REPORT OF GENERAL MANAGER NO. 01-216

DATE June 13, 2001 C.D. 01

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MACARTHUR PARK - FACILITY IMPROVEMENTS (#1841A) - REVIEW OF BIDS AND AWARD OF CONTRACT

J. Combs _____
A. Coroalles _____
J. Duggan JD
J. Kolb _____

H. Fujita _____
*M. Tamuri M
M. Matthews _____

General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the base bid of Shefir Construction Co. in the amount of $1,073,600.00, plus Additive Alternate Nos. 5, 7 and 8 in the amounts of $6,400.00, $11,000.00, $5,300.00 respectively, for a total of $1,096,300.00, as the lowest responsible bidder;

2. Authorize the Chief Accounting Employee to encumber funds in the amount of $1,096,300.00 from the following fund and account numbers under the awarding authority of this Board Report; and,

FUND	ACCOUNT NO.
43K	R302
Future Funding	Proposition K, Inflation Funds

3. Request the City Attorney prepare a contract after which the President and Secretary be authorized to execute same after the appropriate signatures by the other parties thereto and approval of form by the City Attorney have been obtained thereon; and,

4. Designate the General Manager to execute the contract on behalf of the Board President if the Board President is not available between June 21, and June 30, 2001, in order to fulfill the Proposition K year 4 grant requirement for a contract to be executed no later than June 30, 2001.

SUMMARY:

On May 15, 2001, the following bids were received for the MacArthur Park - Facility Improvements (#1841A) project:

Designer	Estimate
WWCOT	$1,169,320.00

BIDDER	BASE BID	BIDDER	BASE BID
Shefir Construction Co.	$1,073,600	Essex Construction, Inc.	$1,192,000
Add. Alternate #1	$ 55,700	Add. Alternate #1	$ 105,000
Add. Alternate #2	$ 3,000	Add. Alternate #2	$ 20,000
Add. Alternate #3	$ 6,500	Add. Alternate #3	$ 10,000
Add. Alternate #4	$ 34,500	Add. Alternate #4	$ 41,500
Add. Alternate #5	$ 6,400	Add. Alternate #5	$ 32,000
Add. Alternate #6	$ 12,200	Add. Alternate #6	$ 36,000
Add. Alternate #7	$ 11,000	Add. Alternate #7	$ 12,500
Add. Alternate #8	$ 5,300	Add. Alternate #8	$ 1,500
TOTAL ESTIMATE:	$1,208,200	TOTAL ESTIMATE:	$1,450,500

There are sufficient funds available to award the contract for this project in the following accounts:

Fund	Account
43K	R302
Future Funding	Proposition K, Inflation Funds

The City Attorney has reviewed the bids and found them to be in order. Shefir Construction Co. was the lowest responsible bidder. On bid documents, the lowest bid had been indicated to be that of lowest bid price on the base contract, plus Additive Alternate Nos. 1,3,4,5,7 and 8.

Staff has reviewed the outreach effort made by Shefir Construction Co. and, based on the documents submitted, has determined that a "good faith" effort has been made. The contractor obtained an MBE/WBE participation of 5% and satisfied 90 of the 100 point requirements outlined by the Board's Outreach Program. The Outreach Document package is on file in the Board Office and synopsis of said package is attached.

The Department of Public Works, Office of Contract Compliance (OCC), indicated that there have been no labor compliance violations and that all other legal requirements have been complied with.

Prepared by Ada Fernandez-De La Rosa, Project Manager.

GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: Shefir Construction **Bid Date:** May 15, 2001

Project Name: MacArthur Park Facility Improvements (#1841A)

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 617-0439, or by mail to the Recreation and Parks Dept., Planning and Development Branch, 200 N. Main Street, Room 709, Los Angeles, California 90012.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		10	10
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		15	15
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	0
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		5	5
			TOTAL POINTS ACHIEVED	90

MBE/WBE % ACHIEVED: 5%