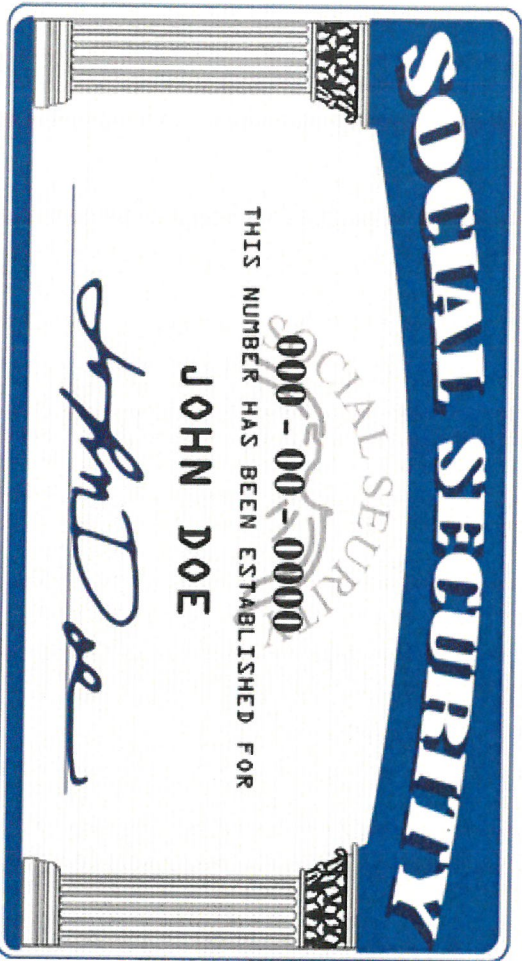


**How to complete your social security card :**

1. Sign full name in cursive. Do not print name.
2. Signature must be in blue or black ink
3. Do not sign name below Social Security card.
4. Social Security card is only valid if signed.
5. Social Security Card must be signed in order to receive stipend check. If card is not signed you will not receive stipend.
6. Do not copy Social Security Card on color paper. Use only white paper.
7. Parent / Guardian can not sign social security card.



**How to complete W-9:**

1. Print full name on line 1. Write name as stated on social security card.
2. Use blue or black ink. Do not use pencil.
3. Print address, city, state, and zip code on line 6 & 7.
4. Sign full name in cursive on signature line.
5. Do not print name.
6. Parent / Guardian can not sign W-9

Form **W-9** (Rev. November 2005)  
 Department of the Treasury  
 Internal Revenue Service

**Request for Taxpayer Identification Number and Certification**

Name (Print or type) **John Doe**  
 (Enter name if different from above)

Check appropriate box:  Individual  Sole proprietor  Corporation  Partnership  Other

Address (Include street, apt. no., P.O. box, etc.)  
**3900 Chevy Chase Dr.**

City, state, and zip code  
**Los Angeles, CA, 90039**

Print or type Taxpayer Identification Number (TIN)  
**000-00-0000**

Signature (Print name if different from above)

Give form to the requester. Do not send to the IRS.

**Part I Certification**

Enter your TIN in the appropriate box. The TIN applicant must match the name given on line 1 to avoid backup withholding. For individuals, this is your social security number (SSN), but not an ITIN. For other entities, see the Part I instructions on page 3. For other entities, if you are a sole proprietor, or disregarded entity, see the Part I instructions on page 3. If you do not have a number, see line 6. If you do not have a number, see line 6. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am exempt from backup withholding, or I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am not subject to backup withholding; and
2. I am a U.S. person (including a U.S. resident alien).

**Part III Certification**

Certification beneficiaries. You must check out line 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply to recipients of interest, dividends, or payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Signature of U.S. person: **John Doe**

Date: \_\_\_\_\_

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, or fringe benefits you paid, deduction or contributions you made to an IRA, 529, or other account, or contributions you made to an IRA, 529, or other account.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to state for a number to be stated.

1. Certify that the TIN you are giving is correct for you are stating for a number to be stated.
2. Certify that you are not subject to backup withholding, or claiming exemption from backup withholding if you are a U.S. exempt payee.
3. Certify that you are also certifying that as a U.S. person, your allocable share of any partnership income, including tax on foreign partners' share of effective withholding tax on foreign partners' share of effective income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States; or
- Any estate (other than a foreign estate) or trust. See instructions sections 301.7701-6(a) and 758 for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partner's share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to prepare that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, you must file Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership is the partner who is a U.S. person in the United States in the following cases:

- The U.S. owner of a disregarded entity; and not the entity;