

SPECIAL AGENDA
BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, November 7, 2001 - 9:30 a.m.
200 North Main Street, Room 1325
Los Angeles, CA 90012

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD DESIGNATED AT THE END OF THE SPECIAL MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES.

1. SPECIAL:

Introduction of Mr. Christopher W. Hammond, appointed to the Board of Recreation and Park Commissioners for the term ending June 30, 2003 to fill the vacancy created by Mr. David J. Michaelson.

Introduction of Mr. Christopher C. Pak, appointed to the Board of Recreation and Park Commissioners for the term ending June 30, 2002 to fill the vacancy created by Mr. Mike Medavoy.

2. SPECIAL:

Recognition of Mr. LeRoy Chase for his service on the Board of Recreation and Park Commissioners.

Recognition of Mr. Mike Medavoy for his service on the Board of Recreation and Park Commissioners.

Recognition of Mr. David Michaelson for his service on the Board of Recreation and Park Commissioners.

Recognition of Mr. Robert W. Nizich for his service on the Board of Recreation and Park Commissioners.

3. GENERAL MANAGER'S REPORTS:

01-431 Valley Village Park - Irrigation and Picnic Area Improvements (#1140B) - Review of Bids and Award of Contract

01-432 Lincoln Park - Lake Improvements (#1232C) - Rescind Award of October 17, 2001 and Award Based on New Information

01-433 Griffith Park Traveltown Train Exhibit Pavilion (#1507C) - Rejection of Bids, Approval of Revised Final Plans and Specifications and Call for Re-Bid

01-434 Authorization for the Major League Baseball Foundation to Act on Behalf of the Department in Filing and Obtaining Environmental Clearance for the Major League Baseball Academy in Hansen Dam

November 7, 2001

- 01-435 Authorization to Apply for Grant Funding for the Arroyo Seco Parkway Corridor Feasibility Study Plan
- 01-436 Amendment No. 2 to Contract No. 2937 Between Department of Recreation and Parks and Exposition Park Intergenerational Community Center, Inc.
- 01-437 Hollywood Sign Alteration

4. NEW BUSINESS:

Memorandum Woodley Lakes Golf Concession Food Service
RFP/Contract (BR #01-393)

5. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, November 28, 2001 at 5:30 p.m., at Griffith Observatory, 2800 East Observatory Road, Los Angeles, CA 90027.

6. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 473-5888.

Finalization of Commission Actions: In accordance with City Charter Section 32.3, actions of the Board of Recreation and Park Commissioners shall become final at the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session.

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REPORT OF GENERAL MANAGER

NO. 01-431

DATE November 7, 2001

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VALLEY VILLAGE PARK - IRRIGATION AND PICNIC AREA IMPROVEMENTS (#1140B) - REVIEW OF BIDS AND AWARD OF CONTRACT

J. Combs _____
A. Corrales _____
J. Duggan J.D.
J. Kolb _____

H. Fujita _____
M. Tamuri _____
M. Matthews _____

Margaret Matthews
for General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the base bid of ABC Lawn Sprinkler Co., Inc. in the amount of \$142,907.00, as the lowest responsible bidder;
2. Authorize the Chief Accounting Employee to encumber funds in the amount of \$142,907.00 from the following fund and account numbers under the awarding authority of this Board Report; and,

FUND
302

ACCOUNT NO.
946VV

3. Request the City Attorney prepare a contract after which the President and Secretary be authorized to execute same after the appropriate signatures by the other parties thereto and approval of form by the City Attorney have been obtained thereon.

SUMMARY:

On October 9, 2001, the following bids were received for the Valley Village Park - Irrigation and Picnic Area Improvements (#1140B) project:

REPORT OF GENERAL MANAGER

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NO. 01-431

<u>Designer</u>	<u>Estimate</u>
In-house Design Staff	\$140,000.00

<u>BIDDER</u>	<u>BASE BID</u>
ABC Lawn and Sprinkler Co., Inc.	\$142,907.00
Landshapes	\$158,755.00
Sunrise Landscape	\$154,000.00

There are sufficient funds available to award the contract for this project in the following accounts:

<u>Fund</u>	<u>Account</u>
302	946VV

The City Attorney has reviewed the bids and found them to be in order. ABC Lawn and Sprinkler Co., Inc was the lowest responsible bidder.

Staff has reviewed the outreach effort made by ABC Lawn and Sprinkler Co., Inc. and, based on the documents submitted, has determined that a "good faith" effort has been made. The contractor obtained an MBE/WBE participation of (0%) and satisfied (91) of the (100) point requirements outlined by the Board's Outreach Program. The Outreach Document package is on file in the Board Office and synopsis of said package is attached. The Board should note that ABC Lawn Sprinkler Co. will be doing all of the work with their own forces. They did do an outreach effort to attract qualified suppliers.

Staff reviewed the responsiveness and work performance of ABC Lawn and Sprinkler Co., Inc. on past Department projects and found them to be satisfactory. The Department of Public Works, Office of Contract Compliance (OCC), indicated that there have been no labor compliance violations and that all other legal requirements have been complied with.

Prepared by Robert Gutierrez, Project Manager.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: ABC Lawn and Sprinkler Co., Inc.

Bid Date: Oct. 9, 2001

Project Name: Valley Village Park - Irrigation and Picnic Area Improvements (#1140B)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 617-0439, or by mail to the Recreation and Parks Dept., Planning and Development Branch, 200 N. Main Street, Room 709, Los Angeles, California 90012.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	0
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED			91	

MBE/WBE % ACHIEVED: 0%

REPORT OF GENERAL MANAGER

NO. 01-432

DATE November 7, 2001

C.D. 01

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RESCIND BOARD REPORT NO. 01-381

LINCOLN PARK - LAKE IMPROVEMENT (#1232C) - REVIEW OF BIDS AND AWARD OF CONTRACT

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Tamuni _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Rescind it action taken on Board Report No. 01-381 which was approved on October 17, 2001;
2. Accept the base bid of Los Angeles Engineering in the amount of \$449,500.00 minus \$25,000.00, a discount offered by the contractor for a total of \$424,500.00;
3. Authorize the Chief Accounting Employee to encumber funds in the amount of \$424,500.00 from the following fund and account numbers under the awarding authority of this board report; and,

<u>FUND</u>	<u>ACCOUNT NO.</u>
43P	N262
43N	N262
43K	N262

4. Request the City Attorney prepare a contract after which the President and Secretary be authorized to execute same after the appropriate signatures by the other parties thereto and approval of form by the City Attorney have been obtained thereon.

REPORT OF GENERAL MANAGER

PG. 2 NO. 01-432

SUMMARY:

On September 25, 2001, at 3:00 p.m. the following bids were received for the Lincoln Park Improvements (#1232C) project:

<u>DESIGNER</u>	<u>ESTIMATE</u>	<u>ADD. ALT #1</u>
Wagner Halladay	\$420,000.00	\$50,000.00
<u>BIDDERS</u>	<u>ESTIMATE</u>	<u>ADD. ALT #1</u>
Clarke Contracting Corp	\$513,056.00	\$41,546.00
Los Angeles Engineering	\$449,500.00	\$62,375.00

Board Report (# 01-381) was submitted and approved on October 17, 2001 to accept Los Angeles Engineering as the lowest responsible bidder based on their base bid of \$449,500.00 less Additive Alternate No. 1 (\$62,375.00); for a total of \$387,125.00. However, upon closer examination of the bid documents, it was discovered that the wording did not allow the Additive Alternate to be subtracted from the base bid. The contractor indicated that he also understood the base bid to be exclusive of the Additive Alternate.

When the contractor was informed that there were insufficient funds to award based on the low base bid of \$449,500.00, they offered the Department a discount of \$25,000.00 making the project awardable. The City Attorney advised this was acceptable because Los Angeles Engineering had already been determined to be the low bidder and the City was giving back nothing in exchange for the discount.

Plans provide for the removal and replacement of the existing aeration system and a new biofilter system. The new biofilter pump and aeration equipment will be installed inside the existing pump station building.

There are sufficient funds available to award the contract for the base bid of this project, in the following accounts:

<u>FUND</u>	<u>ACCOUNT</u>
43P	N262
43N	N262
43K	N262

REPORT OF GENERAL MANAGER

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NO. 01-432

The City Attorney has reviewed the bids and found them to be in order. Los Angeles Engineering was the lowest and best regular responsible bidder.

Staff has reviewed the outreach effort made by Los Angeles Engineering, Inc. and, based on the documents submitted, has determined that a "good faith" effort has been made. The contractor obtained an MBE/WBE participation of (27%) and satisfied (100) out of the (100) point requirements outlined by the Board's Outreach Program. The Outreach Document Package is on file in the Board Office and synopsis of said package is attached.

Los Angeles Engineering has not done work previously for the Department, therefore, staff was unable to reviewed the contractor's responsiveness and work performance on previous Department projects. Office of Contract Compliance (OCC), indicated that there have been no labor compliance violations and that all other legal requirements have been complied with.

Report prepared by Virginia Hatley, Project Manager.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: A.K.G. Construction, Inc.

Bid Date: May 11, 1999

Project Name: Mid-Valley Multipurpose Center (#1720C)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 817-0439, or by mail to the Recreation and Parks Dept., Planning and Development Branch, 200 N. Main Street, Room 709, Los Angeles, California 90012.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a placeholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	0
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED				90

MBE/WBE % ACHIEVED: 5%

REPORT OF GENERAL MANAGER

NO. 01-433

DATE November 7, 2001

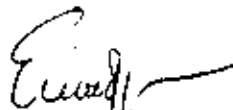
C.D. 05

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK TRAVELTOWN TRAIN EXHIBIT PAVILION (#1507C) -
REJECTION OF BIDS, APPROVAL OF REVISED FINAL PLANS AND
SPECIFICATIONS AND CALL FOR RE-BID

J. Combs _____
A. Corrales _____
J. Duggan JD
J. Kolb _____

H. Fujita _____
M. Tamuri MT
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Reject the bids of October 16, 2001;
2. Approve the revised final plans and specifications;
3. Advertise the project for receipt of bids on Tuesday, December 11, 2001, at 3:00 p.m. in the Board Room; and,
4. Include the steel subcontract work with the total dollar participation of the prime contractor on Schedule 'A' of the bid documents.

SUMMARY:

Submitted are plans and specifications for the Griffith Park Traveltown Train Exhibit Pavilion (#1507C) project, located at 5200 Zoo Drive, Los Angeles, as prepared by Levin and Associates, Architects, Inc. The lowest bidder West Valley Investment Group, has withdrawn his bid because he forgot to include \$100,000.00 in his base bid. The next lowest bidder, Trimax Construction Corp., is deemed non-responsive, while the third lowest bidder, Essex Construction, Inc.'s base bid exceeds the amount of funds available. Therefore, staff recommends that the bids be rejected.

REPORT OF GENERAL MANAGER

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NO. 01-433

The proposed work, provides for the construction of a 112' wide by 289' long roof cover over the existing train exhibit creating a Train Exhibit Pavilion; a new 7' wide by 32' long Utility Shed and a new 8' wide by 9' long Transformer Shed. The existing restroom nearby will be updated for compliance with the Americans with Disabilities Act.

Staff has estimated the cost of construction at \$1,700,000.00. Funds are available for this project from Fund 302, Account 927PS. The construction period for this project has been set at 200 calendar days.

Staff has estimated that one third of the cost shall be for labor. Within the labor costs, 15% shall be allocated for youth employment. On November 6, 1996, the Board determined that the youth employment should be a minimum of 15% of the labor cost, therefore, \$61,750.00 is the minimum amount that the contractor must dedicate for the employment of Youth at Risk.

On October 16, 2001, the following bids were received for the Griffith Park Traveltown Train Exhibit Pavilion project:

<u>Bidder</u>	<u>Base Bid</u>	<u>Work Performed By Subcontractor</u>
West Valley Investment Group	\$1,663,000.00	61%
Trimax Construction Corp.	\$1,845,000.00	49.6%
Essex Construction Inc.	\$2,198,000.00	51%
SMC Construction	\$2,215,472.00	64%
Fredrick Towers, Inc.	\$2,396,500.00	50.1%
Morillo Construction Company	\$2,748,000.00	55%

Staff has determined that this project is exempt from the provisions of the California Environmental Quality Act (CEQA) per Article VII, Sections 1, Classes 1(1), 3(6) and 11(6) of the City CEQA Guidelines.

Staff has also determined that the average steel subcontract work is 25% of the total contract bid by the six bidders. This resulted in only one bidder, Trimax Construction complying with the 50% prime contractor dollar participation requirement. Staff recommend modifying Schedule A of the Bid Form to say "Dollar Participation of all Subcontractors and Suppliers. The Prime Contractor shall perform, with it's own organization, Contract Work amounting to at least 50% of the contract price, steel subcontract work shall be included as part of Prime Contractor's work in the 50% calculation."

The bid package has been approved by the City Attorney's Office.

Prepared by Rey Aficial, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-434

DATE November 7, 2001

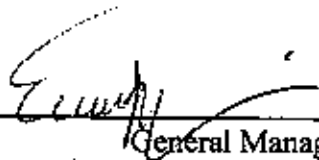
C.D. 7

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AUTHORIZATION FOR THE MAJOR LEAGUE BASEBALL FOUNDATION TO ACT ON BEHALF OF THE DEPARTMENT IN FILING AND OBTAINING ENVIRONMENTAL CLEARANCE FOR THE MAJOR LEAGUE BASEBALL ACADEMY IN HANSEN DAM

G. Lum _____
K. Ragan _____
S. Kilppel _____
J. Combs _____

J. Duggan _____
H. Fujita _____
*M. Tamun _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board authorize the Major League Baseball Foundation, to file a Project Application and initiate an environmental review process for the Major League Baseball Academy, on behalf of the Department. This approval shall be deemed conceptual approval of the project only; the proposed project is subject to approval or disapproval by the Board after completion of the environmental review process.

SUMMARY:

The Major League Baseball Foundation and the Department of Recreation and Parks have filed a joint grant application to seek Proposition K and Proposition 12 funds to construct a Youth Baseball Academy, on land leased to the Department, in Hansen Dam. Our joint application was approved by the Commission for Children, Youth and their Families, and the Proposition K Steering Committee to be placed on a "continued eligibility" list, and qualified to compete in Phase II. Environmental clearance is required to be completed as part of the Phase II application process. In addition, this project, if finally approved, would require certain land use approvals before it could be constructed.

The Major League Baseball Foundation is willing to prepare the required Mitigated Negative Declaration and National Environmental Policy Act (NEPA) clearances on behalf of the Department, and seeks approval from the Department to file applications for the required land use approvals.

The site of the proposed future Academy will be north of Foothill Boulevard and just south of the Foothill Freeway (210). The proposed Academy would include two full size baseball fields, two softball fields, a youth practice field, and 20,000 sq. ft. clubhouse/education building. The Academy

REPORT OF GENERAL MANAGER

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NO. 01-434

proposes to serve up to 150 youth, ages 11-15 years in each instructional session. The youth will be selected from targeted areas and inner-city service organizations.

The Phase I Proposition K and 12 grant applications were approved by the Board in March, 21, 2001, Board Report No. 01-94. Board approval of the filing of the land use applications and initiation of the environmental review process constitutes conceptual approval of the proposed project only. The project will need to return to the Board for approval after the environmental review process has been completed and the required land use approvals obtained. In addition, this project is located on land owned by the Army Corps of Engineers, and leased to the City. Other approvals will be necessary before the project can move forward, including by the Army Corps of Engineers.

Report prepared by, Robert Fawcett, Acting Superintendent, Planning and Construction.

REPORT OF GENERAL MANAGER

NO. 01-435


DATE November 7, 2001

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AUTHORIZATION TO APPLY FOR GRANT FUNDING FOR THE ARROYO SECO PARKWAY CORRIDOR FEASIBILITY STUDY PLAN

J. Combs _____	J. Kolb _____
T. Corrales <u>_____</u>	M. Matthews _____
J. Duggan _____	M. Tamuri _____
K. Fujita _____	



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

It is recommended that the Board, subject to Council approval pursuant to the Los Angeles Administrative Code Section 14.7, authorize the General Manager and the City of Los Angeles Department of Recreation and Parks to apply to the California Department of Transportation, under the Community Based Transportation Planning Grant Program, for funding in the amount of \$299,000 to prepare a "Feasibility Study" for alternative noise mitigation for sound walls, additional open space, an interregional bicycle facility, and bike paths along the Arroyo Seco Parkway Corridor. Upon notification that the grant will be offered to the City, California Environmental Quality Act (CEQA) documentation will be prepared for the project and the project will be resubmitted to the Board for consideration as necessary.

SUMMARY:

The California Department of Transportation (CALTRANS) is accepting applications for grants from local and county jurisdictions. The grant is for funding of transportation/land use planning projects that support livable community concepts. A coalition group of government and non-profit agencies have been working on improving the Arroyo Seco Parkway Scenic Byways Corridor for the last 17 years. During the last two years, the coalition has prepared a Corridor Management Plan and the Arroyo Seco Watershed Restoration Feasibility Study for improvements. These improvements, when funds become available through other grant funds, will improve the quality of life in the communities of Cypress Park, Lincoln Heights, Montecito Heights, and Highland Park.

REPORT OF GENERAL MANAGER

PG. 2

NO. 01-435

The Department, as the lead agency, will be responsible for the administration of the grant. If awarded, grant funds will be made payable to the Department and the Department will work with the respective partners to monitor the funds. The groups committing to work on this project as equal partners, including the grant application paperwork preparation, are: North East Trees, Caltrans Environmental Planning Branch, and the Mountains Recreation and Conservation Authority. They will be responsible for the matching fund portion of the grant application. Additional partners will include the City Department of Transportation, City Department of Planning, and the Metropolitan Transportation Authority.

This project proposes to produce a "Feasibility Study" for alternative noise mitigation for sound walls, the creation of additional open recreational space, an interregional bicycle facility, and new and improved bike paths along the Arroyo Seco Parkway Corridor from Avenue 20 to the Pasadena city limits. As stated in the recommendation, CEQA documentation would be prepared if necessary should the funding become available, and the project will be resubmitted to the Board.

This grant requires a twenty percent match that will be provided by the partnering agencies through a Memorandum of Understanding and is due November 16, 2001.

The Region Superintendent and First Council District support this proposal.

Report prepared by Mark Mariscal.

DATE November 7, 2001

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Approval of Amendment No. 2 to Contract No. 2937
Between the Department of Recreation and Parks and Exposition
Park Intergenerational Community Center, Inc.

J. Combs _____
*A. Coronilles _____
J. Duggan _____
H. Fujita _____

J. Kolb _____
M. Tamuri _____
M. Matthews *[Signature]*

[Signature]

General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve Amendment No. 2, on file at the Board office, to Contract No. 2937, to add Reprogrammed Community Development Block Grant Funds in the amount of \$1.5 million to funding for the Exposition Park Intergenerational Community Center, Inc., and to amend requirements for paying of prevailing wage relative to use of those funds to conform to the Davis-Bacon Wage, and, subject to review as to form by the City Attorney, authorize the General Manager to execute the Amendment.

SUMMARY:

On January 5, 2000, the Board (Report 00-29) approved Renovation, Rehabilitation and Construction Agreement No. 2937 with Exposition Park Intergenerational Community Center, Inc. (EPICC), a California non-profit public benefit corporation established for the development of a community center to be located in Exposition Park. The first amendment, making technical changes to the bidding process, was presented to the Commission and approved on February 7, 2001.

Amendment No. 2 adds language amending Exhibit B, by adding reprogrammed Community Development Block Grant (CDBG) funds in the amount of \$1.5 million to the Public Funds. These funds are specifically designated for renovation of the Senior Center, amphitheater, and surrounding site work. The scope of work is

REPORT OF GENERAL MANAGER

PG. 2 NO. 01-436

already a part of the original agreement with EPICC. These funds must be spent on or before December 30, 2001. Because of this tight timetable, the City Council expressly authorized General Managers to negotiate and execute new or amended agreements as necessary to implement the expenditures, concurrently with taking the action to reprogram the funds.

Amendment No. 2 also amends language under Exhibit L. Notice to Prospective Contractors pertaining to Non-Discrimination in Employment and Prevailing Wage Rates, to apply the Federal Davis Bacon Wage requirements to all the Senior Center, amphitheater, and surrounding site work to be performed with the reprogrammed CDBG funds.

Report prepared by: Belinda Jackson/Linda Barth

DATE November 7, 2001

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: **HOLLYWOOD SIGN ALTERATION**

J. Combs _____
*A. Coroalles _____
J. Duggan _____
H. Fujita _____

J. Kolb _____
M. Tamuri _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board uphold the existing administrative policies governing use of the Hollywood Sign, to wit, that no alteration or lighting of the Sign is allowed, pending further information and public input on security and non-commercialization.

SUMMARY:

The world-famous Hollywood Sign, Los Angeles Historic-Cultural Monument #111, is owned by the City of Los Angeles. The Sign is located on Griffith Park land and is under the jurisdiction of the Department of Recreation and Parks. The Hollywood Chamber of Commerce owns the trademark of the Hollywood Sign, however, and licenses it for income through its agent, Global Icons. While use of the image is, therefore, the business of the Chamber of Commerce, use of the actual Sign itself falls under the purview of the City. The City has the right to utilize the image of the Sign only for promotion of the City of Los Angeles without paying licensing fees to the Chamber. The Chamber cannot use the physical Sign without permission of the City through the Department.

In the early 1990s, Department and City Council District 4 staff (in whose district the sign and Griffith Park are located) jointly convened a neighborhood advisory group to assist in compiling policies and procedures for use of the Hollywood Sign and environs. These policies, which prohibit any alteration or lighting of the Sign for any purpose, have been in place since 1992. The only exception granted by the Board was in 1999, when the City itself elected to light the Sign for New Years. About that time, the Department also reinstated the Hollywood Sign Advisory Committee

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with representatives from three key homeowners' associations, the Executive Director of the Hollywood Chamber of Commerce, and staff from the Mayor's office, Council District 4, and the Department. Among other tasks, this Committee receives information about proposals to alter or light the Sign and in turn provides input to the Department.

In administering issues relating to the Hollywood Sign, the Department balances a number of concerns. Foremost, the Sign is a historic landmark, a symbol of the uniqueness of Los Angeles. It represents the entertainment industry of yesterday and today, an industry vital to the City. As a consequence, the Department is obligated to physically protect the Sign and respect its landmark status. Mounted on a sheer hillside, in an environmentally sensitive area that is also a Mountain Fire District, the Sign and its environs likewise need the exercise of prudent judgement as to the particulars of authorized activity in the area. The section of Griffith Park where the Sign stands is adjacent to several residential neighborhoods. By its nature the Sign is a visible attraction, but the Department has a responsibility as a good neighbor to limit collateral activities that could compound negative community impact or jeopardize public safety. Other factors that influence decisions in regard to the Sign include easements to the Department of Water and Power and operations of the contiguous Mt. Lee Repeater Station.

A proposal has been made recently to modify the Sign to look like an American flag. After the terrorist attack on the United States of September 11, 2001, the Hollywood Chamber of Commerce received suggestions that the Sign be draped with flags or painted like a flag, and forwarded the suggestions to the office of Council District 13.

The Chamber provided the Department with a proposal on Friday afternoon to sheathe all nine letters of the Hollywood with custom-made mesh draping to simulate a painted U.S. flag pattern on the Sign. They feel this procedure can be feasibility completed by the weekend of November 10-11, 2001. The objective is to have the Sign patriotically outfitted for Veterans Day 2001. The Chamber's representative, Global Icons, states that the mesh draping will be non-invasive, in contrast with painting the Sign or otherwise attaching something to the face of the Sign. They would like the mesh to be in place for one full week, but would accept draping it just for Veterans Day. No provision for extra security near or at the Sign has been included in the proposal.

To allow this use under these circumstances sets both a precedent for alteration and a technique for accomplishing it that may pave the way for future requests of a commercial nature. In this case, the alteration is proposed by the Chamber and its licensing agent, who are in a position to gain licensing revenue due to increased publicity in the short term and from the flag-cloaked image itself in the longer-term. Also, this display, although itself a purely patriotic expression, is to be sponsored by a commercial business, Universal Studios, who will accrue sponsorship visibility for this effort.

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Permitting alteration of the Sign reinforces a mistaken perception that the Sign is accessible, not dangerous to climb, and relatively easy to modify, a false notion when faced with its commanding 45' height and hillside location. Both trespassers and professional steelworkers have fallen from the Sign and been hurt, with liability consequences for the Department. In this particular circumstance the proposal has come together very quickly, and actual execution, should it be permitted, may be more time-consuming, risky, and damaging to the hillside than anticipated. Also, past alterations have had the effect of increasing visitors to the Hollywoodland residential area. Any major alteration activity should be safeguarded with live security, as supplement to the existing electronic security system. Because of the heightened demand of recent events, the capability of the Los Angeles Police Department to cover this added duty is unknown.

A fundamental question is the appropriateness of creating a flag-like image on the landmark Sign-whether it is respectful of the national emblem and suitable for the Sign with its nine-letter configuration. The Sign is a landmark of the City of Los Angeles, not a billboard. While this proposed use is a civic expression of pride in the nation, it must be clearly understood that non-civic alteration proposals will not be considered in the future.

The Hollywood Sign Advisory Committee is scheduled to meet prior to the Board meeting, and staff will verbally report on their deliberations.

If permission to exempt this proposal from the Sign policies is granted, the Board would have to direct staff to issue a right-of entry-permit to the Chamber to do the work specifying appropriate installation, removal, insurance and security provisions as approved by staff and direct staff to closely monitor activity.

Prepared by Linda Barth.

MEMORANDUM

To: Board of Recreation and Park Commissioners

From: Mark L. Brown, ^{mlb} Sr. Asst. City Attorney

Date: October 25, 2001

Re: Woodley Lakes Golf Concession Food Service RFP/Contract (Bd. Rpt. 01-393)

At the meeting on October 17, 2001, the Commission acted in connection with Board Report 01-393 to approve release of an RFP for the concession, contingent upon receipt of written advice from the City Attorney concerning whether a contract for the concession had previously been "deemed approved" pursuant to Los Angeles Administrative Code Section 10.5 (hereinafter, "Sec. 10.5").

Sec. 10.5 states in relevant part:

...no board, officer or employee of the City shall make any contract, obligating the City, or any department of the City, to make or receive payments of money . . . for a period longer than three (3) years, unless such contract shall have been first approved by the Council. The Council shall have 60 days from the date the contract is transmitted by the board, officer or employee and received by the City Clerk, to approve it. The contract shall be deemed approved if the Council does not disapprove it within this period." (Emphasis added).

Our review of Council File No. 97-0300 confirms the facts alleged by Burrito King, Inc.'s representative during the Commission meeting. On December 13, 2000, the Commission approved Bd. Rpt. 00-485 recommending award of contract to Burrito King, Inc. A copy of the Commission's action was transmitted to the Mayor on December 26, 2000. The Mayor's recommendation to approve the contract (dated August 8, 2001) was transmitted to the Council along with the City Administrative Officer's report (dated August 1, 2001). The Mayor's transmittal was received by the City Clerk on August 9, 2001, and referred to the Arts, Health & Humanities Committee on August 10, 2001. The Arts, Health & Humanities Committee considered the contract at their meeting on September 25, 2001 and voted to recommend that the Council disapprove the contract. The City Council voted to adopt the Committee report disapproving the contract at their meeting on October 10, 2001.

The day the Council voted to reject the contract--October 10, 2001--was the 62nd day from the date the matter was received by the City Clerk (August 9, 2001). Therefore, pursuant to Section 10.5 and prior to the Council's action, the contract was "deemed approved" on October 8, 2001. By operation of law a contract with Burrito King, Inc. was approved by the City on October 8, 2001. Therefore, it is our advice that the Department may not release an RFP seeking an operator for the concession at this

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time.

If you have any questions, please do not hesitate to contact me at (213) 485-4247.

cc: Councilmember Jack Weiss
Councilmember Mark Ridley-Thomas
Councilmember Eric Garcetti
Councilmember Cindy Miscikowski
Ellie Oppenheim
Ronald Katzman
Richard Hamar

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