

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS

Barrington Recreation Center

333 S. Barrington Avenue, Los Angeles, CA 90049

(310) 476 - 4866

RECREATION ASSISTANT

Year-Round Sports Clinics and Leagues: (2024-25)

Available hours:

- Year Round (Monday – Saturday)
- Hours will Vary (up to 39 hours per week)

Job Description:

- Seeking a Candidate proficient in teaching sports clinics, ability to supervise and run sports league, coaching, and score keeping. Possessing sport skill abilities in one or more of the following sports preferred: Basketball, Soccer, Flag Football, T-Ball/ Baseball and Volleyball.

Qualifications:

- Experience in the above sports listed
- Working knowledge of rules, strategy, field/court dimensions and coaching
- Scorekeeping and/ or officiating abilities
- Ability to follow city policy and procedure in maintaining accurate registration and payment records of all participants.

Duties:

- Teach sport clinics to children 3-15 years old
- Prepare sequential, age –appropriate lesson plans for clinics and implement lesson plans in clinics.
- Assist in preparing evaluations and drafts for age divisions, sport league evaluations, scheduling of games and practices, score keep and/or officiate as needed and delegate.
- On-going evaluations of game officials during game: mechanics, knowledge, control of game
- Custodial care of equipment and supplies associated with sports programs
- Interact professionally with parents and participants.
- Assistance in organization, implementation and supervision of the youth sports program, as directed by the coordinator and director

To Apply Send Resume to: Carlos.lunadiaz@lacity.org and David.Ruiz@lacity.org

Last day to Apply: April 6th, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:

https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf