

REPORT OF GENERAL MANAGER

NO. 01-126

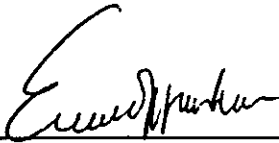
DATE April 18, 2001

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: Amendment to Personnel Resolution No. 9863 -
Section 1C Substitute Authority - One Senior Gardener and
one Graphic Designer III

J. Combs _____	J. Kolb _____
T. Coroalles _____	M. Tamuri _____
J. Duggan _____	M. Matthews _____
H. Fujita _____	



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 9863 effective immediately as follows:

Section 1C - Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	3143	Senior Gardener	4
1	1670	Graphic Designer III	21

2. Release the above positions from substitute authority for the remainder of the fiscal year.

SUMMARY:

Due to the level of responsibility in caring for the grounds at the Hansen Dam Maintenance District, it is appropriate to reallocate the duties of one Light Equipment Operator position at this facility to the classification of Senior Gardener. Staff has reviewed the duties of this position and determined that the classification of Senior Gardener is appropriate. The salary for Senior Gardener is less than that of Light Equipment Operator; therefore, there is no additional cost to the Department.

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Staff has reviewed the duties of the Senior Clerk Typist position assigned to the Publishing Section of the Development and Marketing Division and determined that the duties would be more appropriately allocated to the class of Graphics Designer. This will result in an additional cost of approximately \$2,000 through the remainder of the fiscal year. Sufficient salary savings are available to cover the cost.

Prepared by Cheryl Torres and Norma Gutierrez.