

REPORT OF GENERAL MANAGER

NO. 02-130

DATE April 3, 2002

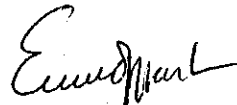
C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CANCELLATION OF CONTRACT NO. 2910 WITH WINKLER ENVIRONMENTAL PLANNING

G. Lum \_\_\_\_\_  
K. Regan \_\_\_\_\_  
S. Klippel \_\_\_\_\_  
J. Combs \_\_\_\_\_

J. Duggan \_\_\_\_\_  
\*M. Tamuri \_\_\_\_\_  
H. Fujita \_\_\_\_\_



\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board cancel Contract No. 2910 with Winkler Environmental Planning for as-needed environmental impact assessment, review and documentation services.

SUMMARY:

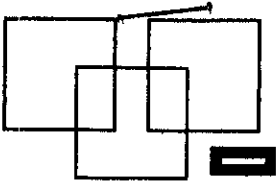
On August 16, 1999, Contract No. 2910 was executed between the Department and Winkler Environmental Planning. As of the date of this report, Winkler Environmental has not performed any environmental analysis work for the Department.

Department staff was recently contacted in a letter by the consultant, where the consultant notified the Department that the firm has gone out of business and no longer exists, therefore the consultant would not be able to perform any environmental assessment, review and documentation services. A copy of the letter from the consultant is attached for your review.

The Department has nine (9) other environmental firms on contract available to perform as-needed environmental assessment services. Consequently, there is no shortage of available firms to perform as-needed environmental services for the Department.

The Department has the authority to cancel the contract, per Section 7 - "TERMINATION", which states that "DEPARTMENT may terminate this Contract, in whole or in part, for its convenience, at any time..." Staff therefore, recommends the cancellation of Contract No. 2910.

Prepared by Veronica Buenrostro, Management Assistant.



# WINKLER ENVIRONMENTAL PLANNING

818-789-8995

February 18, 2002

Mr. David Attaway  
City of Los Angeles Department  
of Recreation and Parks  
Planning and Development Branch  
Room 709, City Hall East  
200 North Spring Street  
Los Angeles, CA 90012

Dear Mr. Attaway:

This letter is to hereby serve notice on the termination of contractual services between Winkler Environmental Planning and the City of Los Angeles, Department of Recreation and Parks. Contract No. 2910 was executed on July 21, 1999, for my firm to cover environmental impact assessment, review, and documentation services. However, late last year, I discontinued my business, Winkler Environmental Planning, and became a permanent, full-time employee with a government agency. Therefore, please remove my ex-firm from your pool of on-call environmental services contracts as it no longer exists and I am unavailable to provide such services to you: Winkler Environmental Planning, P.O. Box 24633, Los Angeles, CA 90024-0633. Thank you for your efforts in this matter.

Sincerely,

Mrs. Delaine Winkler Shane