

REPORT OF GENERAL MANAGER

NO. 01-254

DATE July 11, 2001

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: POTRERO CANYON PARK DEVELOPMENT - PHASE III (#1017B) -
SELECTION OF A CONSULTANT

J. Combs _____
A. Corrales _____
J. Duggan _____
J. Kolb _____

H. Fujita _____
*M. Tamuri [Signature]
M. Matthews _____

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the award of a professional services contract to RRM Design Group to complete design and construction documents for the Potrero Canyon Park - Phase III project, for a fee of \$488,000.00;
2. Find that the award is in compliance with Charter Section 126 and the services to be performed are of an expert, professional and/or technical nature and temporary in character; and,
3. Direct the Commission Secretary to submit the contract to the Mayor and CAO in accordance with Executive Directive 16, and to the City Attorney in accordance with the Charter, prior to final action by the Board.

SUMMARY:

Potrero Canyon Park was originally purchased by the Department in 1964 to provide coastal access from Palisades Recreation Center. In the late 1970's and early 1980's there were several landslides in the canyon causing loss to private properties on the rim of the canyon. Litigation followed that resulted in the City's purchase of 31 private properties along the rim of the canyon and the direction from the City's Attorney's office to immediately control the storm runoff in the canyon and stabilize the canyon walls to prevent further damage to public or private property. In 1986 a Coastal Development permit was obtained to complete the installation of a storm drain, buttress the canyon walls and restore seven (7) acres of riparian habitat to the park site upon completion of the engineered fill. Construction began on the project in 1988 and is nearly complete. The engineered fill is scheduled to be complete by the end of the year.

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Therefore, it is necessary to complete the design, construction documents and Coastal Permit for the installation of the riparian habitat, coastal sage habitat and related improvements required to be developed by the existing Coastal Development Permit. The design for the riparian habitat is critical to the success of the project.

Potrero Canyon Park has always been a contentious project within the community and with the Coastal Commission. The design firm will also have to complete extensive community outreach in completion of the design, building consensus within the community in order to complete the Coastal Development permit process.

Department staff sent letters requesting submission of qualifications to complete the design services to 27 firms from our consultant files. We received four (4) responses to the requests. The top three (3) firms were interviewed by a selection committee on May 30, 2001.

From the interviews the selection committee, consisting of the project managers and two (2) members of the environmental staff, is recommending the selection of the top ranked firm, RRM Design Group, founded in 1974 in San Luis Obispo. The firm is a full service design firm with a local office in San Pedro. The firm has been contacted and signified their willingness to complete the project for the Department. T. Keith Gurnee is a principal in the firm and will be directing the project team.

The firm is being recommended for selection in compliance with all applicable procedures, policies, and laws. The principals of the firm are not employees or officials of the City, they are free to make recommendations and perform the services specified in the contract, and they have no authority with respect to the City's decisions relating to the project beyond fulfilling the provisions of the contract.

The fee for the contract is \$488,000.00 based on research, community meetings, riparian habitat design and related engineering, construction documents, development of an educational interpretive program for the facility, and permitting for the project. The term of the contract shall not exceed three (3) years based on the probability of construction in 2002.

The project design funds were approved in the City budget year 2000-01 from Sites and Facilities Funds, in the amount of \$700,000.00 and the funds are encumbered in Fund 209, Account No. R202.

The firm is not an MBE or WBE firm but they have agreed to conduct an outreach program in the event that the services of a sub-consultant are required.

Report prepared by Kathleen Chan, Project Manager.