

City of Los Angeles, Department of Recreation and Parks

## South Park Recreation Center

345 E. 51<sup>st</sup> St. Los Angeles, CA. 90011

(213) 847-6746

### SEASONAL RECREATION ASSISTANT

\$19.59 per hour

*(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)*

**Available Hours:** 10 - 39 hours / week  
**Hours:** Monday – Friday, 7:00 am - 6:30 pm  
Depending on needs of program

**Description of Duties: Summer Day Camp Counselor**

Under the general supervision of Recreation Staff, staff would create a high quality, fun experience for Day Campers, ages 6 - 12 and Teen Campers, ages 13-17. Duties include, but are not limited to, organizing individual or group activities; supervising children; leading children in creative activities ranging from singing camp songs, indoor and outdoor games, special events, arts and crafts and field trips. Set-up and tear down games and activities; ensure the safety and well-being of campers; follow directions, rules, policies and guidelines. Ensure all youth are comfortable, safe, and included. Perform other duties as assigned.

**Qualifications:**

- Must have experience working with children and teens ages 6 - 17 years old in a camp environment.
- Must maintain safety standards and procedures.
- Must know how to swim.
- Must be available to work from June 11 – August 9, 2024, and any hours of camp operations, between 7am to 6:30pm.
- Must be punctual and reliable.
- Must be able to teach a variety of ages and skill levels and be able to plan, organize and lead activities in a proficient manner.
- Must have an ability to establish and maintain an effective professional relationship with campers, the public and staff.
- Must adhere to and apply Recreation and Parks policies and procedures daily.

**To Apply:** Email resume to  
[Charlton.burton@lacity.org](mailto:Charlton.burton@lacity.org)

**Last Day to Apply:** April 4<sup>th</sup>, 2024

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:  
[https://clkrep.lacity.org/onlinedocs/2021/21-0921\\_ord\\_187134\\_8-24-21.pdf](https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf)