

REPORT OF GENERAL MANAGER

NO. 01-135

DATE April 18, 2001

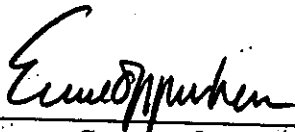
CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9863 -
Section 1C Substitute Authority - One Emergency
Preparedness Coordinator

M. Tamuri _____
S. Klippel _____
J. Kolb _____
M. Matthews _____
J. Combs _____

J. Duggan _____
K. Regan _____
G. Lum _____
H. Fujita _____
T. Coroalles _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9863 effective immediately as follows:

Section 1C - Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1702	Emergency Preparedness Coordinator	20

2. Release the above position from substitute authority for the remainder of the fiscal year.

SUMMARY:

The position in the Park Ranger Division responsible for maintaining the Department's emergency operations plan and acting as liaison with other departments and agencies in matters relating to emergency operations is currently inaccurately classified as a Senior Management Analyst.

REPORT OF THE GENERAL MANAGER

Page 2

No. 01-135

Staff has reviewed the duties of this position and has determined that Emergency Preparedness Coordinator is the appropriate classification.

The cost of funding this position for the remainder of the fiscal year is slightly less than funding for a Senior Management Analyst; therefore, covering the cost of this position would have no impact on the General Fund.

Prepared by Julie Cuttrell