

REPORT OF GENERAL MANAGER

No. 01-09

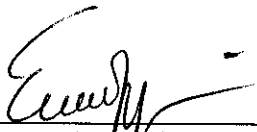
DATE January 17, 2001

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION TO THE FURNITURE, OFFICE AND TECHNICAL EQUIPMENT, OFFICE AND ADMINISTRATIVE EXPENSES, CONTRACTUAL SERVICES, TRANSPORTATION ACCOUNTS IN Fund 302

G. Lum _____
K. Regan _____
S. Klippel _____
*J. Duggan AD
J. Kolb _____

G. Stigile _____
M. Matthews _____
M. Tamuri _____
B. Benjamins _____
J. Combs _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board, subject to the approval by the Mayor, authorize the transfer of appropriation within Recreation and Parks Fund 302 to record and classify expenses under the appropriate accounts, as follows:

From: Appropriation Account 3160, Maintenance Materials and Supplies \$215,143.00
Appropriation Account 6020, Operating Supplies and Expenses 68,000.00

To: Appropriation Account 7300, Furniture, Office and Technical Equipment \$114,199.00
Appropriation Account 6010, Office and Administrative Expenses 20,500.00
Appropriation Account 3040, Contractual Services 141,444.00
Appropriation Account 3310, Transportation 7,000.00

SUMMARY:

Expenditures have to be recorded and classified under the proper Appropriation accounts. In order to accomplish this, amounts have to be appropriated into the pertinent appropriation accounts. The funds are used to purchase computers, printers, server, and other computer peripherals. The amount for Office and Administrative Expenses is for staff training, training supplies, data entry for Human Resources forms, and other office supplies and expenses. There is an outstanding billing for the Mountains Recreation and

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Conservation Authority for security services rendered along Mulholland Highway and other City property (account 3040) and additional amount is needed for mileage reimbursements (account 3310).

Prepared by: Rose Reyes, Departmental Chief Accountant