

REPORT OF GENERAL MANAGER

NO. 01-32

DATE February 7, 2001

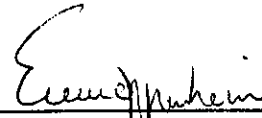
C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT NO. 3 TO CONSULTANT CONTRACT NO. 2660 WITH CARDE-TEN ARCHITECTS FOR AS-NEEDED ARCHITECTURAL DESIGN

G. Lum _____
K. Regan _____
S. Klippel _____
J. Kolb _____
J. Combs _____

J. Duggan _____
H. Fujita _____
*M. Tamun _____
A. Corrales _____
M. Matthews _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve Amendment No. 3 extending the term of the contract for an additional two (2) years for a new term of nine (9) years; and, increasing the amount of the contract by \$300,000.00, for a new total amount of \$1,200,000.00; and,
2. Direct the Board Secretary to transmit the proposed Agreement to the Mayor in accordance with Executive Directive No. 16, concurrently to the City Attorney for review as to form, and upon the Mayor's and City Attorney's approval, authorize the President and Secretary of the Board to execute the Agreement.

SUMMARY:

On July 6, 1995, the Department entered into a personal services contract with Carde-Ten Architects for as-needed architectural design services. The contract was for a term of three (3) years, with maximum compensation to the consultant of \$300,000.00.

On October 1, 1998, the contract was amended (Amendment No. 1) extending the term for an additional two (2) years for a new term of five (5) years and increasing the amount by \$300,000.00 for a new total amount of \$600,000.00.

On February 3, 1999, the contract was amended for a second time (Amendment No. 2) extending the contract for two (2) years for a new term of seven (7) years and increasing the amount by \$300,000.00 for a new total amount of \$900,000.00.

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During the seven (7) year term, five (5) projects were assigned to Carde-Ten Architects, including the Delano Recreation Center - Community Building (#1805A). The firm was originally assigned the Delano project in November of 1998 because of their experience with similar projects. They are now the architect of record for the project. The project was delayed a number of times because of Council Office concerns about the scope, and the location and size of a new structure. It was eventually decided to construct a larger building, however, there was insufficient funding for the expanded project and it was again put on hold. Funding has now been identified and Carde-Ten is moving ahead with the design work.

Because they are the architect of record, their consulting services will be required through the life of the project, which should extend well into 2003. Unfortunately, their contract will expire on July 2, 2002. Staff is therefore recommending that the contract be extended for two (2) years to cover all eventualities that may occur with this project.

In addition to the time extension, it will be necessary to increase the amount of the contract. The fees for the additional design work required by Delano, added to the other four project assignments, have exceeded the current contract amount by \$238,455.54. To cover this shortfall and any unforeseen Delano expenses, staff is recommending an increase in the contract amount of \$300,000.00, for a new total contract amount of \$1,200,000.00. At this time, Carde-Ten Architects cannot be paid, because they have exceeded their contract limit.

This time extension and funding increase are necessary for Carde-Ten to complete the Delano Recreation Center - Community Building project. The firm will be working on it exclusively.

The Board should note that Carde-Ten Architects is certified as a minority firm, and they have agreed to conduct an outreach effort if the services of sub-consultants are required. Also, twelve (12) of the firm's fifteen (15) employees live in the City of Los Angeles.

The firm is already in compliance with the policies and ordinances listed below, as outlined in the OARS "Analysis of Proposed Contract" form:

Child Care and Child Support Declaration Statements

Affirmative Action Program

Business Tax Registration Certificate

Equal Benefits Ordinance

MBE/WBE Policy

Living Wage, Service Worker Retention Ordinance

Insurance Requirements

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This agreement is recommended in compliance with all Department and City procedures, policies and laws applicable to the award of contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City's decisions relating to the project, beyond fulfilling the provisions of the contract.

All compensation to the consultant is provided in the funding of each individual project that the firm works on; therefore, there will be no decrease in revenue or increase in costs to the City.

Prepared by Jess Miller, Contract Administration.