

DATE May 16, 2001

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: BANNING PARK SPORTS FIELD LIGHTING (#1344B) - REJECTION OF BIDS,
APPROVAL OF REVISED BID DOCUMENTS AND CALL FOR BIDS

J. Duggan JD
A. Corrales _____
J. Kolb _____
M. Matthews _____

H. Fujita _____
*M. Tamuri MT
J. Combs _____

E. Oppenheimer
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Reject the bids received on April 17, 2001;
2. Approve the revised bid documents to include the required Federal Government Specifications for CDBG funded projects, and;
3. Approve the date for bids to be received as Tuesday, June 12, 2001 at 3:00 p.m. in the Board Room.

SUMMARY:

On April 17, 2001 the following bids were received for the Banning Park Sportsfield Lighting (#1344B); however, the Federal Requirements for CDBG funded projects were not included in the bid documents. Therefore, staff recommends the bids be rejected.

Submitted are plans and specifications for the Banning Park - Sportsfield Lightning (#1344B) project, located at 1331 Eubank Street, Wilmington CA. 90744, as prepared by the Department's in-house design staff.

The proposed project involves the construction of sportsfield lighting at the existing ball diamond, new power service and new electrical panel.

REPORT OF GENERAL MANAGER

PG. 2

NO. 01-157

The designer's estimate for construction is \$84,650.00. Funds are available for this project in the amount of \$100,000.00 from Account No. 6210 Fund No. 205/88. The construction period for this project has been set at 60 calendar days.

Staff has determined that this project is exempt from the provisions of the California Environmental Quality Act (CEQA) per Article VII, Section 1, Class 1, (4,12) and Class 11 (6) of the City's CEQA Guidelines.

The bid package has been approved by the City Attorney's Office.

Prepared by Ken Burner, Project Manager.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder Electro construction Inc.
:

Bid April 17, 2001
Date:

Project Name: Banning Park Sports Field Lighting (#1344B)

Indicator or	Required Documentation	Description of Submitted or Missing Documentation	Points	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 617-0439, or by mail to the Recreation and Parks Dept., Planning and Development Branch, 200 N. Main Street, Room 709, Los Angeles, California 90012.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be		10	0

	subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.			
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
TOTAL POINTS ACHIEVED				90

MBE/WBE % ACHIEVED: 5%