to receive funds, the Department must submit an application and execute the resulting agreements with the State of California.

Prepared by Vicki Israel and Carolyn James

REPORT OF GENERAL MANAGER

NO. 02-35

DATE January 23, 2002

C.D. 11


BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Substitution of Subcontractors; Hazard Park Gymnasium
Refurbishment and Outdoor Development (#1840A); Contract
#3020

J. Combs _____

H. Fujita _____

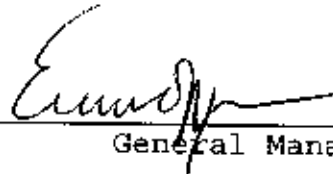
A. Corrales _____

*M. Tamuri 

J. Duggan _____

M. Matthews _____

J. Kolb _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That, inasmuch as no objection has been received, the Board approve the substitution of subcontractor as requested.

SUMMARY:

The Department is in receipt of a request from T & J Field Construction Company, Inc., general contractor for the Hazard Park Gymnasium Refurbishment and Outdoor Development (#1840A), Contract No. 3020, to substitute Acetek Roofing Company for Mission Roofing Company for the roofing subcontract work on this project. The request was made inasmuch as Mission Roofing Company will be unable to complete their contract.

Pursuant to Section 10.14 of the Los Angeles Administrative Code, Mission Roofing Company was notified of the substitution request and have filed no objection.

Prepared by Petrona Johnson

REPORT OF GENERAL MANAGER

NO. 02-36

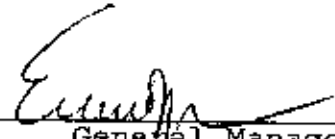
DATE January 23, 2002

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Acceptance of Stop Notice(s) and
Release(s) of Stop Notice(s)

J. Combs _____ H. Fujita _____
A. Coroalles _____ *M. Tamuri _____
J. Duggan _____ M. Matthews _____
J. Kolb _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

1. With regard to the stop notice(s), the contractor(s) and other interested parties be notified that the amount(s) of said claim(s), if available, and an additional sum equal to 25 percent thereof to defray any costs of litigation in the event of court action, will be withheld thereunder; and
2. That the Release(s) of Stop Notice(s) be accepted.

SUMMARY:

STOP NOTICES

The Department is in receipt of Notice(s) to Withhold Funds on the contract(s) indicated below:

Contract 2949

Pan Pacific Park Recreation Claimant: C.G. Chaney Company,
Center-New Community Building Inc.
Improvements (#1710B) - Pinner Amount: \$8,850.00
Construction Company, Inc.

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NO. 02-36

Contract 2969

Ross Snyder Recreation Center
- New Community Building
(#1725B); Baltimore
Construction, Inc.

Claimant: The Trane Company, a
Division of American
Standard Inc.

Amount: \$9,008.82

Claimant: B & F Supply, Inc.

Amount: \$18,932.83

Contract 2976

MacArthur Park-Outdoor
Improvements North of Wilshire
(1227E) - Ecology
Construction, Inc.

Claimant: Blue Diamond Materials

Amount: \$1,975.44

RELEASES

The Department is in receipt of a Release(s) of Stop Notice(s), previously filed by the claimant(s) listed below, which release(s) the Board from any and all liability from withholding any monies from the general contractor(s):

Contract 2871

Baldwin Hills Recreation
Center - Community Building
(#1710C), Westland Builders

Claimant: Crest Sheet Metal,
Inc.

Partial
Release: \$7,400.00

Amount
Remaining
on hold: \$7,400.00

Contract 2918

Venice Beach Ocean Front Walk
Refurbishment (#1019D); DJM
Construction Co., Inc.

Claimant: EZ Care Growers,
Inc.

Amount: \$15,378.86

REPORT OF GENERAL MANAGER

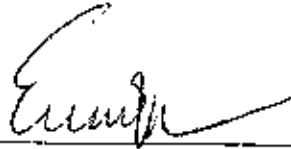
NO. 02-37

DATE January 23, 2002

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Various Communications



General Manager

Approved _____ Disapproved _____ Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) City Clerk, relative to Supplemental Agreement between the City and David Evans and Associates, Inc.

Refer to Staff for further processing.

2) City Clerk, relative to authorizing the use of Council District 8 Proposition 12 2/3 Per Capita funds to meet Proposition K bond match funding requirements, to be used for Green Meadows Park, a Proposition K project.

Note and File.

3) City Clerk, relative to receiving and filing the communication from the Department relative to a request for waiver of fees by the Department for the 16th Annual Los Angeles African Marketplace and Cultural Faire.

Note and File.

4) City Clerk, relative to amendment to Contract with Parsons Engineering Science Inc.

Refer to Staff for further processing.

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- 5) City Clerk, relative to transfer of jurisdiction of four City-owned vacant parcels from the Department of General Services to the Department of Recreation and Parks. Refer to General Manager.
- 6) City Clerk, relative to requesting the City Attorney to prepare an ordinance to ban smoking in all City parks. Note and File.
- 7) City Clerk, relative to approving amendments to the Operating and Ground Lease Agreements with the Children's Museum of Los Angeles. Refer to General Manager.
- 8) City Clerk, relative to authorization to pursue State funds for the White Point Nature Preserve Trails Project, and proposed Operating Agreement with Palos Verdes Peninsula Land Conservancy for the operation of White Point Park. Refer to General Manager.
- 9) City Clerk, relative to receiving and filing the Department's reports relative to the status of repairs at Ritchie Valens Park. Note and File.
- 10) Shannon O'Bryan, commending Ranger William Ramirez. Place letter in Employee Personnel file.
- 11) Michelle M. Cho, relative to the awarding of the Griffith Park Golf Course (Wilson/Harding) Food Concession. Note and File.

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12) Richard A. Hamar, of Hamar and Hamar, representing Burrito King, Inc., relative to the awarding of the Griffith Park Golf Course (Wilson/Harding) Food Concession.

Note and File.

13) Walter D. Hall, to the General Manager, relative to the security lighting at Valley Plaza Park.

Note and File.

14) Ramin Afshar, P.E., Sunpeak Construction, relative to outstanding change orders on Van Ness Recreation Center - Childcare Center (#1603E).

Refer to General Manager.

15) Gloria N. Moore, President, GNM Contractors, relative to a claim of money due them from C.W. Driver, the General Contractor on the EPICC construction project.

Refer to General Manager.

16) Rodney Podskalan, relative to problems during the closing days of the Griffith Observatory.

Refer to General Manager.

17) Edward Villareal Hunt, A.I.A., A.S.L.A., Chairman, Melrose Hill Neighborhood Planning Committee, relative to proposed parkland for Hollywood.

Refer to General Manager.

Prepared by Paul Liles