

REPORT OF GENERAL MANAGER

NO. 313

DATE August 14, 2002

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ENCINO PHOTOGRAPHY CENTER: APPROVE RENEWAL OF PERMIT NO. 480 TO CULTURAL AFFAIRS DEPARTMENT FOR A TWO YEAR TERM

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*R. Fawcett RF
M. Matthews _____

Margaret Matthews
for General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve the renewal of Permit No. 480 to the Cultural Affairs Department for the operation of the Department's Encino Photography Center at 16953 Ventura Boulevard, through a sublease with California Traditional Music, a non-profit corporation, for a total term of two years; and,
2. Authorize the General Manager to execute the subject permit to the Cultural Affairs Department; and,
3. Determine that the proposed permit is exempt from the provisions of the California Environmental Quality Act (CEQA).

SUMMARY:

On September 1, 1999, the Board of Recreation and Parks Commissioners, through Board Report No. 367-99, approved the issuance of a three-year revocable permit to the Cultural Affairs Department for the operation of the Department's Encino Photography Center. This permit contained a provision that allowed the permittee to request renewal of this permit for two (2) additional consecutive terms of one (1) year each subject to the approval of the Board. The Department has received a letter requesting our Department to grant the renewal of the subject permit for the stated additional term.

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Since 1995, the Cultural Affairs Department has been providing, through various sub-leases, arts and cultural services at the facility. These services are currently being offered by an organization called California Traditional Music Society. They provide: public services, meetings and workshops on various folk arts; provide one Annual Summer Solstice Folk Music and a Dance and Storytelling Festival; and conduct marketing and community outreach by means of a calendar of Folk Arts Center events published quarterly. A copy of the current permit is attached. It should be noted that, with the exception of the additional two (2) year term, all other permit conditions and requirements shall not be changed.

The Environmental Management staff has determined that the issuance of the proposed permit is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article VII, Section 1, Class 1 (14) of the City CEQA Guidelines.

The Assistant General Manager for Operations, the Superintendent of the Valley Region have been consulted and concur with the staff's recommendations.

Report prepared by Cid Macaraeg, Sr. Management Analyst I, Real Estate and Asset Management Division.