

REPORT OF GENERAL MANAGER

NO. 01-318

DATE September 5, 2001

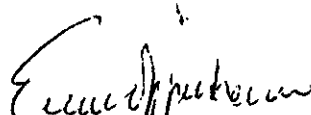
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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY - REFURBISHMENT AND EXPANSION (#1504C)
PREQUALIFICATION OF BIDDERS FOR CONSTRUCTION OF THE PROJECT

J. Combs _____
A. Corrales _____
J. Duggan JD _____
J. Kolb _____

H. Fujita _____
M. Tamuri _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve the Department's Request for General Contractor Prequalification document for the Griffith Observatory Renovation and Expansion Project;
2. Advertise the date for receipt of prequalification documents as Tuesday, October 2, 2001, at 3:00 p.m. in the Board Room; and,
3. Authorize the General Manager and Department staff to receive completed Prequalification Questionnaires, and to evaluate potential bidders based on the criteria established in the Request for General Contractor Prequalification document, and report back to the Board with a list of contractors qualified to bid on the Griffith Observatory Renovation and Expansion Project.

SUMMARY:

In accordance with Los Angeles City Charter, Section 375, as enacted by Ordinance, contracting authorities issuing bid specifications or requests for proposals for the purchase of services or goods may prequalify bidders or proposers by using specific criteria when the contracting authority makes a written finding that utilizing a prequalification process would benefit the City.

On August 8, 2001, as outlined in Board Report No. 01-276, the Board found that the prequalification of bidders or proposers for the construction of the Griffith Observatory Renovation and Expansion (#1504C) project would benefit the City and in particular the Department of Recreation and Parks; directed the General Manager and Department staff to prepare such documents as would be necessary to publicly solicit information from prospective bidders or proposers to enable the qualifications of such bidders or proposers to be established; and to return to the Board for approval of such qualifications.

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The prequalification document (See Exhibit A) will enable the Department to ensure that the firms bidding on the project have the necessary expertise and experience to accomplish the project scope; have the financial ability to complete the work on this major project; have sufficient bonding and insurance capacity; and enable confirmation of any evidence indicating the prospective bidders or proposers have previously been precluded from bidding on public work projects. The utilization of the prequalification process will ensure that the most qualified contractors bid or propose on this project.

The Request for Contractor Prequalification will be immediately advertised by the Board (See Exhibit B). Ads will also be placed through various firms which specializes in construction industry information services such as F.W. Dodge Greensheet; Construction Market Data, Inc.; Bid America Construction News; and, Construction Data Corporation. The Prospective Bidders are being requested to return the completed Prequalification Questionnaires and supporting information within three (3) weeks. Department staff will spend approximately two (2) weeks analyzing the completed questionnaires and compiling a list of contractors that exceed the minimum qualifying criteria. The list of pre-qualified bidders will be submitted to the Board for approval.

Prepared by Sammy Wong, Project Manager.