

# Recreation Credit - Land Dedication Department of Recreation and Parks



**These instructions are only for projects proposing to dedicate public land per LAMC 12.33, Section H.1(a)**

Recreation Credit plans submitted to the Department of Recreation and Parks (Department) shall comply with the following specifications. Additional materials or information may be required according to each type of application. Application forms are available at <https://www.laparks.org/planning/park-fees>.

## **Summary of Public Land Dedication:**

- *In lieu of paying the park fee, land may be dedicated to the City for public park and recreational purposes.*
- *The total amount of credit shall not exceed 100 percent of the calculated requirement for the park fee or land dedication.*
- *Credit shall be granted square foot for square foot for any land dedicated to the City.*
- *The Department shall determine whether the proposal complies with the Department's park and recreational standards and requirements.*
- *The facilities shall be in substantial accordance with the Department's policies and standards for the development of park and recreational facilities.*
- *The proposed facilities shall be reasonably adaptable for use for park and recreational purposes, taking into consideration such factors as size, shape, topography, geology, access and location.*
- *Only the Board of Recreation and Parks Commissioners has the authority to accept (or decline) the proposed improvement to an existing park or facility.*

## **Land Dedication Options Include:**

- On-site land dedication (ie. within the boundaries of the proposed development site).
- Off-site land dedication (ie. not within the boundaries of the proposed development site).
- Or a Combination thereof of the options listed above.

## **Examples:**

**On-Site Land Dedication:** If the applicant has identified a site for proposed land dedication within the boundaries of the proposed development, the applicant would meet with the Department staff to discuss the proposed site. Pending Department staff determination that the proposed site is reasonably adaptable for park and recreational uses, Department staff would recommend that the Board of Recreation and Parks Commissioners grant preliminary approval to accept the land dedication. Subsequently, Department staff would perform due diligence and analysis to determine if the proposed site is compliant with Department standards. If the site is deemed compliant, Department staff would recommend that the Board of Recreation and Parks Commissioners accept the land dedication. If the land dedication is accepted, the Park Fee would be adjusted accordingly.

# Recreation Credit - Land Dedication

## Department of Recreation and Parks



**Off-Site Land Dedication:** If the applicant has identified a site for proposed land dedication outside the boundaries of the proposed development, the applicant would meet with the Department staff to discuss the proposed site. The proposed off-site land dedication must be located within a reasonable distance of the proposed development site, as determined by staff. Pending Department staff determination that the proposed site is reasonably adaptable for park and recreational uses, Department staff would recommend the Board of Recreation and Parks Commissioners grant preliminary approval to accept the land dedication. Subsequently, Department staff would perform due diligence and analysis to determine if the proposed site is compliant with Department standards. If the site is deemed compliant, Department staff would recommend that the Board of Recreation and Parks Commissioners accept the land dedication. If the land dedication is accepted, the Park Fee would be adjusted accordingly.

### Proposed Land Dedication

#### On-site:

If an on-site land dedication, please provide the following attachments (if available):

- Map showing the Proposed Land Dedication
- Subdivision Map
- Environmental Documents (E.G. a Phase I site assessment)
- Easements
- Additional Attachments (If there are circumstances which may further a more complete understanding of the project, do not hesitate to submit additional information, as this is the applicant's primary opportunity to clarify and define the project.)

#### Off-Site:

If an off-site land dedication, please fill out the information below.

- Site  
Address: \_\_\_\_\_
- Site Size (Acreage): \_\_\_\_\_
- Nearest Intersection to Site: \_\_\_\_\_
- Distance from the development to the proposed Site: \_\_\_\_\_ miles

#### Unknown at this Time:

If the applicant would like to dedicate land in lieu of paying the Park Fee, but has not identified a land dedication site, contact RAP staff for assistance. Please contact Department of Recreation and Parks staff at (213) 202-2682 or email [RAP.ParkFees@lacity.org](mailto:RAP.ParkFees@lacity.org).

Following the review of your Recreation Credit Application and Park Fee Calculation Application, a staff member from the Department of Recreation and Park will contact the applicant for more information and to review the guidelines and procedures for dedicating public land. For more information about making improvements to existing public parks and facilities, please call the Department of Recreation and Parks at (213) 202-2682 or email [RAP.ParkFees@lacity.org](mailto:RAP.ParkFees@lacity.org).