

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, February 7, 2001 - 9:30 a.m.
200 North Main Street, 3rd Floor, Room 316
Los Angeles, California 90012

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD DESIGNATED AT THE BEGINNING OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES. AT THE END OF THE MEETING, "PUBLIC COMMENTS" WILL AGAIN BE CALLED TO ACCOMMODATE LATECOMERS.

BOARD REPORT #00-442 TO BE HEARD AFTER ALL ITEMS ON THE REGULAR AND SPECIAL AGENDAS.

1. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at a subsequent meeting.

2. GENERAL MANAGER'S REPORTS: (Attached)

- 01-19 Amendment to Personnel Resolution No. 9863 -
 Section 1C Substitute Authority - One Mechanical
 Repairer II
- 01-20 Amendment to Personnel Resolution No. 9863 -
 Section 1C Substitute Authority - One Senior
 Gardener
- 01-21 Amendment to Personnel Resolution No. 9863 -
 Section 1C Substitute Authority - Recreation
 Services Representative
- 01-22 Substitution of Subcontractor - Pan Pacific Park
 Recreation Center - New Community Building
 Improvements; Contract 2949 - WITH OBJECTION
- 01-23 Griffith/Metro Region Donations
- 01-24 Elysian Park - Radio Hill Development (#1106B) -
 Approval of Final Plans and Call for Bids

February 7, 2001

- 01-25 Harbor City Recreation Center - Outdoor Improvements (#1217E) - Final Acceptance
- 01-26 San Pedro High School - Sports Field Improvements (#1204E) - Final Acceptance
- 01-27 MacArthur Park Outdoor Improvements North of Wilshire (#1227E) - Change Order to Contract No. 2976
- 01-28 Pedlow Field - Skate Park (#1269D) - Change Order to Contract No. 2941
- 01-29 Barnsdall Park - Phase I Master Plan Implementation (#1026C) - Approval of Clarification to the Proposal for Bids
- 01-30 Rancho Cienega Sports Center - Improvements to Athletic Fields (#1255D) - Approval of Final Plans and Call for Bids
- 01-31 Approval of a Memorandum of Understanding between the Department of Recreation and Parks and the Department of General Services for the Construction of American Disabilities Act (ADA) Improvements at Eight (6) locations
3. UNFINISHED BUSINESS:
- 00-442 Greek Theatre Concession Agreement Award Recommendation - TO BE HEARD AFTER ALL ITEMS ON THE REGULAR AND SPECIAL AGENDAS.
4. ORAL REPORTS FROM COMMISSION TASK FORCE MEMBERS:
- Report by Commissioners on the Status of Various Commission Task Force Projects.
5. GENERAL MANAGER'S ORAL REPORT:
- Report on Department Activities and Facilities.

February 7, 2001

6. FUTURE AGENDA ITEMS:

Request by Commissioners to Schedule Specific Items on Future Agendas.

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

8. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, February 21, 2001, at 3:00 p.m., Montecito Heights Recreation Center, 4545 Homer Street, Los Angeles, California 90031.

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 473-5888.

Finalization of Commission Actions: In accordance with City Charter Section 32.3, actions of the Board of Recreation and Park Commissioners shall become final at the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session.

3: (ADK)020701.spd

REPORT OF GENERAL MANAGER

NO. 01-19

DATE February 7, 2001

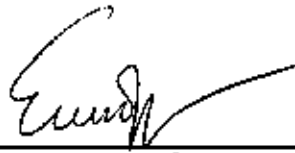
CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9863 -
Section 1C Substitute Authority - One Mechanical Repairer II

M. Tamuri _____
S. Klippel _____
J. Kolb _____
M. Matthews _____
J. Combs _____

J. Duggan _____
K. Regan _____
G. Lum _____
K. Fujita _____
T. Corrales _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9863 effective immediately as follows:

Section 1C - Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	3773-2	Mechanical Repairer II	9

2. Release the above position from substitute authority for the remainder of the fiscal year.

SUMMARY:

Staff has reviewed the duties of the Mechanical Helper assigned to the Mechanical Repair Section of the Facility Repair Division and found that the duties would be more appropriately assigned to the class of Mechanical Repairer II. The Personnel Department concurs.

The cost of funding this position for the remainder of the fiscal year is approximately \$5,280. The cost will be offset by the Department's salary savings.

Prepared by: Peter Graná

REPORT OF GENERAL MANAGER

NO. 01-20

DATE February 7, 2001

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9863 -
Section 1C Substitute Authority - One Senior Gardener

M. Tamuri _____	J. Duggan _____
S. Klippel _____	K. Regan _____
J. Kolb _____	G. Lum _____
M. Matthews _____	H. Fujica _____
J. Combs _____	T. Corrales _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9863 effective immediately as follows:

Section 1C - Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1516	Senior Gardener	4

2. Release the above position from substitute authority for the remainder of the fiscal year.

SUMMARY:

Due to the level of responsibility in caring for the grounds at Sherman Oaks Castle, it is appropriate that the single full-time maintenance position at this facility be upgraded from Gardener-Caretaker.

Staff has reviewed the duties of this position and has determined that Senior Gardener is the appropriate classification.

REPORT OF THE GENERAL MANAGER

Page 2

No. 01-20

The cost of funding this position for the remainder of the fiscal year is approximately \$1,793. The position is fully funded by revenue from the Castle; therefore, covering the cost of this position would have no impact on the General Fund.

Prepared by Julie Cuttrell

REPORT OF GENERAL MANAGER

NO. 01-21


DATE February 7, 2001

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9863 -
Section 1C Substitute Authority - Recreation Services
Representative

M. Tamuri _____	J. Duggan _____
S. Klippel _____	K. Regan _____
J. Kolb _____	G. Lum _____
M. Matthews _____	H. Fujita _____
J. Combs _____	T. Corrales _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9863 effective immediately as follows:

Section 1C - Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	2467	Recreation Services Representative	11

2. Release the above position from substitute authority for the remainder of the fiscal year.

SUMMARY:

Staff has reviewed the duties of the proposed position and found that the duties to be performed are appropriate to the class of Recreation Services Representative. The Personnel Department concurs.

The cost of funding this position for the remainder of the fiscal year is approximately \$9,280. The cost will be offset by the Department's salary savings.

Prepared by: Peter Graná

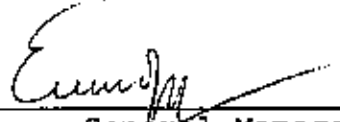
REPORT OF GENERAL MANAGER

NO. 01-22

DATE February 7, 2001

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Substitution of Subcontractor - Pan Pacific Park
Recreation Center - New Community Building Improvements;
Contract 2949 - WITH OBJECTION



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board determine whether the substitution shall be allowed.

SUMMARY:

The Department is in receipt of a request from Pinner Construction Company, Inc., general contractor for the Pan Pacific Park Recreation Center - New Community Building Improvements (#1710B), Contract 2949, to substitute Letner Roofing for Westway Construction for the roofing subcontract work on this project. The request was made inasmuch as Westway Construction has failed or refused to perform its subcontract with Pinner.

The Westway Construction has filed a formal objection to the substitution.


REPORT OF GENERAL MANAGER

NO. 01-23

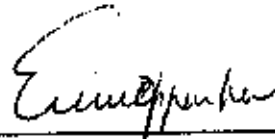
DATE February 7, 2001

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Griffith/Metro Region Donations

B. Benjamins _____
J. Combs _____
*A. Corrales 
J. Duggan _____

H. Fujita _____
M. Matthews _____
M Tamuri _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board accept the following donations and that appropriate recognition be given to the donors.

SUMMARY:

Alpine Recreation Center.

The Chinese Consolidated Benevolent Association donated \$100 for the Halloween program.

The Central City Optimist Club of Los Angeles donated \$1,500 for sports programs.

Plum Tree Inn, c/o Chuan Yang Enterprises, Inc., donated \$100 for the Halloween program.

Golden Age Basketball Club, c/o Gilbert T. Wong, donated \$200 for the Halloween program.

The Southern California Fukienese Association donated \$300 for Center programs.

The L.A. Chinatown Firecracker Run Committee donated \$250 for Center programs.

The Chinese American Athletic Association, c/o Roy Kao, donated \$1,500 for the sports program.

REPORT OF GENERAL MANAGER

PG. 2 NO. 01-23

Joyce M. Cheng, DDS, donated \$100 for the Halloween program.

Old Horse, c/o Gang Ming Yang, donated \$300 for the Halloween program.

The Southern California Fukienese Association donated \$300 for the Halloween program.

Sharon Lowe donated \$100 for the Halloween program.

The May Flower B.B.Q. Restaurant donated \$100 for the Halloween program.

Echo Park Recreation Center

The Alhambra High School Football Team, c/o Louie Torres, donated a six-foot live Christmas tree. Estimated cash value: \$75.

Hollywood Recreation Center

The West Coast Sports Association, c/o Doerken Properties, Inc., donated \$2,000 for the youth sports league.

Steve Willis donated \$100 for the youth baseball league.

Lemon Grove Recreation Center

Uribe Photography donated \$166 for the sports program.

Lincoln Heights Recreation Center

Optimist Club of Lincoln Heights, c/o Ron Boltz, donated \$100 for the Christmas program.

LULAC, c/o Ms. Rosemary Lopez, donated \$100 for the Christmas program.

Lincoln Heights Senior Citizens Center

Ramirez Pharmacy donated \$250 for the New Year's party.

Montecito Heights Recreation Center

Transportes Gonzales, c/o Antonio Gonzalez, donated \$200 for the community Christmas program.

REPORT OF GENERAL MANAGER

PG. 3 NO. 01-23

Union American Trophies, c/o Jose and Carlos Rosales, donated approximately 225 trophies and coaches' plaques for baseball, football, basketball, sports and soccer during the 2000 season. Estimated cash value: \$2,035.

Pacific Christian High School donated \$250 for youth sports

Sycamore Grove School, c/o Reverend Cruver, donated \$100 for youth sports.

Ramona Gardens Recreation Center

Angel Toy, c/o Mindy Choy, donated stuffed animals. Estimated cash value: \$450.

Toy Loan Program, c/o Gerry Bonilla, donated 700 packages of Pogs. Estimated cash value: \$175.

New-Ray Toys CCA, Inc., c/o Luan Ha, donated metal cars, motorcycles, trucks, and country life toys. Estimated cash value: \$4,000-\$5,000.

Prepared by Carla Ganio

REPORT OF GENERAL MANAGER

NO. 01-24

DATE February 7, 2001

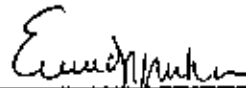
C.D. 01

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ELYSIAN PARK - RADIO HILL DEVELOPMENT (#1106B) - APPROVAL OF FINAL PLANS AND CALL FOR BIDS

G. Lum _____
K. Regan _____
S. Klippel _____
J. Kolb _____
J. Combs _____

J. Duggan _____
H. Fujita _____
M. Tamuri _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve final plans and specifications; and,
2. Approve the date for bids be advertised as Tuesday, March 20, 2001, at 3:00 p.m. in the Board Room.

SUMMARY:

Submitted are plans and specifications for the Elysian Park - Radio Hill Development (#1106B) project, located in Elysian Park at 929 Academy Road, Los Angeles. The plans were prepared by Purkis-Rose/RSI, a private consultant. The project calls for irrigation, planting, fencing, paving, asphalt resurfacing, asphalt paving, decomposed granite hiking trails, signage, picnic tables, benches and drinking fountains.

The construction cost estimate for the complete project is \$252,894.00. Funds for construction are available in Fund 302, Account 927PS. Deductive and Additive alternates have been added to the bid package to allow flexibility in the award of a construction contract.

For this project, staff estimated that one third of the cost shall be allocated for labor. Within the labor cost, 15% shall be allocated for youth employment. On November 6, 1996, the Board determined the youth employment shall be a minimum 15% of the labor cost (\$83,455.00). Therefore, \$12,518.00 is the minimum amount that the contractor must dedicate for youth employment.

REPORT OF GENERAL MANAGER

PG. 2

NO. 01-24

Staff has determined that this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article VII, Section 1, Classes 1 (3,12,13) and 11 (1,3) of the City CEQA Guidelines.

The bid package has been approved by the City Attorney's Office.

Prepared by Robert Gutierrez, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-25

DATE February 7, 2001

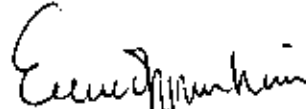
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HARBOR CITY RECREATION CENTER - OUTDOOR IMPROVEMENTS
(#1217E) - FINAL ACCEPTANCE

G. Lum _____
K. Regan _____
S. Klippel _____
J. Kolb _____
J. Combs _____

J. Duggan _____
*M. Tamuni _____
H. Fujita _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the work performed under Contract No. 2961 as outlined in the body of this report;
2. Authorize the Department's Director of Finance to release all retention monies 35 calendar days after acceptance by the Board held under Contract No. 2961; and,
3. Authorize the Board Secretary to furnish Ryco Construction, Incorporated with a letter of completion.

SUMMARY:

The construction contract for the Harbor City Recreation Center - Outdoor Development (#1217E) project was awarded to Ryco Construction Incorporated on June 7, 2000, for \$286,682 and there were six (6) change orders amounting to \$21,683.69. The total funds expended on this project are \$308,365.69.

Construction began on July 6, 2000. The work included a new basketball court with lighting, irrigation upgrade and fencing.

The project was funded with Quimby monies. Department staff has consulted with the Office of Contract Compliance (OCC) concerning the status of labor compliance and Affirmative Action requirements on this project. There are no outstanding wage violations and Ryco Construction Incorporated is in compliance.

Report prepared by Virginia Hatley, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-26

DATE February 7, 2001

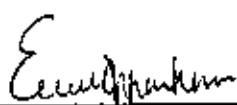
C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SAN PEDRO HIGH SCHOOL - SPORTS FIELD IMPROVEMENTS (#1204E)
FINAL ACCEPTANCE

G. Lum _____
K. Regan _____
S. Klippel _____
J. Kolb _____
J. Combs _____

J. Duggan _____
*M. Tamuri _____
H. Fujita _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Accept the work performed under Contract No. 2929 as outlined in the body of this report;
2. Authorize the Department's Director of Finance to release all retention monies 35 calendar days after acceptance by the Board held under Contract No. 2929; and,
3. Authorize the Board Secretary to furnish Terra-Cal Construction Inc. with a letter of completion.

SUMMARY:

The construction contract for the San Pedro High School - Sports Field Improvements (#1204E) project was awarded to Terra-Cal Construction Incorporated on February 2, 2000, for \$2,772,310.

Construction began on February 14, 2000. The work included a reoriented football stadium, an all weather surface running track, new bleachers, lighting, walkways, irrigation and planting. It also provided for refurbished baseball and softball fields and new basketball courts.

There were fifty-six change orders amounting to \$1,228,600.90. The total funds expended on this project are \$4,524,181.00.

REPORT OF GENERAL MANAGER

PG. 2

NO. 01-26

The project was funded by Prop AII, Prop K3, CDBG, Los Angeles Unified School District funds and private donations. Department staff has consulted with the Office of Contract Compliance (OCC) concerning the status of labor compliance and Affirmative Action requirements on this project. There are no outstanding wage violations and Terra-Cal Construction Incorporated is in compliance.

Report prepared by Virginia Hatley, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-27

DATE February 7, 2001


C.D. 01

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MACARTHUR PARK OUTDOOR IMPROVEMENTS NORTH OF WILSHIRE (#1227E) - CHANGE ORDER TO CONTRACT NO. 2976

G. Lum _____
K. Regan _____
S. Klippel _____
J. Kolb _____
J. Combs _____

J. Duggan _____
H. Fujita _____
M. Tamur _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board approve a change order in the amount of \$46,783.17 for addition to Contract No. 2976 for the work outlined in the body of this report.

SUMMARY:

On September 6, 2000, the Board awarded a construction contract in the amount of \$1,481,600.00 to Ecology Construction, Inc. (Board Report No. 00-323) for construction of an open meadow for free play, a new children's play area, new walkways, improved drainage system, new benches, irrigation and landscaping.

Construction work on this project is 30% complete. Final completion of this project is expected in July 2001. Once construction began, it was learned that the water table at MacArthur Park is very high in many locations. It is the geotechnical experts opinion that the best way to deal with this phenomenon in most cases is to excavate two (2) feet deep, remove the wet soil and install two (2) feet of gravel before proceeding with construction. However, in the case of the new play area, the water problem is too extensive. It was decided that the least expensive solution would be to raise the play area instead of lowering it as is the Department's standard. This design change necessitates retaining walls, additional steel fencing, steps, a ramp, handrails and additional grading. The contractor has submitted a change order proposal in the amount of \$32,422.40 for this change in construction.

Related to the high water table issue is a wet area adjacent to Wilshire Boulevard. One hundred thirty cubic yards of wet soil have to be removed and replaced with gravel before construction of a ten (10) foot wide walkway can begin. The contractor has submitted a change order proposal in the amount of \$6,777.11 for this change in construction.

REPORT OF GENERAL MANAGER

PG. 2

NO. 01-27

In addition, three (3) lights which were adjacent to the new walkway had to be lowered, because with the new grades being established, their footings would have been exposed. The contractor's estimate for this work is \$7,583.66.

Troller-Mayer and Associates, the consulting landscape architect for this project and staff have reviewed the proposals and find them acceptable.

Funds are available for construction in Fund 302, Account 927PS.

Report prepared by Virginia Hatley, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-28

DATE February 7, 2001

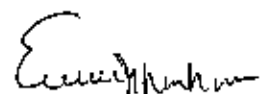
C.D. 03

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PEDLOW FIELD - SKATE PARK (#1269D) - CHANGE ORDER TO CONTRACT NO. 2941

G. Lum _____
K. Regan _____
S. Kippel _____
J. Kolb _____
J. Combs _____

J. Duggan _____ *AD*
H. Fujita _____ *W*
M. Tamari _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board approve a change order in the amount of \$27,000.00 for addition to Contract No. 2941 for the work outlined in the body of this report.

SUMMARY:

On April 5, 2000, the Board awarded a construction contract in the amount of \$230,508.00 to Landshapes Inc. (Board Report #00-116) for the construction of a skate park. This includes a concrete skate bowl with various events, fencing, a parking lot and a drinking fountain.

Construction work on this project is 90% complete. Final completion of this project is expected by the end of January.

Due to the fact that funds were low, it was necessary to take a deductive alternate which eliminated the irrigation and planting from the original contract. However, at the request of Councilmember Chick's office, the contractor was asked to provide irrigation and Department personnel will install the landscaping. The contractor submitted an estimate in the amount of \$27,000.00 which was reviewed and approved by staff.

Funds are available for construction in Fund 698, Account N248.

Prepared by Virginia Hatley, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-29

DATE February 7, 2001

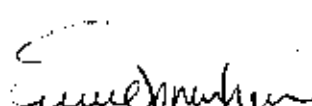
C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: **BARNSDALL PARK - PHASE I MASTER PLAN IMPLEMENTATION (#1026C)
APPROVAL OF CLARIFICATION TO THE PROPOSAL FOR BIDS**

G. Lum _____
K. Regan _____
S. Kilppel _____
J. Kolb _____
J. Combs _____

J. Duggan _____
H. Fujita _____
M. Tamun _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board approve a clarification that provides that the contract will be awarded to the responsible bidder who submits the lowest responsive base bid.

SUMMARY:

On December 15, 2000, the Board approved final plans and advertisement for bids of the Barnsdall Park - Phase I Master Plan Implementation (#1026C). The project has two major components of fairly equal financial scope. The FEMA repair and hazard mitigation to Hollyhock House and related historic structures, valued at approximately \$4,500,000.00; and, the park restoration valued at approximately \$7,000,000.00.

The Board is requested to clarify the basis for the award of this contract based on the proposal requested in the bid documents. The line items in the bid proposal relative to the FEMA repairs and hazard mitigation are provided for the purpose of obtaining accurate cost accounting data to submit to FEMA to assure receipt of a full reimbursement of funds used to cashflow the project. Deductive alternates outlined in the proposal for the park improvements will be used to adjust the contract price after the lowest responsible responsive bidder is determined. The contract will be awarded to a responsible bidder who submits the lowest responsive base bid.

An addendum to the bid package and contract documents will be issued upon the Board's approval of the clarification to inform all plan holders of the Board's action and to extend the bid date until February 13, 2001 at 3:00 p.m. in the Board Room to allow potential bidders sufficient time to prepare their bids accordingly.

Report prepared by Kathleen Chan, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-30

DATE February 7, 2001


C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA SPORTS CENTER - IMPROVEMENTS TO ATHLETIC
FIELDS (#1255D) - APPROVAL OF FINAL PLANS AND CALL FOR BIDS

G. Lum _____
K. Regan _____
S. Klippel _____
J. Kolb _____
J. Combs _____

J. Duggan _____
H. Fujita _____
*M. Tamuri _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Reject the bids received on October 17, 2000;
2. Approve final plans and specifications; and,
3. Approve the date for bids be advertised as Tuesday, March 20, 2001, at 3:00 p.m. in the Board Room.

SUMMARY:

On October 17, 2000, bids for the Rancho Cienega Sports Center - Improvements to Athletic Fields (#1255D) project were received. The low bidder D & M construction, Inc. was declared non-responsible at the December 13, 2000, Board meeting. The Department has insufficient funds to award to the second lowest bidder, Pima Construction, dba Advanced Construction. Therefore, staff recommends that all bids be rejected.

Submitted are plans and specifications for the Rancho Cienega Sports Center - Improvements to Athletic Fields (#1255D) located at, 5001 Rodeo Road, Los Angeles, as prepared by the Department's in-house Design Staff.

The proposed construction involves upgrading of existing baseball fields and soccer field, including improvements to drainage, irrigation and turf, as well as new fencing. The plans and specifications have been revised to more closely reflect the amount of funds available. The electrical improvements which include renovation of sports lighting on four (4) existing baseball fields

REPORT OF GENERAL MANAGER

PG. 2

NO. 01-30

security lighting and electrical outlets have been omitted from the project. The plans and specifications have been revised to more closely reflect the amount of funds available. Additionally, deductive alternates will be included to assure the award of a contract after bids are received.

The designer's estimate for construction is \$210,000.00. Funds are available for this project in the amount of \$210,000.00 from Prop K Fund P313, Account 698. The construction period for this project has been set at 139 calendar days. The contract will be awarded to a responsible bidder who submits the lowest responsive base bid.

Staff has determined that this project is exempt from the provisions of the California Environmental Quality Act (CEQA) per Article VII, Section 1, Classes 1 (3,12,13,21), 4 (3) and 11 (3,6) of the City CEQA Guidelines.

The bid package has been approved by the City Attorney's Office.

Prepared by Virginia Hatley, Project Manager.

REPORT OF GENERAL MANAGER

NO. 01-31

DATE February 7, 2001


C.D. 1, 4, 8, 9, 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS AND THE DEPARTMENT OF GENERAL SERVICES FOR THE CONSTRUCTION OF AMERICAN DISABILITIES ACT (ADA) IMPROVEMENTS AT SIX (6) LOCATIONS

G. Lum _____
K. Regan _____
S. Klippel _____
J. Kolb _____
J. Combs _____

J. Duggan J.D.
H. Fujita H.F.
M. Tamun M.T.
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve a Memorandum of Understanding (MOU) between the Department of Recreation and Parks and the Department of General Services (DGS), to provide construction services for the ADA improvements at six (6) Department facilities listed in the body of this report; and,
2. Authorize the Director of Finance to transfer funds in the following amounts to DGS to pay for construction services associated with the corresponding projects:

FROM:

Shatto Recreation Center, St. James Recreation Center, Toberman Recreation Center and Jim Gilliam Recreation Center the amount of \$165,969.00 from Fund 302, Department 88, Activity Code 900 Account No. 304.

Las Palmas \$25,027.00, from Fund 302, Account Mo. 946LP.

Silver Lake \$22,656.00 from Fund 302, Account No. 946SK.

TO:

DGS total \$213,652.00

REPORT OF GENERAL MANAGER

PG. 2

NO. 01-31

SUMMARY:

The Department has been coordinating the design and construction of the projects that constitute the ADA Transition Plan approved by the City Council in June 1999. In conjunction with the Transition Plan the Department contracted with the Bureau of Engineering Architectural Division to prepare required plans for the entire projects, 48 sites. The first group of projects six (6) locations: Shatto, St. James, Toberman, Jim Gilliam, Las Palmas, and Silverlake Recreation Centers, are now ready for construction. GSD has supplied quotations to complete the construction for the Department in a total of \$213,652.00, which is within the budget limits provided by the available funding.

The Department and GSD have agreed to enter into a (MOU) regarding the construction of the improvements at the six (6) locations. A copy of the MOU is attached for the Board to review.

Prepared by Kathleen Chan, Project Manager.

MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
THE CITY OF LOS ANGELES, CALIFORNIA, ACTING BY AND THROUGH ITS
DEPARTMENT OF RECREATION AND PARKS
AND ITS
DEPARTMENT OF GENERAL SERVICES

Whereas, the Department of Recreation and Parks (DRP) has requested to enter into a Memorandum of Understanding with the Department of General Services (GSD) for the construction of the Americans with Disabilities Act (ADA) improvements at six (6) recreation centers: Las Palmas, Saint James, Silverlake, Toberman, Shatto and Jim Gilliam located in the City of Los Angeles, California.

Whereas, the design services for the ADA improvements were performed by the Bureau of Engineering (BOE) and funded through DRP.

Whereas, construction activities, with a total estimated cost of \$213,652.00, will be performed by GSD and funded by DRP.

Now, therefore, the DRP and GSD agree as follows:

I) Parties and their Representatives to the Agreement

- A. Ellen Oppenheim, General Manager
Department of Recreation and Parks
200 N. Main Street, Room 1330
Los Angeles, CA 90012
- B. John K. Mukri, General Manager
Department of General Services
Room 701, City Hall South
Los Angeles, CA 90012

II The Project

The purpose of this Agreement is to provide funds for the construction of ADA improvements at six (6) locations, Las Palmas, Silverlake, Shatto, St. James, Toberman, and Jim Gilliam Recreation Centers, as directed by DRP. The project is scheduled to start in February 2001, with an end date of July 2001. The construction budget for this project is based upon the GSD cost estimate based on final plans and permits of \$213,652.00. The schedule is subject to change based materials delivery and existing field conditions.

II Responsibilities of the Parties

DRP shall:

1. Provide an amount totaling \$213,652.00 for the construction of the ADA improvements.
2. Provide overall project management activities which shall include funding control, scheduling activities, and meeting regularly with GSD to review design and construction issues.

3. Establish jointly with GSD procedures for addressing Request for Information (RFI) and establish jointly with GSD a time frame to respond to RFIs and change orders.
4. If the project budget will be exceeded, secure additional funding or reduce the scope of work.
5. Approve billings for labor and material costs incurred by GSD in a timely manner.

GSD shall:

1. Review and comment on all documents provided by DRP.
2. Construct or cause to construct the ADA improvements project per the permitted construction documents.
3. Prepare RFIs and change order requests in a timely manner. The parties understand and agree that change orders or other unforeseen costs may increase the original construction budget. If the construction budget exceeds the available funds, the parties agree to either secure additional funding or reduce the scope of work.
4. Prepare monthly expenditure reports for DRP and invoice DRP when necessary.
5. Prepare and submit a complete breakdown of costs for the entire project. The breakdown shall itemize costs based on the trades indicated in the specifications.
6. Establish jointly with DRP work orders for the project.

I) Method and Time of Payment

Prior to the commencement of construction, DRP shall provide an advancement to GSD for \$213,652.00 which is the estimated amount required to construct or cause to be constructed the ADA improvements at six (6) locations outlined above, in accordance with the design as prepared by BOE and approved by DRP.

II Cost Reporting

On a monthly basis, GSD shall provide expenditure reports specifically for the above project which will itemize all labor and material costs. Work order numbers will be assigned to the project to that cost can be tracked via the specific assigned numbers.

IN WITNESS WHEREOF, The Department of Recreation and Parks and the Department of General Services have caused this MOU to be executed by their duly authorized representatives:

For: DEPARTMENT OF RECREATION AND PARKS

ELLEN OPPENHEIM, GENERAL MANAGER

Executed this _____ day of _____, 2001

For: THE DEPARTMENT OF GENERAL SERVICES

JOHN K MUKRI, General Manager

Executed this _____ day of _____, 2001

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

03/15/00 00-102 Wilmington Recreation - Center Approval of Mural

10/18/00 00-389 Approval of Memorandum of Understanding with Los Angeles World Airports for the Operation of Westchester Golf Course

10/18/00 00-390 Approval of Memorandum of Understanding with Los Angeles World Airports for the Operation of the Van Nuys Golf Course

BIDS TO BE RECEIVED:

02/06/01 3:00 p.m. Barnsdall Park - Phase I Master Plan Implementation (#1026C)

02/20/01 3:00 p.m. El Sereno North Park - Outdoor Improvements (#1333A)

02/20/01 3:00 p.m. Griffith Park Travel Town - Train Exhibit Pavilion (1507C)