

REPORT OF GENERAL MANAGER

NO. 01-11

DATE January 17, 2001

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9863 -
Section 1D Grant Funded Authority - One Systems Aide

M. Tamuri _____
S. Klippel _____
J. Kolb _____
M. Matthews _____
J. Combs _____

J. Duggan _____
K. Regan _____
G. Lum _____
H. Fujita
A. Coroalles _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9863 effective immediately as follows:

Section 1D - Grant Funded Positions:

ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1599	Systems Aide	01

DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1368	Senior Clerk Typist	03

SUMMARY:

Due to the increased work load brought about by the passage of Propositions A, A-III, K, and, most recently, 12, the Planning and Construction Division requires additional information systems support. The deletion of a Senior Clerk Typist position and the addition of a Systems Aide position will provide the appropriate support needed for the Planning and Construction Division to more fully realize its information systems capabilities.

Personnel Department staff has reviewed the duties and responsibilities of the above-listed position and found them properly allocable to the Systems Aide job classification. This position will be grant funded.

Prepared by Jim Abalos.